

## **AGENDA**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Approval of Agenda**  
Any additions, deletions, modifications to the agenda will be done at this time.
- D. Citizen Input**
- E. Consent Agenda**
  - a. Consider Accepting all Reports & Payment of Claims.
  - b. Consider approving Council Minutes from the January 20<sup>th</sup> 2026 Meeting.
  - c. Consider Various Personnel Appointments.
  - d. Consider Approving the Tobacco License for Dollar General Market.
- F. Presentations, Public Hearings & Related Approvals**
  - a. Life Saving Award Presentation to Officer Jacob Johnson.
  - b. Pinning Ceremony Curtis Hakala.
- G. New Business**
  - a. Consider Resolution 26-01 Calling Public Hearing for TIF 1-26 Bayview Flats Apartments.
- H. Old Business**
- I. Administrator's Report**
- J. Department Reports**
- K. Council/Committee Report**
- L. Adjourn**

The City Council will adjourn to a Workshop following the regular meeting.

# CITY OF HOWARD LAKE

## CLAIMS & DONATIONS APPROVED

DATE - January 20, 2026

GENERAL FUND	CHECKS: [REDACTED] 19-[REDACTED] 29	\$1,100,849.91
PAYROLL	[REDACTED] 68-[REDACTED] 87, [REDACTED] 57-[REDACTED] 59	\$175,177.73
ELECTRONIC	[REDACTED] 7-[REDACTED] 0	\$140,034.67
TOTAL		\$1,416,062.31

AMBULANCE CLMS	CHECKS: [REDACTED] 6-[REDACTED] 6	\$39,047.94
ELECTRONIC	[REDACTED]	\$252.40
TOTAL		\$39,113.72

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INTERNAL REVENUE SERVICE	12/10/25	\$38,758.76
MN DEPT OF REVENUE	12/10/25	\$6,911.22
PERA	12/10/25	\$12,248.35
LEAP-WEX	12/10/25	\$835.08
FINKEN WATER CENTERS, INC	12/17/25	\$72.40
MN DEPT OF LABOR AND INDUSTRY	12/17/25	\$1,066.56
US POSTAL SERVICE	12/17/25	\$552.66
US POSTAL SERVICE	12/17/25	\$424.16
INTERNAL REVENUE SERVICE	12/24/25	\$9,449.06
MN DEPT OF REVENUE	12/24/25	\$1,907.64
PERA	12/24/25	\$8,728.69
LEAP-WEX	12/24/25	\$835.08
INTERNAL REVENUE SERVICE	01/07/26	\$10,286.68
MN DEPT OF REVENUE	01/07/26	\$1,545.39
PERA	01/07/26	\$8,504.18
LEAP-WEX	01/07/26	\$1,262.57
CITIZENS ALLIANCE BANK	12/31/25	\$30.00
WEX HEALTH INC	12/31/25	\$24.75
THE LINCOLN NATIONAL LIFE INSURANCE	12/31/25	\$1,402.00
MN DEPT OF REVENUE	12/31/25	\$10,129.00
AETNA HEALTH	12/31/25	\$14,345.29
AUTHNET GATEWAY BILLING	12/31/25	\$25.00
HEARTLAND PYMT SERVICES	12/31/25	\$10,092.77
FINKEN WATER CENTERS, INC	01/08/26	\$20.00
CUSTOMERS	01/08/26	\$23.50
US POSTAL SERVICE	01/08/26	\$553.88
DEITER, JASON	12/12/25	\$2,052.51
KUTZ, TOM	12/12/25	\$1,431.42
ZIMMERMAN, PETER A	12/12/25	\$2,100.96
GOEPFERT, THOMAS	12/12/25	\$159.06
MONSON, ANIKA	12/12/25	\$145.75
BALDWIN, ALIC	12/12/25	\$875.46
DICKENS, CHRISTENA M	12/12/25	\$492.89
DRUSCH, JACOB D	12/12/25	\$2,972.58
DRUSCH, KAREN	12/12/25	\$16,946.18
KOEPPE, ROMANA	12/12/25	\$155.14
PETERSON, JEREMY	12/12/25	\$1,186.62
ROKOLA, MARQUESE W	12/12/25	\$1,086.77
BONNICK, STEVEN	12/12/25	\$1,135.08
GOEPFERT, THOMAS	12/26/25	\$3.19
MONSON, ANIKA	12/26/25	\$96.80
GOEPFERT, THOMAS	01/09/26	\$74.10
DICKENS, CHRISTENA M	01/09/26	\$83.11
DRUSCH, JACOB D	01/09/26	\$83.11
PETERSON, JEREMY	01/09/26	\$83.11
BONNICK, STEVEN	01/09/26	\$375.32
AMAZON CAPITAL SERVICES	12/05/25	\$225.54

BREAKTHRU BEVERAGE	12/05/25	\$784.17
CAPITOL BEVERAGE SALES	12/05/25	\$3,023.55
CENTURYLINK	12/05/25	\$675.96
CERTIFIED APPRAISAL SERVICES I	12/05/25	\$1,500.00
CINTAS	12/05/25	\$393.34
DAHLHEIMER BEVERAGE GREEN ISLE	12/05/25	\$8,445.50
DAILEY DATA & ASSOCIATES, INC	12/05/25	\$2,000.00
GOPHER STATE ONE-CALL, INC	12/05/25	\$62.10
NICK HAGGENMILLER	12/05/25	\$365.00
HERALD JOURNAL PUBLISHING	12/05/25	\$157.25
HOWARD LAKE FIRE DEPARTMENT	12/05/25	\$44,674.94
HOWARD LAKE FIRE RELIEF ASSN.	12/05/25	\$48,500.00
ICMA	12/05/25	\$884.00
JOE'S SPORT SHOP	12/05/25	\$2,626.92
JOHNSON BROTHERS LIQUOR CO.	12/05/25	\$4,820.18
MYRA LAWAY	12/05/25	\$152.75
MARCO TECHNOLOGIES LLC	12/05/25	\$485.16
DEBRA MCALPINE	12/05/25	\$65.00
MEDIACOM LLC	12/05/25	\$176.90
JARED MERGES	12/05/25	\$65.00
METRO WEST INSPECTION SER INC	12/05/25	\$3,388.86
MIDWEST MACHINERY CO	12/05/25	\$562.36
MN CHIEFS OF POLICE ASSN_	12/05/25	\$380.00
JIM OTTENSTROER	12/05/25	\$65.00
PHILLIPS WINE & SPIRITS	12/05/25	\$1,041.24
CLAYTON PRESTIDGE	12/05/25	\$185.99
REEDS AND RUSHES	12/05/25	\$1,222.73
REMER, TANYA	12/05/25	\$65.00
ROERS AND SONS WELDING AND REP	12/05/25	\$4,750.00
RUSSELL SECURITY RESOURCE INC	12/05/25	\$38.00
ST. PAUL FESTIVAL	12/05/25	\$500.00
ERIC STOLL	12/05/25	\$65.00
STREICHER'S	12/05/25	\$123.98
THE HOME CITY ICE COMPANY	12/05/25	\$441.95
THEISEN, MEAGAN	12/05/25	\$215.00
T-MOBILE	12/05/25	\$435.97
VESSCO, INC	12/05/25	\$1,050.00
VIKING COCA-COLA	12/05/25	\$535.90
WASTEWATER COMMISSION	12/05/25	\$61,804.11
BURKSTRAND AGENCY	12/10/25	\$5,000.00
MES SERVICE COMPANY LLC	12/12/25	\$1,885.14
RIDGEVIEW MEDICAL CENTER	12/12/25	\$146.00
ABDO LLP	12/12/25	\$8,708.33
AMAZON CAPITAL SERVICES	12/12/25	\$87.86
ARCO BUSINESS SOLUTIONS	12/12/25	\$267.75
BBG LAW	12/12/25	\$1,717.70
BRANDEL ELECTRIC, LLC	12/12/25	\$873.05

C & C EMBROIDERY	12/12/25	\$120.00
CAPITOL BEVERAGE SALES	12/12/25	\$4,318.20
CENTERPOINT ENERGY	12/12/25	\$520.59
DAHLHEIMER BEVERAGE GREEN ISLE	12/12/25	\$3,231.77
APRIL DEBNER	12/12/25	\$75.00
BARBARA GUENIGSMAN	12/12/25	\$75.00
HIBBARD, MOLLY	12/12/25	\$125.00
INTL UNION OF OPERATING ENGINE	12/12/25	\$105.00
IUOE LOCAL 49 FRINGE BENEFIT F	12/12/25	\$48.00
VERN KLEVE	12/12/25	\$100.00
KWIK TRIP INC.	12/12/25	\$583.91
MYRA LAWAY	12/12/25	\$93.66
MADDEN GALANTER HANSEN	12/12/25	\$307.00
MARCO	12/12/25	\$426.72
JARED MERGES	12/12/25	\$181.43
MIDWEST MACHINERY CO	12/12/25	\$136.64
MN OFFICE OF CANNABIS MANAGEMENT	12/12/25	\$0.00
MN VALLEY TESTING LAB, INC	12/12/25	\$54.00
PREMIUM WATERS- WILLMAR	12/12/25	\$48.09
SOUTHERN GLAZER WINE & SPIRITS	12/12/25	\$3,159.92
SWEeper SERVICES	12/12/25	\$3,232.55
THEISEN, MEAGAN	12/12/25	\$83.31
US BANK	12/12/25	\$600.00
VINOCOPIA, INC	12/12/25	\$298.00
NEIL WEBER	12/12/25	\$100.00
WRIGHT COUNTY RECORDER	12/12/25	\$46.00
XCEL ENERGY	12/12/25	\$7,645.12
ADVANTAGE SIGNS	12/23/25	\$123.75
AIR-PRO HEATING & COOLING LLC	12/23/25	\$1,009.00
AMERICAN LEAK DETECTION	12/23/25	\$750.00
BELLBOY CORPORATION	12/23/25	\$1,751.32
BOLTON & MENK, INC	12/23/25	\$47,751.50
BRANDEL ELECTRIC, LLC	12/23/25	\$180.00
BREAKTHRU BEVERAGE	12/23/25	\$801.89
BROSE FARMS	12/23/25	\$145.00
TRACY BURLOW	12/23/25	\$40.50
CAPITOL BEVERAGE SALES	12/23/25	\$2,144.10
CENTERPOINT ENERGY	12/23/25	\$1,399.14
COURI, & RUPPE, P.L.L.P.	12/23/25	\$600.00
CR ELECTRIC	12/23/25	\$4,740.00
DAHLHEIMER BEVERAGE GREEN ISLE	12/23/25	\$5,368.50
DEHMER CENTRAL FIRE PROTECTION	12/23/25	\$1,022.50
EARTHLINK INC	12/23/25	\$19.34
GB LAND LLC	12/23/25	\$25,524.87
GRAHAM MOVING	12/23/25	\$260.00
IUOE LOCAL 49 FRINGE BENEFIT F	12/23/25	\$4,695.00
JLR GARAGE DOOR SERVICE, INC	12/23/25	\$480.00

JOE'S SPORT SHOP	12/23/25	\$1,679.07
JOHNSON BROTHERS LIQUOR CO.	12/23/25	\$5,494.55
LATOOR CONSTRUCTION, INC	12/23/25	\$338,260.17
MCDOWALL COMPANY	12/23/25	\$1,552.00
MEDIACOM LLC	12/23/25	\$294.90
JARED MERGES	12/23/25	\$46.88
MIDWEST MACHINERY CO	12/23/25	\$243.94
MN DEPT OF LABOR AND INDUSTRY	12/23/25	\$2,700.00
MN VALLEY TESTING LAB, INC	12/23/25	\$54.00
NCPERS GROUP LIFE INS	12/23/25	\$48.00
NELSON ELECTRIC MOTOR REPAIR	12/23/25	\$262.50
PAUMEN COMPUTER SERVICES, LLC	12/23/25	\$4,580.00
PAUSTIS WINE COMPANY	12/23/25	\$128.16
PETTY CASH -MEAGAN THEISEN	12/23/25	\$249.00
PHILLIPS WINE & SPIRITS	12/23/25	\$482.74
REMER, TANYA	12/23/25	\$574.37
ROERS AND SONS WELDING AND REP	12/23/25	\$1,000.00
SOUTHERN GLAZER WINE & SPIRITS	12/23/25	\$4,226.75
THE LODGE OF HOWARD LAKE, LLC	12/23/25	\$11,315.35
THEISEN, MEAGAN	12/23/25	\$67.63
DAVE THOMPSON	12/23/25	\$1,500.00
VERIZON CONNECT NWF, INC	12/23/25	\$295.06
VINOCOPIA, INC	12/23/25	\$213.00
WRIGHT HENNEPIN ELECTRIC	12/23/25	\$1,318.00
ZIEGLER INC	12/23/25	\$1,322.50
BREAKTHRU BEVERAGE	12/31/25	\$818.93
C & C EMBROIDERY	12/31/25	\$31.00
CAPITOL BEVERAGE SALES	12/31/25	\$3,675.20
DAHLHEIMER BEVERAGE GREEN ISLE	12/31/25	\$7,279.75
GREATER MN COMMUNICATIONS	12/31/25	\$341.20
HAWKINS, INC	12/31/25	\$20.00
JOHNSON BROTHERS LIQUOR CO.	12/31/25	\$758.85
MUMFORD SANITATION	12/31/25	\$12,371.82
NELSON ELECTRIC MOTOR REPAIR	12/31/25	\$65,700.00
PHILLIPS WINE & SPIRITS	12/31/25	\$686.53
PLUNKETT'S PEST CONTROL	12/31/25	\$164.56
ROERS AND SONS WELDING AND REP	12/31/25	\$250.00
T-MOBILE	12/31/25	\$387.83
VERIZON	12/31/25	\$120.03
VIKING COCA-COLA	12/31/25	\$499.50
WASTEWATER COMMISSION	12/31/25	\$50,316.27
AMAZON CAPITAL SERVICES	01/08/26	\$421.90
AMERICAN SOLUTIONS FOR BUS.	01/08/26	\$81.10
ARCO BUSINESS SOLUTIONS	01/08/26	\$394.30
CAPITOL BEVERAGE SALES	01/08/26	\$3,922.65
CENTERPOINT ENERGY	01/08/26	\$1,604.26
CENTURYLINK	01/08/26	\$675.96

CINTAS	01/08/26	\$491.42
COMPASS PEER GROUPS LLC	01/08/26	\$1,800.00
DAHLHEIMER BEVERAGE GREEN ISLE	01/08/26	\$1,516.90
ESS BROTHERS & SONS, INC	01/08/26	\$222.00
FIRST INDEPENDENT BANK	01/08/26	\$44,277.00
FIRST SECURITY BANK HENDRICKS	01/08/26	\$33,820.00
GRAHAM MOVING	01/08/26	\$400.00
NICK HAGGENMILLER	01/08/26	\$365.00
IUOE LOCAL 49 FRINGE BENEFIT F	01/08/26	\$48.00
JOE'S SPORT SHOP	01/08/26	\$1,501.88
JOHNSON BROTHERS LIQUOR CO.	01/08/26	\$679.04
MYRA LAWAY	01/08/26	\$65.00
LEAGUE OF MINN CITIES	01/08/26	\$30.00
MARCO TECHNOLOGIES LLC	01/08/26	\$485.16
DEBRA MCALPINE	01/08/26	\$65.00
MEDIACOM LLC	01/08/26	\$198.16
MENARDS-BUFFALO	01/08/26	\$302.16
JARED MERGES	01/08/26	\$65.00
METRO WEST INSPECTION SER INC	01/08/26	\$1,100.58
MIDWEST MACHINERY CO	01/08/26	\$1,421.75
OFFICE DEPOT LLC	01/08/26	\$311.92
JIM OTTENSTROER	01/08/26	\$65.00
PHILLIPS WINE & SPIRITS	01/08/26	\$1,550.05
CLAYTON PRESTIDGE	01/08/26	\$65.00
REEDS AND RUSHES	01/08/26	\$448.75
REMER, TANYA	01/08/26	\$65.00
SNOWPLOWS PLUS	01/08/26	\$259.71
ERIC STOLL	01/08/26	\$65.00
STREICHER'S	01/08/26	\$338.99
THEISEN, MEAGAN	01/08/26	\$215.00
URDAHL, DEAN	01/08/26	\$4,400.00
US BANK	01/08/26	\$87,348.75
VISA	01/08/26	\$6,137.62
ZIEGLER INC	01/08/26	\$2,489.46
ADVANCED POWER SERVICES, INC	01/16/26	\$8,949.00
AMAZON CAPITAL SERVICES	01/16/26	\$338.53
BBG LAW	01/16/26	\$1,717.70
BREAKTHRU BEVERAGE	01/16/26	\$779.56
BURSCH, HEIDI JOY	01/16/26	\$36.04
CAPITOL BEVERAGE SALES	01/16/26	\$1,087.25
CROW RIVER WINERY	01/16/26	\$560.00
DAHLHEIMER BEVERAGE GREEN ISLE	01/16/26	\$4,279.82
GOPHER STATE ONE-CALL, INC	01/16/26	\$13.50
HAWKINS, INC	01/16/26	\$3,091.01
KWIK TRIP INC.	01/16/26	\$335.64
MADDEN GALANTER HANSEN	01/16/26	\$493.50
MAGES RENTAL & REPAIR LLC	01/16/26	\$500.00

MARCO	01/16/26	\$426.72
DEBRA MCALPINE	01/16/26	\$11.60
MEDIACOM LLC	01/16/26	\$294.90
MENARDS-BUFFALO	01/16/26	\$49.99
MN VALLEY TESTING LAB, INC	01/16/26	\$54.00
NCPERS GROUP LIFE INS	01/16/26	\$48.00
JIM OTTENSTROER	01/16/26	\$59.96
PAUSTIS WINE COMPANY	01/16/26	\$224.00
PREMIUM WATERS- WILLMAR	01/16/26	\$56.84
SOUTHERN GLAZER WINE & SPIRITS	01/16/26	\$1,148.04
TK ELEVATOR	01/16/26	\$612.62
USA BLUEBOOK	01/16/26	\$938.59
VERIZON CONNECT NWF, INC	01/16/26	\$147.53
VIKING COCA-COLA	01/16/26	\$242.10
WRIGHT LUMBER & MILLWORK	01/16/26	\$76.99
XCEL ENERGY	01/16/26	\$7,770.95
CUSTOMIZED FIRE RESCUE TRNG	01/16/26	\$2,600.00
EMERGENCY APPARATUS MAINT INC	01/16/26	\$1,675.09
GALLS INC	01/16/26	\$448.79
HOWARD LAKE TIRE & AUTO	01/16/26	\$55.19
JERRY'S TRANSMISSIONS SERVICE	01/16/26	\$452.42
ALEX MAGES	01/16/26	\$68.03
GILBERT, EMMAGENE	12/12/25	\$1,675.33
HAGGENMILLER, NICHOLAS A	12/12/25	\$6,556.46
HALL, JUSTIN D	12/12/25	\$504.72
MERGES, JARED M	12/12/25	\$2,853.48
MIELKE, SARAH B	12/12/25	\$113.11
MUNSON, ALLAN W.	12/12/25	\$1,148.35
REMER, TANYA M	12/12/25	\$2,821.71
THEISEN, MEAGAN	12/12/25	\$4,095.67
ZANDER, SHARI	12/12/25	\$614.88
OTTENSTROER, JAMES D	12/12/25	\$3,227.18
PRESTIDGE, CLAYTON P	12/12/25	\$1,640.17
BERG, TIMOTHY W	12/12/25	\$33.25
BOBROWSKE, KEITH	12/12/25	\$125.60
BRAVINDER, SETH Z	12/12/25	\$1,220.16
DRUSCH, ZACHARY R.	12/12/25	\$1,744.05
ELMER, DANIEL J	12/12/25	\$1,314.95
KING, ELLIOTT	12/12/25	\$1,570.74
KITTOCK, BRIAN	12/12/25	\$2,138.73
KITTOCK, NICOLE D	12/12/25	\$995.55
LOEBERTMANN, AMANDA G	12/12/25	\$3,597.13
LOEBERTMANN, CRAIG	12/12/25	\$1,082.13
MAGES, ALEX	12/12/25	\$4,895.05
PETERSON, DAVID T	12/12/25	\$2,788.89
SCHUELKE, ANDREW L	12/12/25	\$1,888.98
STOLL, ERIC	12/12/25	\$7,739.54

STUEVEN, MARK J	12/12/25	\$1,071.26
WIECH, KYLE	12/12/25	\$400.10
DAHL, LORI	12/12/25	\$221.75
HORSTMANN, REBECCA A	12/12/25	\$315.99
JENSEN, LUCAS	12/12/25	\$476.82
KOOSMAN, BRADLY S	12/12/25	\$120.12
KOOSMAN, HOPE A	12/12/25	\$120.12
LAWAY, MYRA	12/12/25	\$3,910.95
MCALPINE, DEBRA-ANN	12/12/25	\$1,287.47
MILLER, EDWARD M	12/12/25	\$352.00
MONSON, ALYSHA	12/12/25	\$6.42
MONSON, BRENNAN	12/12/25	\$6.42
SOTHAN, LAURIN B	12/12/25	\$375.08
VIRNALA, TASIA, R	12/12/25	\$459.05
CHAFFINS, GORDON	12/12/25	\$222.45
HARTNECK, SEAN M.	12/12/25	\$574.81
JOHNSON, JACOB D	12/12/25	\$2,725.71
PREUSSE, MITCHELL D	12/12/25	\$1,461.13
SZCZEPANIK, DARIUSZ J	12/12/25	\$3,962.65
THOMPSON, DAVID G	12/12/25	\$3,359.84
THOMPSON, KYLE	12/12/25	\$648.49
CARGILL, ZACHARY C	12/26/25	\$311.19
HAGGENMILLER, NICHOLAS A	12/26/25	\$4,366.71
MERGES, JARED M	12/26/25	\$2,380.53
MIELKE, SARAH B	12/26/25	\$149.59
REMER, TANYA M	12/26/25	\$1,814.26
THEISEN, MEAGAN	12/26/25	\$2,630.90
ZANDER, SHARI	12/26/25	\$687.92
OTTENSTROER, JAMES D	12/26/25	\$2,034.69
PRESTIDGE, CLAYTON P	12/26/25	\$1,731.85
DAHL, LORI	12/26/25	\$172.17
GROW, SAMANTHA L.	12/26/25	\$62.52
HORSTMANN, REBECCA A	12/26/25	\$247.72
JENSEN, LUCAS	12/26/25	\$371.79
LAWAY, MYRA	12/26/25	\$2,482.15
MCALPINE, DEBRA-ANN	12/26/25	\$1,378.01
MILLER, EDWARD M	12/26/25	\$407.15
SOTHAN, LAURIN B	12/26/25	\$203.99
VIRNALA, TASIA, R	12/26/25	\$128.97
CHAFFINS, GORDON	12/26/25	\$75.73
HARTNECK, SEAN M.	12/26/25	\$245.07
JOHNSON, JACOB D	12/26/25	\$2,266.00
PREUSSE, MITCHELL D	12/26/25	\$1,412.75
SZCZEPANIK, DARIUSZ J	12/26/25	\$2,677.76
THOMPSON, DAVID G	12/26/25	\$3,066.88
HAGGENMILLER, NICHOLAS A	01/09/26	\$4,693.86
MERGES, JARED M	01/09/26	\$2,906.27

MIELKE, SARAH B	01/09/26	\$98.66
REMER, TANYA M	01/09/26	\$1,952.81
THEISEN, MEAGAN	01/09/26	\$2,668.34
ZANDER, SHARI	01/09/26	\$451.19
OTTENSTROER, JAMES D	01/09/26	\$1,869.62
PRESTIDGE, CLAYTON P	01/09/26	\$1,783.73
BRAVINDER, SETH Z	01/09/26	\$27.70
DRUSCH, ZACHARY R.	01/09/26	\$249.34
ELMER, DANIEL J	01/09/26	\$193.93
KING, ELLIOTT	01/09/26	\$360.16
KITTOCK, BRIAN	01/09/26	\$55.41
KITTOCK, NICOLE D	01/09/26	\$45.41
LOEBERTMANN, AMANDA G	01/09/26	\$277.05
LOEBERTMANN, CRAIG	01/09/26	\$277.05
MAGES, ALEX	01/09/26	\$110.82
SCHUELKE, ANDREW L	01/09/26	\$637.21
STOLL, ERIC	01/09/26	\$166.23
STUEVEN, MARK J	01/09/26	\$304.75
WIECH, KYLE	01/09/26	\$110.82
DAHL, LORI	01/09/26	\$79.22
HORSTMANN, REBECCA A	01/09/26	\$201.85
JENSEN, LUCAS	01/09/26	\$164.22
LAWAY, MYRA	01/09/26	\$2,627.18
MCALPINE, DEBRA-ANN	01/09/26	\$1,413.05
MILLER, EDWARD M	01/09/26	\$367.72
SOTHAN, LAURIN B	01/09/26	\$366.06
VIRNALA, TASIA, R	01/09/26	\$424.11
JOHNSON, JACOB D	01/09/26	\$2,393.84
PREUSSE, MITCHELL D	01/09/26	\$584.74
SZCZEPANIK, DARIUSZ J	01/09/26	\$2,751.02
THOMPSON, DAVID G	01/09/26	\$3,254.46
		\$1,416,062.31

CUSTOMERS-AMBULANCE	12/10/25	\$159.09
CUSTOMERS-AMBULANCE	12/31/25	\$93.31
CITY OF HOWARD LAKE	12/05/25	\$2,280.00
DIGITAL LAKE INC	12/05/25	\$878.00
DRAIN PROS	12/05/25	\$1,614.67
HANEY FLOORING LLC	12/05/25	\$11,374.00
JERRY'S TRANSMISSIONS SERVICE	12/05/25	\$375.17
JOE'S SPORT SHOP	12/05/25	\$43.49
BRIAN KITTOCK	12/05/25	\$1,168.42
LAKESIDE DECORATING	12/05/25	\$2,975.00
MSR	12/05/25	\$450.00
RIDGEVIEW MEDICAL CENTER	12/05/25	\$400.00
ZOLL MEDICAL CORPORATION	12/05/25	\$622.95
T-MOBILE	12/31/25	\$48.14
VISA	01/08/26	\$208.76
ALLINA HEALTH EMS	01/16/26	\$200.00
BOUNDTREE MEDICAL LLC	01/16/26	\$1,381.87
CENTRAL MCGOWAN, INC	01/16/26	\$43.54
CITY OF HOWARD LAKE	01/16/26	\$3,330.00
CM2 SUPPLY	01/16/26	\$246.85
JACOB DRUSCH	01/16/26	\$203.48
JERRY'S TRANSMISSIONS SERVICE	01/16/26	\$6,776.90
JOE'S SPORT SHOP	01/16/26	\$265.19
MJM MEDICAL DIRECTION CONSORTI	01/16/26	\$3,600.00
RIDGEVIEW MEDICAL CENTER	01/16/26	\$260.00
ZOLL MEDICAL CORPORATION	01/16/26	\$301.51
		\$39,300.34

**CITY COUNCIL**  
MEETING MINUTES  
**CITY OF**  
**HOWARD LAKE**  
— Est. 1878 —  
JANUARY 20, 2026

**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

Council Member Kutz moved to Approve agenda as presented. The motion was seconded by Council Member Deiter and unanimously.

**Citizen Input**

**Consent Agenda**

Mayor Zimmerman reviewed the consent agenda items.

Council Member Deiter moved to approve the consent agenda as presented. The motion was seconded by Council Member Kutz and unanimously.

- a. **Consider Approving Minutes from the Truth in Taxation Meeting and the City Council Meeting on December 8<sup>th</sup>.**
- b. **Consider Accepting all Reports & Payment of Claims.**
- c. **Consider Approval of 2026 Fees and Charges Schedule**
- d. **Consider Resolution 26-01 Approving 2025 Utility Enterprise Fees & Charges**
- e. **Consider 2026 Committee Appointments & Designations**
- f. **Consider Various Personnel Appointments**
- g. **Consider Approval of 2026 Pay Equity Report**

**Presentations, Public Hearings & Related Approvals**

**New Business**

- a. **Consider Approval of Purchase of Public Works Pickup Truck**

Theisen presented the staff report, highlighting the needs of a new public works vehicle. Staff reviewed available options and determined a truck currently for sale in Buffalo would fit best for our needs.

Council Member Deiter moved to approve purchase of a new public works vehicle, with a do not exceed amount of \$52,000. The motion was seconded by Council

Member Kutz and unanimously.

**b. Consider Approval of Purchase of Broom for Public Works Equipment.**

Theisen reviewed the staff report and shared the need for a new broom.

Council Member Gilbert moved to approve purchase of Conterra Broom from Midwest John Deere for \$12,000. The motion was seconded by Council Member Kutz and unanimously.

**Old Business**

**Department Reports**

Josh Halvorson provided an update on the street project. The project is about 65% completed until construction season starts again.

**Administrator's Report**

**Council/Committee Report**

**Adjourn**

Council Member Kutz moved to Adjourn at 7:18 pm. The motion was seconded by Council Member Gilbert and unanimously.

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Attest - City Administrator/Clerk

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Mayor



# HOWARD LAKE CITY COUNCIL MEETING

February 17, 2026

**AGENDA ITEM:** Consider Various Personnel Appointments

**SECTION:** New Business

**FROM:** City Administrator, Nick Haggemiller

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**BACKGROUND:** Per statute, the City Administrator appoints and the City Council confirms employment classification as part of the official record. The following individuals are submitted for approval:

**Confirm Appointments**

Hired – Curtis Hakala – Part-Time Police Department

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**DECISION MAKING METRICS:**

**FINANCIAL:** This position is budgeted as part of the 2026 General Fund Budget.

**LEGAL:** All personnel appointments are contingent upon successful background check.

**STRATEGIC PLAN:** Deliver High Quality, Reliable Infrastructure and Public Services

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**COUNCIL ACTION REQUESTED:** Approve appointments as presented.

**ATTACHMENTS:** N/A



# HOWARD LAKE CITY COUNCIL MEETING

November 17, 2025

**AGENDA ITEM:** Consider Approving Tobacco License for the Dollar General Market

**SECTION:** Consent

**FROM:** Meagan Theisen, Assistant City Administrator

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**BACKGROUND:** Dollar General Store #31529 applied for a tobacco permit for their new location at 601 13<sup>th</sup> Ave. The provided all of the necessary documents with their application, along with the permit fee of \$50.

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**COUNCIL ACTION REQUESTED:** Approve the Tobacco License for the Dollar General Market.

**ATTACHMENTS:**



# HOWARD LAKE CITY COUNCIL MEETING

February 17, 2025

**AGENDA ITEM:** Consider Resolution 26-01 Calling Public Hearing on Establishment of TIF 1-26 Bayview Flats Apartments

**SECTION:** New Business

**FROM:** Nick Haggemiller, City Administrator  
Shannon Sweeney, Municipal Advisor

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**BACKGROUND:** The City has approved a memorandum of understanding detailing a proposed 20 unit apartment project development to be constructed on property owned by the City. Previously, the City has successfully applied for a competitive grant from Minnesota Housing Finance Agency (MHFA) for \$1.3Million to offset project costs. The terms of grant as well as MOU adopted by council call for the creation of a TIF district to support the project.

This action via resolution calls for the public hearing related to the creation of a TIF district. The public hearing and TIF plan adoption is proposed for April 20, 2026 at 7pm.

Additionally, we expect to bring forward the following:

- Purchase Agreement
- TIF Development Agreement
- Project Development Agreement

We anticipate planning and zoning approvals to be sought in March which positions for related approvals in April as well potentially

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## ALTERNATIVE OPTIONS:

**FINANCIAL IMPACT:** There is a fee from David Drown & Associates of \$6,500 related to the creation of this TIF district.

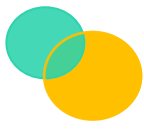
**LEGAL ISSUES:** Taft Law will draft relevant legal documents as directed by David Drown & Associates.

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**COUNCIL ACTION REQUESTED:** Pass Resolution 26-01 Calling for Public Hearing on Establishment of TIF 1-26 Bayview Flats Apartments.

## ATTACHMENTS:

1. Memo from Shannon Sweeney/David Drown & Associates
2. Resolution 26-01



**DDA**

**David Drown Associates, Inc.  
Public Finance Advisors**

Cologne Office:  
10555 Orchard Road  
Cologne, MN 55322  
Phone: (952) 356-2992  
shannon@daviddrown.com

February 11, 2026

City of Howard Lake  
Attn: Nicholas Haggemiller, City Administrator  
P.O. Box 736  
Howard Lake, MN 55349

**Re: TIF District 1-26 (Community Asset Foundation Apartment Project)**

Honorable Mayor, Council Members, and Administrator Haggemiller:

The City of Howard Lake has been working with Community Asset Foundation (“Developer”) on a 20-unit rental housing project to be constructed on land owned by the city and immediately west of and adjacent to The Lodge of Howard Lake assisted living facility. The Developer has requested tax increment financing assistance to make the project financially feasible.

Tax Increment Financing or TIF is a tool that captures new property taxes that are generated because of new development that occurs within the boundaries of a designated TIF District. For the proposed project, the city is considering the creation of a housing tax increment district which can capture tax increments for up to 26-years. A housing tax increment district would impose income restrictions on the rental housing units. The housing unit income restrictions would be applied for the life of the subsidy, and would include either of the following:

At least 20% of the residential units in the project must be occupied or available for occupancy by persons whose incomes do not exceed 50% of the County median income (adjusted annually); or


At least 40% of the residential units in the project must be occupied or available for occupancy by persons whose incomes do not exceed 60% of the County median income (adjusted annually).

For tax increment financing to be available for a project, the city must undertake a process defined by Minnesota Statutes to create a tax increment district. A public hearing is required as part of this process which would be held at the April 20, 2026 meeting if the City Council determines that it is appropriate to proceed. The purpose of the public hearing is to receive public comment regarding the creation of the proposed tax increment district.

Copies of the tax increment plan will be distributed to Wright County and the HLWW School District in advance of the public hearing. Following the public hearing the City Council will be asked to consider a resolution adopting a tax increment plan and authorizing the execution of a development (TIF) agreement.

Please feel free to contact me if I can be of any assistance in answering questions regarding the information provided. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Sweeney". The signature is written in a light gray or blue ink.

Shannon Sweeney, Associate  
David Drown Associates, Inc.

**EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
HOWARD LAKE, MINNESOTA**

HELD: February 17, 2026

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Howard Lake, Wright County, Minnesota, was duly held at the City Hall on Tuesday, the 17<sup>th</sup> day of February, 2026, at 7:00 o'clock p.m. for the purpose, in part, of calling a public hearing on the proposed establishment of Tax Increment Financing District No. 1-26 within Municipal Development District No. 1, and the Tax Increment Financing Plan relating thereto.

The following Councilmembers were present:

And the following were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NO. 26-01**

**CALLING PUBLIC HEARING ON THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT  
NO. 1-26 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 1,  
AND THE ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO**

BE IT RESOLVED by the City Council (the "Council") of the City of Howard Lake, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Monday, April 20, 2026, at approximately 7:00 p.m. to hold a public hearing on the following matters; (a) the proposed establishment of Tax Increment Financing District No. 1-26 within Municipal Development District No. 1, and (b) the adoption of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Section 469.174 to 469.1794, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed Tax Increment Financing Plan on file in City Administrator's Office at City Hall and to make such copies available for inspection by the public.

\_\_\_\_\_ The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA        )  
CITY OF HOWARD LAKE       ) SS.  
COUNTY OF WRIGHT        )

I, the undersigned, being the duly qualified and acting Administrator of the City of Howard Lake, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Howard Lake, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on Tax Increment financing District No. 1-26 within Municipal Development District No. 1, as proposed to be adopted.

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

EXHIBIT A

**CITY OF HOWARD LAKE  
COUNTY OF WRIGHT  
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING  
ON THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-26  
WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 1**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Howard Lake, Wright County, Minnesota, will hold a public hearing on Monday, April 20, 2026, at 7:00 p.m., at the Howard Lake City Hall, 625 8<sup>th</sup> Avenue, in the City of Howard Lake, Minnesota, relating to the (a) the proposed establishment of Tax Increment Financing District No. 1-26 within Municipal Development District No. 1, and (b) the adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, inclusive, as amended (the "Act"). Copies of the Tax Increment Financing Plan as proposed to be adopted will be on file and available for public inspection at the office of the City Administrator at City Hall.

The property included in Tax Increment Financing District No. 1-26 is described in the Tax Increment Financing Plan on file in the office of the City Administrator. A map of the proposed Tax Increment Financing District is set forth below:

(INSERT MAP of Tax Increment Financing District)

All interested persons may appear at the hearing and present their view orally or in writing.

BY ORDER OF THE CITY COUNCIL

/s/ Nick Haggemiller,  
City Administrator