The City of Howard Lake strives to build upon its good neighbor traditions –
A welcoming community for all, supported by vibrant and engaged businesses and community organizations, involved citizens, and diverse amenities that provide a well-rounded quality of life.

TENTATIVE AGENDA
DECEMBER 7, 2021 – 7:00pm

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. APPROVAL OF AGENDA
Any additions, deletions, modifications to the agenda will be done at this time.
D. APPROVAL OF MINUTES
   a. Minutes of the November 23 Council Meeting.
   b. Minutes of the November 16, Council Meeting.
E. CITIZEN INPUT
F. COUNCIL/COMMITTEE REPORT
G. CONSENT AGENDA
   a. Consider Accepting all Reports & Payment of Claims.
   b. Consider Approving Various 2021 Business Licenses.
   c. Consider Various Personnel Appointments.
H. PRESENTATIONS, PUBLIC HEARINGS & RELATED APPROVALS
   a. Howard Lake Wine & Spirits – Liquor Continuation Hearing.
I. DEPARTMENT REPORTS
J. NEW BUSINESS
   a. Consider Approving US Highway 12 Access Closures.
   b. Consider Resolution Increasing Fire Relief Pension Contribution.
   c. Consider Approving Maintenance Agreement with Wright County.
   d. Consider Various 2022 Levy & General Fund Budget Approvals.
      - Resolution Adopting Final 2022 Tax Levy
      - Resolution Adopting Final 2022 Debt Service Levy
      - Consider Adopting 2022 General Fund Budget.
K.
L. OLD BUSINESS
M. ADMINISTRATOR'S REPORT
N. ADJOURN

CITY OF HOWARD LAKE

625 8TH Avenue - PO Box 736 - Howard Lake, MN 55349
Phone: 320-543-3670 | cityadmin@howard-lake.mn.us | www.howard-lake.mn.us

HOWARD LAKE CITY COUNCIL
Howard Lake City Hall -
November 23, 2021

SPECIAL MEETING
MEETING MINUTES

COUNCIL PRESENT
Mayor Zimmerman
Tom Kutz
Allan Munson
Gene Gilbert
Jason Deiter

COUNCIL ABSENT

STAFF PRESENT
Nick Haggenmiller, City Administrator
Meagan Theisen, Assistant City Administrator

ALSO PRESENT
Susan Morgan, BKV
Herald Journal

CALL TO ORDER
Mayor Zimmerman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

APPROVAL OF AGENDA
Council Member Kutz moved to approve the agenda. The motion was seconded by Council Member Munson and passed unanimously.

APPROVAL OF MINUTES
Council Member Kutz moved to approve all of the Council Meeting Minutes from the June 15, 2021 regular Council Meeting. The motion was seconded by Council Member Deiter and passed unanimously.

CITIZEN INPUT
No residents addressed the Council.

NEW BUSINESS

a. CONSIDER APPROVING PRELIMINARY PLANS FOR LIBRARY PROJECT

Susan Morgan, from BKV, provided a presentation of the Library Plans to date.

Morgan and City Staff responded to various questions from the City Council, as well as those in attendance.
Sarah Koivisto, Library Services Coordinator for Great River Regional Library, provided some feedback and concerns about the library potentially having two entrance points.

Morgan shared that the door on the east side of the building could be used as an emergency exit only and can always be changed in the future.

Council Member Gilbert moved to approve the preliminary plans for the Library Project. The motion was seconded by Council Member Deiter and passed unanimously.

b. CONSIDER APPROVING PRELIMINARY PROJECT BUDGET FOR THE LIBRARY PROJECT

Haggenmiller and Morgan reviewed the preliminary project budget, highlighting the overall budget is projected at $4.5 million.

Council Member Kutz moved to approve the preliminary project budget for the library project. The motion was seconded by Council Member Gilbert and passed unanimously.

ADJOURN

Council Member Kutz motioned to adjourn the meeting at 8:57 PM. The motion was seconded by Council Member Gilbert and passed unanimously.

______________________________ ______________________________

Attest – City Administrator/Clerk Mayor

CITY OF HOWARD LAKE

Nicholas A. Haggenmiller, City Administrator
625 8TH Avenue - PO Box 736 - Howard Lake, MN 55349

Phone: 320-543-3670 | cityadmin@howard-lake.mn.us | www.howard-lake.mn.us

HOWARD LAKE CITY COUNCIL
Howard Lake City Hall -
November 16, 2021

MEETING MINUTES

COUNCIL PRESENT
Mayor Zimmerman
Tom Kutz
Allan Munson
Gene Gilbert
Jason Deiter

COUNCIL ABSENT
N/A

STAFF PRESENT
Nick Haggenmiller, City Administrator

ALSO PRESENT
Herald Journal

CALL TO ORDER
Mayor Zimmerman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE
All present recited the Pledge of Allegiance.

APPROVAL OF AGENDA
Council Member Kutz/Deiter MSP to approve the agenda.

APPROVAL OF MINUTES
The minutes of the October 19, 2021 Regular Meeting were reviewed and approved unanimously MSP Kutz/Munson.

CITIZEN INPUT
No residents addressed the Council.

COUNCIL/COMMITTEE REPORT
N/A

DEPARTMENT REPORTS
Receive and file the Howard Lake Municipal Liquor and South Shore Event Center Financials.

CONSENT AGENDA

a. CONSIDER ACCEPTING ALL REPORTS AND PAYMENT OF CLAIMS

GENERAL FUND	58540-58659	$1,043,026.90
PAYROLL	26978-26991,501687-501734	$47,628.78
ELECTRONIC	1062-1078	$41,424.20
TOTAL		**$1,132,079.88**
AMBULANCE CLAIMS	5794-5802	$9,720.85
ELECTRONIC		
TOTAL		**$9,720.85**

a. **Consider Various Personnel Appointments.**
b. **Consider Resolution 20-22 Certifying Delinquent Utility Charges & City Fees.**
c. **Consider Resolution 20-23 Declaring Polling Place for 2022.**
d. **Consider Contract Amendment #3 for Splash Pad Project.**

The consent agenda was approved unanimously as presented MSP Deiter/Kutz.

PUBLIC HEARING/PRESENTATION

a. Public Hearing for the Creation of TIF District 1-21 Terning Trails II

At 7:04pm Mayor Zimmerman closed the regular meeting and opened the public hearing. Haggenmiller provided the staff report. The purpose of the TIF district is to offset developer expenses associated with the completion of the street and utilities. The TIF period is 20 years and split 70/30 between developer and the city for eligible increment generated during the TIF period.

No parties had contacted the city objecting to the TIF district. No one was present at the meeting to object or discuss the TIF or project. The public hearing was closed at 7:10.

NEW BUSINESS

a. Consider Resolution 20-24 Adopting TIF Plan & Authorizing Execution of TIF Agreement.

Following the public hearing, the resolution was unanimously passed MSP Kutz/Gilbert.

b. Consider Purchases for the Public Works Department.

Haggenmiller presented the staff report which included a field inspection by LMCIT relating to public works facilities as well as a proposed list of purchases to help clean and organize public works facilities. In all, about $20,000 worth purchases is needed including an estimate of $7,700 from JSF Inc.

The purchases were approved as presented MSP Kutz/Munson. Councilor Deiter abstained.

c. Consider Declaring Conditions Creating a Building & Zoning Code Violation.

Haggenmiller presented information unit #68 at 924 11th Street (Howard Lake Estates) for failing to obtain building permits and meet setbacks. He requested council approval to commence legal action through the city attorney's office.

Following discussion, a motion was made and passed unanimously MSP Deiter/Munson.

d. Discuss Water Meter Replacement Project
Haggenmiller updated the council to the status of the city-wide water meter replacement project underway. He noted circumstances requiring plumbers and excavators needing to make repairs and replacements outside of the contracted project. A diagram showing the water main to the house was showed that exhibited the curb stop being the responsibility of the City and thereafter the responsibility of the homeowner. Haggenmiller noted the current city ordinance was not clear. Council agreed with the interpretation. Staff will arrange for the repair of several curbstops and communicate to property owners the need to fix interior plumbing issues.

OLD BUSINESS

None.

ADMINISTRATORS REPORT

None.

ADJOURN

The meeting was adjourned unanimously at 8:17pm.

Attest – City Administrator/Clerk

Mayor

CITY OF HOWARD LAKE

CLAIMS & DONATIONS APPROVED

DATE - December 7, 2021

GENERAL FUND	**CHECKS:**	**58660 – 58737**	**$189,171.17**
PAYROLL		**26992-27003, 501735 – 501764**	**56,101.81**
ELECTRONIC		**1079-1090**	**54,200.80**
TOTAL			**$299,473.78**
AMBULANCE CLMS	**CHECKS:**	**5803**	**$166.11**
ELECTRONIC			
TOTAL			**$166.11**

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CITY OF HOWARD LAKE

*Check Summary Register©

Checks 11/16/2021 - 12/02/2021

	Name	Check Date	Check Amt	
1010 CITIZEN ALLIANCE				
1079e	INTERNAL REVENUE SERVICE	11/17/2021	$25,079.65	
1080e	MN DEPT OF REVENUE	11/17/2021	$4,712.49	
1081e	PERA	11/17/2021	$5,967.75	
1082e	FURTHER	11/17/2021	$462.53	
1083e	INTERNAL REVENUE SERVICE	12/1/2021	$6,651.62	
1084e	MN DEPT OF REVENUE	12/1/2021	$1,252.11	
1085e	PERA	12/1/2021	$6,180.32	
1086e	FURTHER	12/1/2021	$462.53	
1087e	RADIANT SYSTEMS	12/2/2021	$146.25	
1088e	HEARTLAND PYMT SERVICES	12/2/2021	$1,265.55	
1089e	AUTHNET GATEWAY BILLING	12/2/2021	$20.00	
1090e	LS WEEKEND CASH	12/2/2021	$2,000.00	
26992	GOEPFERT, THOMAS	11/19/2021	$520.68	
26993	BOBROWSKE, KURT	11/19/2021	$379.41	
26994	DIERS, CHRISTOPHER	11/19/2021	$160.81	
26995	DRUSCH, JACOB D	11/19/2021	$1,680.63	
26996	DRUSCH, JOEY	11/19/2021	$495.01	
26997	DRUSCH, KAREN	11/19/2021	$16,224.23	
26998	MAGES, ALEX	11/19/2021	$644.51	
26999	PETERSON, JEREMY	11/19/2021	$44.32	
27000	SHEROD, JOSEPH L.	11/19/2021	$2,451.27	
27001	STOLL, ERIC	11/19/2021	$2,043.08	
27002	WIECH, KYLE	11/19/2021	$262.46	
27003	BONNICK, STEVEN	11/19/2021	$169.77	
58660	ASHWILL COMPANIES	11/23/2021	$100.00	
58661	AV DESIGN	11/23/2021	$3,832.50	
58662	AXON ENTERPRISE INC	11/23/2021	$375.00	
58663	BERITEC LTD	11/23/2021	$1,246.25	
58664	BIRCHDALE FIRE & SECURITY, L	11/23/2021	$144.96	
58665	BRANDEL ELECTRIC, LLC	11/23/2021	$62.00	
58666	DAKOTA SUPPLY GROUP	11/23/2021	$4,219.30	
58667	EZ DOCK & LIFT LLC	11/23/2021	$150.00	Dock - Lions Park removal
58668	FARM-RITE EQUIPMENT, INC	11/23/2021	$60.32	
58669	FOSS, MARIE	11/23/2021	$35.00	Sofia Swim Lessons
58670	HOLIDAY STATIONSTORES, LLC	11/23/2021	$116.03	
58671	HOWARD LAKE FIRE RELIEF ASS	11/23/2021	$550.00	
58672	HOWARD LAKE POSTMASTER	11/23/2021	$329.60	UB November 2021
58673	HOWARD LAKE TIRE & AUTO	11/23/2021	$173.95	
58674	JOE'S SPORT SHOP	11/23/2021	$871.02	
58675	MARCO	11/23/2021	$314.71	
58676	MEDIACOM LLC	11/23/2021	$266.17	
58677	METRO EROSION CO	11/23/2021	$1,500.00	
58678	MN VALLEY TESTING LAB	11/23/2021	$43.00	
58679	MUMFORD SANITATION	11/23/2021	$11,275.10	COMPOST LEASE - November 2021
58680	NELSON ELECTRIC MOTOR REP	11/23/2021	$135.00	
58681	NORTHWEST ASSOC CONSULTA	11/23/2021	$29.70	
58682	PAULY'S PLUMBING & HVAC	11/23/2021	$98.00	
58683	PAUMEN COMPUTER SERVICES,	11/23/2021	$3,680.06	
58684	PLUNKETT'S PEST CONTROL	11/23/2021	$162.02	
58685	SWEEPER SERVICES	11/23/2021	$2,728.95	
58686	THE BROKEN BOLT	11/23/2021	$172.00	
58687	UNDERGROUND TECHNOLOGIE	11/23/2021	$797.20	
58688	USA BLUEBOOK	11/23/2021	$2,226.24	
58689	WRIGHT COUNTY HIGHWAY DEP	11/23/2021	$8,213.90	Salt

CITY OF HOWARD LAKE

*Check Summary Register©

Checks 11/16/2021 - 12/02/2021

	Name	Check Date	Check Amt	
58690	WRIGHT HENNEPIN ELECTRIC	11/23/2021	$883.00	
58691	BELLBOY CORPORATION	12/1/2021	$1,273.51	
58692	BREAKTHRU BEVERAGE	12/1/2021	$4,740.77	
58693	CAPITOL BEVERAGE SALES	12/1/2021	$13,415.69	
58694	DAHLHEIMER BEVERAGE, LLC	12/1/2021	$8,122.60	Return
58695	FLAHERYS HAPPY TYME COMPA	12/1/2021	$118.80	
58696	JOHNSON BROTHERS LIQUOR C	12/1/2021	$3,244.70	
58697	LOCHER BROS, INC	12/1/2021	$6,746.19	
58698	MILLNER HERITAGE	12/1/2021	$105.00	
58699	PAUSTIS WINE COMPANY	12/1/2021	$271.25	
58700	PHILLIPS WINE & SPIRITS	12/1/2021	$1,863.20	
58701	PREMIUM WATERS, INC	12/1/2021	$49.68	
58702	SOUTHERN GLAZER WINE & SPI	12/1/2021	$4,863.05	
58703	VINOCOPIA, INC	12/1/2021	$1,080.05	
58704	BANYON DATA SYSTEMS INC	12/2/2021	$595.00	
58705	BOARMAN KROOS VOGEL GROU	12/2/2021	$3,041.90	
58706	KEITH BOBROWSKE	12/2/2021	$65.00	CELL PHONE - December
58707	BUILDERS FIRST SOURCE	12/2/2021	$51.71	
58708	C & C EMBROIDERY	12/2/2021	$170.00	
58709	CENTERPOINT ENERGY	12/2/2021	$425.89	
58710	CENTURYLINK	12/2/2021	$2,123.77	
58711	CHOSEN VALLEY TESTING, INC	12/2/2021	$3,360.00	
58712	CORE & MAIN	12/2/2021	$1,827.25	
58713	MARK CUSTER	12/2/2021	$4,500.00	4th Quarter Payment
58714	DAKOTA SUPPLY GROUP	12/2/2021	$64,165.25	
58715	DAVID DROWN ASSOCIATES	12/2/2021	$8,500.00	Issuance of 2021A Series Bond
58716	EARTHLINK INC	12/2/2021	$12.95	
58717	ELECTRONIC & APPLIANCE REC	12/2/2021	$1,296.10	Fall Clean Up
58718	THOMAS GOEPFERT	12/2/2021	$30.11	Reimbursement
58719	GOPHER STATE ONE-CALL, INC	12/2/2021	$24.30	
58720	NICK HAGGENMILLER	12/2/2021	$365.00	CELL PHONE - December
58721	HAWKINS, INC	12/2/2021	$10.00	
58722	JOE'S SPORT SHOP	12/2/2021	$947.69	
58723	KNOTT, KELLY	12/2/2021	$125.66	Utility Bill Refund - 1215 5th Street
58724	MYRA LAWAY	12/2/2021	$133.21	CELL PHONE - December
58725	MARCO TECHNOLOGIES LLC	12/2/2021	$416.54	
58726	DEBRA MCALPINE	12/2/2021	$0.00	Laundry, etc
58727	MEDIACOM LLC	12/2/2021	$206.90	
58728	JARED MERGES	12/2/2021	$65.00	CELL PHONE - December
58729	MIDWEST MACHINERY CO	12/2/2021	$159.04	
58730	MINN DEPARTMENT OF HEALTH	12/2/2021	$1,793.00	
58731	536600-NCPERS GROUP LIFE INS	12/2/2021	$32.00	
58732	CLAYTON PRESTIDGE	12/2/2021	$65.00	CELL PHONE - December
58733	SPRINT	12/2/2021	$307.74	
58734	STANLEY, BRIDGET	12/2/2021	$65.00	CELL PHONE - December
58735	THEISEN, MEAGAN	12/2/2021	$161.47	Reimbursement
58736	VERIZON	12/2/2021	$80.02	
58737	VISA	12/2/2021	$3,363.20	
501735e	HAGGENMILLER, NICHOLAS A	11/19/2021	$3,039.01	
501736e	MERGES, JARED M	11/19/2021	$1,855.67	
501737e	THEISEN, MEAGAN	11/19/2021	$1,734.74	
501738e	ZANDER, SHARI	11/19/2021	$1,304.35	
501739e	PRESTIDGE, CLAYTON P	11/19/2021	$1,488.96	
501740e	STANLEY, BRIDGET	11/19/2021	$1,084.68	
501741e	BERG, TIMOTHY W	11/19/2021	$88.66	

CITY OF HOWARD LAKE

*Check Summary Register©

Checks 11/16/2021 - 12/02/2021

	Name	Check Date	Check Amt
501742e	BOBROWSKE, KEITH	11/19/2021	$3,430.78
501743e	BRAVINDER, SETH Z	11/19/2021	$321.37
501744e	DALBEC, JOSHUA S	11/19/2021	$373.33
501745e	KITTOCK, BRIAN	11/19/2021	$1,325.69
501746e	KITTOCK, NICOLE D	11/19/2021	$311.37
501747e	LOEBERTMANN, AMANDA G	11/19/2021	$503.24
501748e	LOEBERTMANN, CRAIG	11/19/2021	$802.42
501749e	PETERSON, DAVID T	11/19/2021	$1,315.67
501750e	SPYRA, MICHAL	11/19/2021	$166.23
501751e	STUEVEN, MARK J	11/19/2021	$498.69
501752e	YOKIEL, ANDREW J	11/19/2021	$419.51
501753e	GILYARD, JODI	11/19/2021	$373.72
501754e	LAWAY, MYRA	11/19/2021	$1,785.32
501755e	LINDER, EMILY	11/19/2021	$191.21
501756e	MCALPINE, DEBRA-ANN	11/19/2021	$1,144.20
501757e	REMER, TANYA M	11/19/2021	$226.52
501758e	HAGLIN, SERENA P	11/19/2021	$282.61
501759e	JOHNSON, JACOB D	11/19/2021	$1,630.97
501760e	PREUSSE, MITCHELL D	11/19/2021	$305.29
501761e	SZCZEPANIK, DARIUSZ J	11/19/2021	$1,800.23
501762e	THOMPSON, DAVID G	11/19/2021	$2,044.51
501763e	THOMPSON, KYLE	11/19/2021	$366.66
501764e	WILLIAMS, HUNTER L	11/19/2021	$810.02
		Total Checks	$299,473.78

CITY OF HOWARD LAKE

*Check Summary Register©

Checks 11-16-21 - 12/2/21

	Name	Check Date	Check Amt
1012	**CAB - AMBULANCE**		
5803	VISA	12/2/2021	$166.11
		Total Checks	$166.11

HOWARD LAKE CITY COUNCIL MEETING

DECEMBER 7, 2021

AGENDA ITEM: Consider Various 2022 Business License Renewals

SECTION: New Business

FROM: Staff

BACKGROUND: The City requires permits for various business operations including tobacco, liquor, electronic games, and bowling alleys. The following business licenses expire 12/31/2021 and need approval for renewed licenses for 2022.

Business	License Type
American Legion Post #145	On Sale Intoxicating & Sunday Liquor Sales, Electronic Games - $2,220
Maria's Mexican Restaurant	On Sale Intoxicating & Sunday Liquor Sales - $2,200
Howard Lake Wine & Spirits	On Sale Intoxicating Liquor, Off Sale Liquor, Tobacco
Troubles	On-sale Intoxicating & Sunday Liquor Sales $2,200
Celine Stop Inc.	Tobacco - $50
Joe's Sport Shop	Tobacco - $50
HL Pit Stop	Tobacco - $50

We have not received renewal forms/payments from the following –
Lake Bowl 3.2 Malt Liquor $260, Howard Lake Foods Tobacco $50.

DECISION MAKING METRICS:

FINANCIAL: The proposed business license renewals would generate $7,080 in revenue for the general fund.

LEGAL: The license renewal periods are aligned with city ordinances.

STRATEGIC PLAN: Foster a Robust Business Community and Vibrant Downtown

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COUNCIL ACTION REQUESTED: Approve licenses as presented.

ATTACHMENTS: N/A

HOWARD LAKE CITY COUNCIL MEETING

December 7, 2021

AGENDA ITEM: Consider Accepting Various Personnel Appointments

SECTION: Consent

FROM: Meagan Theisen, Assistant City Administrator

BACKGROUND: Per statute, the City Administrator appoints and the City Council confirms employment classification as part of the official record. The following individuals are submitted for approval:

Hired – Tina Rollins – Liquor Store Clerk PT

DECISION MAKING METRICS:

FINANCIAL: This position is budgeted as part of the 2021 General Fund Budget.

LEGAL: All personnel appointments are contingent upon successful background check.

STRATEGIC PLAN: Deliver High Quality, Reliable Infrastructure and Public Services

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COUNCIL ACTION REQUESTED: Approve appointments as presented.

ATTACHMENTS: N/A

Howard Lake Wine & Spirits

Profit & Loss Statement

for the period 11/1/2021 to 11/30/2021

SALES	Mnthly Amnt	YTD Amount	Budget	% of Budget	2020 Mnthly Amt	2020 YTD Amt	+/- Pr Yr
Liquor	$ 26,577	$ 309,197	$ 397,000	78%	$ 29,989	$ 322,782	$ (13,585)
Beer	$ 37,748	$ 509,107	$ 675,000	75%	$ 42,479	$ 562,801	$ (53,694)
Wine	$ 8,663	$ 80,515	$ 102,000	79%	$ 10,783	$ 89,905	$ (9,390)
Discounts	$ (1,679)	$ (13,926)	$ (18,000)	77%	$ (1,619)	$ (14,792)	$ 866
Misc(Pop/Mixes/Tobaco)	$ 984	$ 16,889	$ 33,600	50%	$ 1,437	$ 24,023	$ (7,134)
Non Tax	$ 330	$ 10,595	$ 14,400	74%	$ 929	$ 16,597	$ (6,002)
Loyalty Program	$ -	$ (258)	$ (3,000)	9%	$ (700)	$ (14,739)	$ 14,482
On Sale Revenue - SSEC	$ 293	$ 11,883			$ -	$ 1,001	
Other Revenue	$ 21	$ 216			$ 14	$ 167	
TOTAL SALES	$ 72,937	$ 924,218	$ 1,201,000	77%	$ 83,311	$ 987,745	$ (74,457)
COST OF SALES							
Liquor	$ 18,066	$ 214,316	$ 228,000	94%	$ 20,352	$ 221,397	$ (7,082)
Beer	$ 28,690	$ 390,998	$ 532,000	73%	$ 32,422	$ 439,566	$ (48,568)
Wine	$ 5,669	$ 53,102	$ 66,000	80%	$ 7,310	$ 61,567	$ (8,465)
Misc Tax	$ 630	$ 15,004	$ 17,500	86%	$ 1,455	$ 15,762	$ (759)
Misc Non Tax	$ -	$ 179	$ 8,500	2%	$ -	$ 7,594	$ (7,416)
Freight	$ 392	$ 5,596	$ 8,000	70%	$ 377	$ 6,990	$ (1,394)
TOTAL COST OF SALES	$ 53,447	$ 679,195	$ 860,000	79%	$ 61,916	$ 752,877	$ (73,683)
GROSS PROFIT	$ 19,490	$ 245,023					
EXPENSES							
Wages/Benefits	$ 12,487	$ 142,770	$ 171,825	83%	$ 10,683	$ 131,266	$ 11,504
Consulting	$ 1,900	$ 11,000	$ 12,000	92%	$ 700	$ 6,300	$ 4,700
Training & Seminars	$ -	$ 60	$ 1,000	6%	$ -	$ 240	$ (180)
Travel	$ -	$ 551	$ 1,000	55%	$ 72	$ 837	$ (286)
Dues & Subscriptions	$ -	$ 820	$ 1,000	82%	$ -	$ 800	$ 20
Cash Short/Over	$ (8)	$ 71	$ -		$ (74)	$ 52	$ 19
Credit Card Expense	$ 1,432	$ 17,156	$ 18,000	95%	$ 1,564	$ 16,299	$ 857
Insurance	$ -	$ 9,636	$ 9,300	104%	$ -	$ 7,739	$ 1,896
Repair & Maintenance	$ 523	$ 10,527	$ 8,000	132%	$ -	$ 1,251	$ 9,276
Computer Supplies/Technology	$ 700	$ 4,261	$ 4,500	95%	$ 1,678	$ 11,002	$ (6,742)
Utilities	$ 822	$ 10,791	$ 12,000	90%	$ 583	$ 7,591	$ 3,199
Advertising	$ 300	$ 2,399	$ 2,500	96%	$ -	$ 2,039	$ 360
Misc	$ 389	$ 3,330	$ 5,000	67%	$ 683	$ 12,738	$ (9,409)
Depreciation	$ 625	$ 6,875	$ 7,500	92%	$ 625	$ 6,875	$ -
TOTAL EXPENSES	$ 19,169	$ 220,245	$ 253,625	87%	$ 16,513	$ 205,032	$ 15,214
PROFIT/(LOSS)	$ 321	$ 24,778			$ 4,881	$ 29,836	

HOWARD LAKE CITY COUNCIL MEETING

DECEMBER 7, 2021

AGENDA ITEM: Consider Approving US Highway 12 Access Closures

SECTION: New Business

FROM: Nick Haggenmiller, City Administrator

BACKGROUND: For nearly 8 years city staff and consultants have been discussing, negotiating and forming terms and design that will ultimately form the plans, specifications and cost share agreement for the US12 Preservation and ADA Access Project. The project has transitioned between several project managers and slipped several fiscal years with MNDOT. The current bid let and construction year is 2024.

While the construction is not anticipated for another three years, certain decisions regarding the project need to be made now and soon in order to advance the project. Recently, an ADA field inspection was completed by city and MNDOT staff. Relevant conclusions to this agenda item include the need to resurface the multi-modal trail that connects downtown to Lions Park. Additionally, two egress points were identified for closure. The first at Eden Medical/Howard Lake Foods (824 6th Street) and the second Historic City Hall (733 6th Street)

<u>Howard Lake Foods | 824 6th Street</u>

A consistent issue throughout the US12 Corridor are points of egress that use the sidewalk for the driveway apron. Doing so, creates a cross slope on the sidewalk that fails to meet accessibility standards. A number of these will be corrected where there is enough right of way available; some will need to remain as-is until a future reconstruction project. This one in particular is proposed to be closed in full which would allow the sidewalk to be flat in this area. This is perceived as an added benefit to adjacent property owners who have had buildings hit by large commercial vehicles. A letter was sent to ALL property owners on the block and none have spoken against the closure.

<u>Historic City Hall | 733 6th Street</u>

The east parking lot that supports the liquor store and event center needs to be completely reconstructed. This is a private/city project outside of the scope of the MNDOT project. However, the entrances would be reconfigured by MNDOT during the project. Additionally, to minimize negative impacts to the liquor store and event center, coordinating the project should be considered.

Currently, there are two entrances to the east parking lot. Proposed is to close both and relocate the entrance towards the middle of the parking lot. Doing so would eliminate the traffic conflicts with the parking lot at County Road 6/US12 and provide for a wider sidewalk in front of the country store.

<u>Trail</u>

The trail from downtown to Lions Park needs to be resurfaced to meet ADA standards. Additionally, the trail needs to be reconfigured at the railroad crossing for safety purposes. Ownership records are not explicitly clear. MNDOT has agreed to bring the trail up to standard at their expense, provided it is then turned over to the City for future maintenance.

DECISION MAKING METRICS:

FINANCIAL: There is not a material expense associated with the closures and trail maintenance.

LEGAL: The City is asked to approve by motion now in order for the full contractual documents to be drafted for the project.

STRATEGIC PLAN: Foster a Robust Business Community and Vibrant Downtown

COUNCIL ACTION REQUESTED: Approve the closure of the entrances and agree to the turn back provision for the trail.

ATTACHMENTS:
1. Letter to impacted businesses
2. Arial showing impacted locations.


MOVED ENTRANCE
HOWARD LAKE SCENIC BYWAY OVERLOOK
HISTORIC CITY HALL BANQUET FACILITY
PUBLIC PARKING
10' WALK


12
Proposed Closure
Eden Medical
Howard Lake Foods


6TH ST
12

CITY OF HOWARD LAKE

Nicholas A. Haggenmiller, City Administrator

625 8TH Avenue - PO Box 736 - Howard Lake, MN 55349

Phone: 320-543-3670 | cityadmin@howard-lake.mn.us | www.howard-lake.mn.us

October 27, 2021

TO:	**Impacted Property Owners & Access Users**
FROM:	**Nick Haggenmiller, City Administrator**
RE:	**US Highway 12 Egress Closure Proposed [Construction Year 2024]**
Council Date:	**November 16, 2021 |7pm**

The Minnesota Department of Transportation (MNDOT) and the City of Howard Lake are in planning stages of a Pavement Preservation Maintenance Project and American with Disabilities Act enhancement project on US Highway 12 through city limits. The project is scheduled to be completed in 2024. The primary focus of this project will be simply resurfacing the existing roadway and making improvements at intersections for better ADA use and accessibility.

However, through the course of planning, items of concern to specific locations have been identified. In this case, the City has asked for consideration to close the entrance located between Howard Lake Foods and Eden Medical. The City owns this property/entrance, and it is not public right of way.

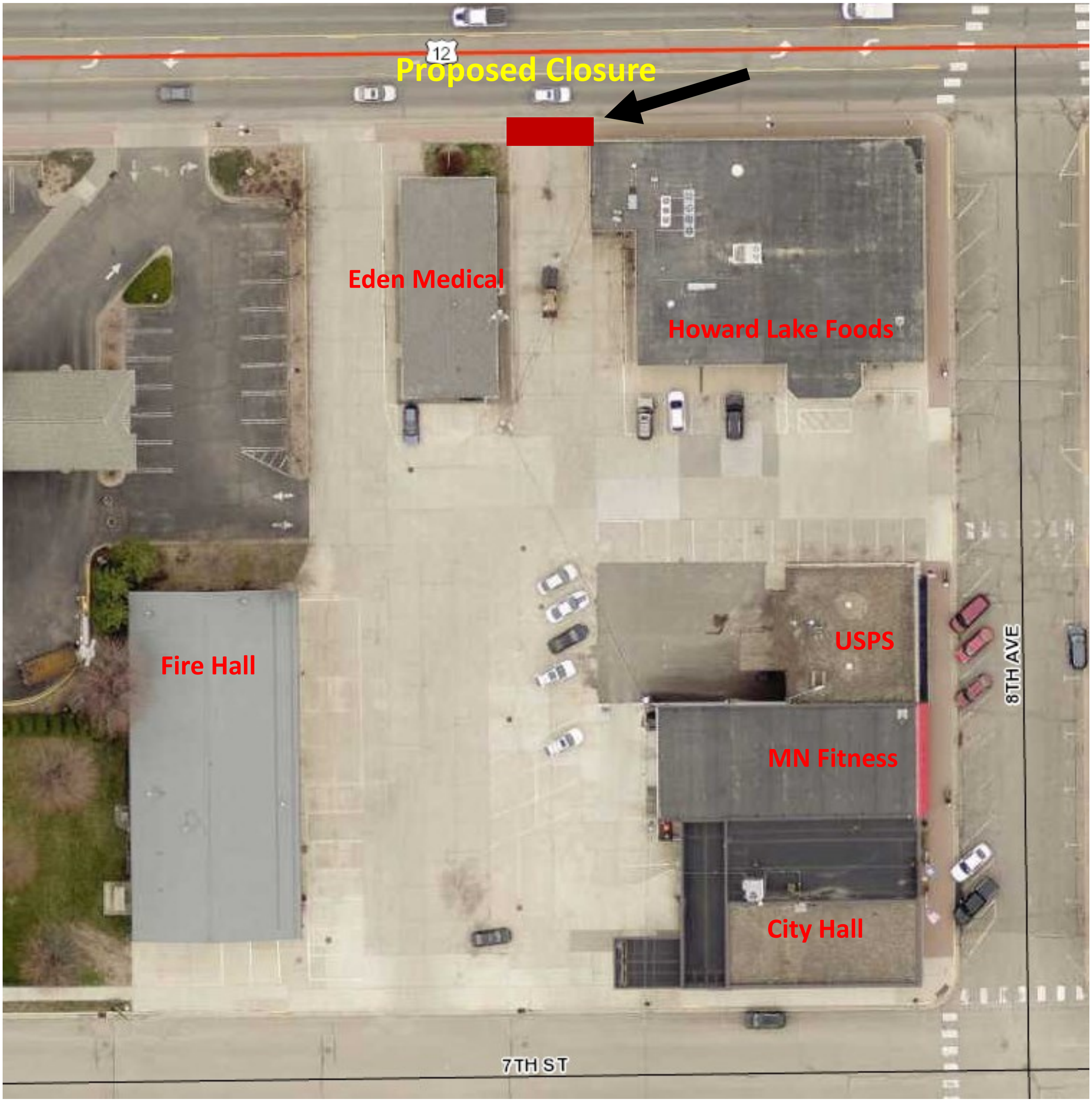
Recognizing that this is potentially used by many users, we are using this as an official notification and providing the opportunity to provide input – both in favor or opposition to the closure. MNDOT has asked that we provide written confirmation as soon as possible. The City Council will take up the topic on November 16, 2021 at 7pm. If you wish to be heard directly, please attend the meeting. If you wish to provide written or verbal input, please feel free to contact me directly. If we do not hear from you, we will assume you have no objections to the proposed closure.

If you have any additional comments/questions – please reach out.

Thank you! For the City,

Nick Haggenmiller
City Administrator

EMAIL: Cityadmin@howard-lake.mn.us [preferred]
PHONE: 320/543-3670


12
Proposed Closure
Eden Medical
Howard Lake Foods
USPS
Fire Hall
MN Fitness
City Hall
8TH AVE
7TH ST

HOWARD LAKE CITY COUNCIL MEETING

DECEMBER 7, 2021

AGENDA ITEM: Consider Resolution Approving Increase to the Howard Lake Fire Relief Association

SECTION: New Business

FROM: Howard Lake Fire Relief Association
Keith Bobrowske, Howard Lake Fire Chief

BACKGROUND: At the annual Howard Lake Fire Relief Association meeting, the membership reviewed investments, funding ratio and did a general census of similar sized pension funds. Currently, the fund is over 100% funded. The current funding level is $2,000 per year of service payable after personnel is fully vested at 20 years and 50 years of age. The membership voted to increase the amount by $200 per year of service $2,200 per year of service.

This increase is consistent with previous years. Currently, Howard Lake is one of the lowest retirement contributions in Wright County. A funding increase of this amount should permit the fund to remain fully funded in excess of 100%.

Per city ordinance and state statute, the city council must formally adopt the increase by resolution. If passed, the increase would go into effect on January 1, 2022.

DECISION MAKING METRICS:

FINANCIAL: The City budgets for relief contribution and has a financial obligation in the event the fund becomes underfunded. This does not appear to be likely.

LEGAL: The City must pass the resolution and submit to the state for execution before going into effect.

STRATEGIC PLAN: Deliver High Quality, Reliable Infrastructure and Public Services

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COUNCIL ACTION REQUESTED: Approve Resolution 20- Approving Increase to Fire Relief Pension Fund of the Howard Lake Fire Relief Association.

ATTACHMENTS:

1. Resolution Approving Increase to Howard Lake Fire Relief Association

CITY OF HOWARD LAKE
RESOLUTION 21-26

RESOLUTION INCREASING THE HOWARD LAKE FIREMAN'S RELIEF ASSOCIATION BENEFIT

WHEREAS, the Howard Lake Fireman's Relief Association has requested an increase in benefits of $200 per year effective January 1, 2022.

WHEREAS, the city contribution will not exceed budgeted payments in mandatory city contributions.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Howard Lake, Minnesota approves the following;

1. A revision to the Howard Lake Fireman's Association by-laws that reads as follows:
   a) ARTICLE VII section 1: The association shall pay such member the sum of $2,200 for each year served as an active firefighter in the Howard Lake Fire Department.
   b) ARTICLE VIII section 1: to the estate of such deceased member, the sum of $2,200 for each year that the deceased member served as an active firefighter in the Howard Lake Fire Department.
   c) ARTICLE VIII section 2: The sum of $2,200 for each year served as an active firefighter in said fire department.

PASSED AND ADOPTED this 7th day of December 2021.

____
Peter Zimmerman, Mayor

ATTEST:

____
Nicholas Haggenmiller, City Administrator-Clerk

HOWARD LAKE CITY COUNCIL MEETING

DECEMBER 7, 2021

AGENDA ITEM: Consider Maintenance Agreement with Wright County

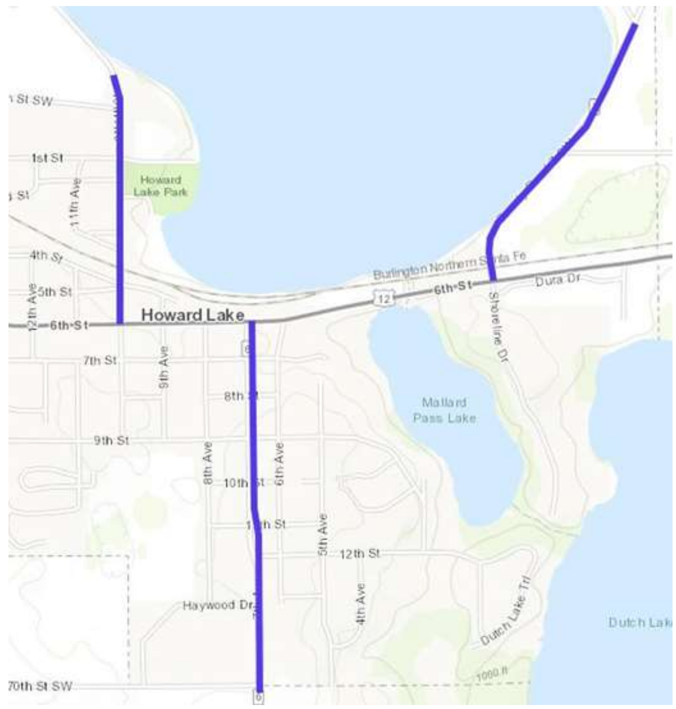
SECTION: New Business

FROM: Nick Haggenmiller, City Administrator

BACKGROUND: After each snow event, the City's Public Works crew plows all city streets, parking lots and sidewalks. As Howard Lake is intersected by both State and County highways, the responsibility for clearing snow in those areas technically belongs to separate agencies. In practice however, Howard Lake crews end up plowing sections of these highways on their way to plow other city streets while also ensuring that all roads our residents drive on in town are cleared in a more timely manner.

For a number of years the City has had an agreement with MnDOT to be reimbursed for clearing and hauling snow from Highway 12. In 2018, the City entered into a similar agreement with Wright County for County Roads 6 and 7. Subsequent years, the City dropped CSAH 7 due to time and expense associated with clearing snow.

The terms and rates have been revised for 2021-2022. Wright County is asking once again for the City to take both county roads as shown on this map.



DECISION MAKING METRICS:

FINANCIAL:

PLAN	ROAD	SEGMENT	MILES	COST/MI*	TOTAL COST
C	CSAH 7	From TH12 to Imhoff	0.57	$4,151.53	$2,366.37
C	CSAH 6N	TH12 to 60th ST SW	0.40	$4,151.53	$1,660.61
C	CSAH 6S	TH12 to 70th ST SW	0.68	$4,151.53	$2,823.04
		ESTIMATED TOTAL =	1.65		$6,850.02

This is about $2,200 more than the original contract signed in 2018.

LEGAL: This is a legally binding contract that must be approved by the full council. The original was reviewed by the city attorney.

STRATEGIC PLAN: Deliver High Quality Infrastructure and City Services

COUNCIL ACTION REQUESTED: Approve agreement, delegate to staff to determine if all roads are possible or to remove CSAH 7 from the list.

ATTACHMENTS: Wright County Maintenance Agreement

MAINTENANCE AGREEMENT – CITY OF HOWARD LAKE

THIS AGREEMENT made and entered into by and between the City of Howard Lake hereinafter referred to as the "City" and the County of Wright hereinafter referred to as the "County".

WHEREAS, this agreement shall continue indefinitely, subject to cancellation by either party upon a 60 day written notice.

WHEREAS, Chapter 162, Minnesota Statutes, permits the County to designate certain roads and streets within the City as County State Aid Highways, and

WHEREAS, the City has concurred in the designation of the County State Aid Highway within its limits as identified in County Board's resolutions of August 28, October 8, November 5, December 3, December 27, 1957 and January 7, 1958, and

WHEREAS, it is deemed to be the best interest of all parties that the duties and responsibilities of both the City and the County as to maintenance on said County State Aid Highways to be clearly defined,

NOW THEREFORE, IT IS AGREED with regard to said County State Aid Highway maintenance:

That the City will be responsible for routine maintenance of the following highways:

MAINT. PLAN	ROAD	SEGMENT	MILES	COST/MI*	TOTAL COST
C	CSAH 7	From TH12 to Imhoff	0.57	$4,151.53	$2,366.37
C	CSAH 6N	TH12 to 60th ST SW	0.40	$4,151.53	$1,660.61
C	CSAH 6S	TH12 to 70th ST SW	0.68	$4,151.53	$2,823.04
		ESTIMATED TOTAL =	1.65		$6,850.02

That routine maintenance shall consist of the following: (Maintenance Plan)

C. Snow and Ice Control

*Based on the average annual cost of the previous three years: (above shows 2018, 2019,2020 for example)

That when the City deems it desirable to remove snow by hauling, it shall do so at its own expense. Snow and ice removal on sidewalks and other boulevard related maintenance outside the curb or street area is governed by City Ordinance.

That the County will be responsible for all other maintenance.

That in December each year, the City shall receive payment from the County for their work. This amount shall be based on the average annual cost per mile of the previous three years for routine maintenance on Municipal County State Aid Highways. The average annual cost per mile will reflect only those costs associated with the areas of routine maintenance for which the city is responsible.

ADOPTED: ATTEST:

________________, 20____ ____________________________ ____________________________

City Administrator Mayor

CERTIFICATION

I hereby certify that the above is a true and correct copy of a resolution duly passed, adopted and approved by the City Council of said City on _____________________, 20_____.

APPROVED AND ACCEPTED:
COUNTY OF WRIGHT

____
Board Chair Date

ATTEST:

____
County Administrator Date

____
City Administrator

City of Howard Lake
____
Name of City

HOWARD LAKE CITY COUNCIL MEETING

DECEMBER 7, 2021

AGENDA ITEM: Consider Various Approvals for the Fiscal Year 2022 Budget & Levy.

SECTION: New Business

FROM: Nick Haggenmiller, City Administrator

BACKGROUND: The City is required by state statute to submit a preliminary levy and preliminary budget to Wright County by September 30, 2020. The final budget and levy must be adopted by the end of the year. Council may maintain or lower but not increase after the preliminary levy is passed in September. The final levy and budget must be submitted to Wright County and the State of Minnesota by December 31st annually.

Budget Snapshot & Budgeting Strategy
The 2022 FY Budget Shows an estimated 4% increase over FY2022. The increases are fairly distributed between various general fund departments. This is deliberately modest as the next several years are programmed to be project intensive with more general obligation debt coming online for street and utility projects. Finally, statewide there appears to be a significant shift in property tax burden from commercial/industrial to residential classified properties. This fact coupled with large valuation increases primarily in the residential sector have led to a collectively conservative budget approach by the council/staff.

EXPENDITURE ADJUSTMENT SUMMARY

Personnel

- Includes 3% COLA and grade/step increases for those eligible.
- Health Insurance Increase total increase of 10%
  - The Preliminary levy had an estimated 20% increase, the final increase received from PEIP was 10%.

Fire & Ambulance Service

- Preliminary budget/levy had significant increases for officer positions. At the direction of the fire chief these have been scaled back to reflect the following:

FIRE DEPARTMENT WAGES				
Position	**2021 Budget**	**21 Actual**	**Prelim 22**	**Final 22**
Chief 1		$4,000	$12,000	$6,000
Chief 2		$2,000	$6,000	$3,000
Chief 3		$1,000	$3,000	$2,000
Secretary		$3,000	$3,000	$3,000
Amb Dir.		$1,700	$1,700	$1,700
Asst. Dir		$1,000	$1,000	$1,000
Janitor		$1,250	$1,250	$1,250
TOTAL	**$12,000**	**$13,950**	**$27,950**	**$17,950**

Meeting/Training Stipend				
Attendees	**Meetings/Mnth**	**Months**	**Amount**	**Total Annual**
20	2	12	$20	$9,600

- The Fire Relief Association is also slated for a $200/year of service increase in 2022.

General Government Buildings

- Still shows allocation for cleaner; subsequently this has been made into a hybrid full time position. There is considerable amount of research and clean up that still needs to be done under this fund. A better accounting for contracted services is needed.

Professional Services

- Small increase to reflect contractual increases to Assessing.

Police Department

- Funds current staffing and operations.
- Decreases are realized in insurance premiums.
- $5,000 increase for legal services reflecting more accurate billing received.

Streets & Highways

- Status quo!
- Wage related increases related to step increases and readjustment between enterprise funds and general fund.

Parks

- Status quo!

Community Center

- Cuts were made to the 2021 budget in anticipation of constructing a new facility. This plan is still underway. However, future budgets will need to be scrutinized for the new library facility as well as consideration of what should be done with the current facility.

South Shore Event Center

- The 2021 Budget includes YTD revenue/expenditure for the event center. The operation is still very much in its infancy making budgeting difficult. That said, as we're closing on the first full year of operations, we are seeing an enterprise that has been able to cover all expenditures and show a small net profit. This is notable given the age of the event center, covid circumstances and the reoccurring need for additional supplies/furniture/fixtures and equipment.

Capital Improvement Plan

- There is a proposed $30,000 increase to the CIP to $575,000 annually. This figure exceeds our original projections needed. However, does not include new debt that will be assumed for the library facility and the fire hall that are not officially listed in the CIP.

REVENUE ADJUSTMENT SUMMARY

The general fund revenue categories have been carefully reviewed for accuracy. Year over year we show a net decrease of $7,200 which includes a levy INCREASE of $102,000. The overall focus with revenues in 2022 is to remove one-time or values that are not more known/solidified. With that in mind, the small reduction should not be a concern. Ultimately, the proposed budget is balanced. Unbudgeted revenues that are received will simply pad the CIP further in hopes of offsetting anticipated future increases to the GF levy or debt service levy.

Fire Contracts

- The HLPD has service contracts for Albion, Woodland, Marysville and Victor Townships. An audit completed by Wright County GIS has provided updated parcel numbers for each. This will need to be discussed and revisted but for the purposes of the 2022 budget we are proposing the updated unit counts but retaining the unit cost. The net effect of this is an increase of $15,000 for fire contracts.

Local Government Aid

- 2021 $612,000
- 2022 $620,000

South Shore Event Center

- As noted in the expenditure section, nothing is included in the budget for anticipated revenues. To date, revenues have offset expenditures. We anticipate this to continue and will monitor expenditures accordingly.

Operating Transfers In

- We propose transferring funds related to the Forsman Farms property sale to cover the industrial park payment. This is not revenue, but an annual transfer in to the general fund. This offsets debt service levy related to industrial park. This dollar amount is $36,000.

Unbudgeted One Time and/or Variable Revenue

- The CIP anticipates a $100,000 general fund to sewer fund transfer. Operations have stabilized enough to negate this transfer in FY 2020, 2021 and we expect the same in FY2022.

- In 2021 the Liquor Fund generated about $50,000 in cash and increased fund balance by about $20,000. We estimate the liquor fund to perform positively in 2021 as well. These are not included in the budget.

- We have an anticipated late December/early January closing for Terning Trails for $100,000. Not included in the budget. Similar adjustments were made to not include any industrial park land sales (estimated $90,000).

- Insurance reimbursements have also been removed due to volatility in dividend payments. Historically these have ranged from $5,000 - $25,000 annually.

TAX CAPACITY AND ESTIMATED MARKET VALUE

Tax Capacity (Tax Base)

- Howard Lake's Tax Capacity has grown significantly for Pay2022. This is the result of market valuation increases of existing properties as well as new development. Year-over-year, the tax capacity has increased $192,000 from Pay 2021 to Pay2022.
  - Pay 2021 Capacity - $1,616,146
  - Pay 2022 Capacity - $1,807,625

Total Market Valuation

- Tax Capacity growth is a reflection of total market valuation. Howard Lake's Total Market Valuation has grown significantly for Pay 2022. The total market valuation (new development + increases in existing valuation) has grown by $19,001,300 or 12% in one year! Of which, 7% is new construction.
  - Pay 2019 Valuation - $134,546,100
  - Pay 2020 Valuation - $146,643,100
  - Pay 2021 Valuation - $157,549,900
  - Pay 2022 Valuation - $176,551,200

Fiscal Year	Pay Year	Tax Capacity	Market Value	$ Increase	Percent
FY 2015	PAY 2016	$ 1,207,589	$ 102,111,800	-	-
FY 2016	PAY 2017	$ 1,256,639	$ 106,388,000	$ 49,050	4.0%
FY 2017	PAY 2018	$ 1,356,383	$ 114,944,500	$ 99,744	7.5%
FY 2018	PAY 2019	$ 1,373,846	$ 134,546,100	$ 17,463	2.1%
FY2019	PAY 2020	$ 1,505,006	$ 146,643,100	$ 129,310	9.0%
FY 2020	PAY 2021	$ 1,616,146	$ 157,549,900	$ 111,140	7.0%
FY2021	**PAY 2022**	**$ 1,807,625**	**$ 176,551,200**	**$ 191,479**	**11.6%**

Historical & Projected Tax Rate

The city council has an adopted CIP and Debt Service Management Plan. The stated goal is to maintain a consistent tax rate without erratic swings up/down. While market valuation adjustments impact the tax rate, the council ultimately sets the budget, levy and determines appropriate levels of debt.

FY 2022 represents the last year before new/significant debt will be incurred by the City which will likely result in tax rate increases. Still it is noted we are well positioned with our CIP and cash reserves in hopes of minimizing these increases.

YEAR	TAX RATE
2011	78.0%
2012	76.0%
2013	75.5%
2014	73.5%
2015	71.6%
2016	71.6%
2017	66.0%
2018	68.5%
2019	70.5%
2020	70.8%
2021	72%
2022	**67%**

DECISION MAKING METRICS:

FINANCIAL:

CITY OF HOWARD LAKE 2022 PRELIMINARY LEVY CERTIFICATION		
General Fund Expenditures		
General Operational Budget	$	2,387,380
Total	**$**	**2,387,380**
General Fund Debt Service		
2014A - Industrial Park	$	7,862
Terning Trls/DLP Assessment	$	57,360
2018A Series (HCH)	$	72,486
Total	**$**	**137,708**
General Fund Revenues		
LGA	$	620,000
Other Revenues	$	547,886
Taxes	$	1,220,000
Total	**$**	**2,387,886**
TOTAL EXPENDITURES & REVENUES		
Total Expenditures	$	2,387,380.00
Total Revenues	$	2,387,886.00
CERTIFIED LEVY		
2021 GF LEVY	$	1,010,573.00
2021 DEBT SERVICE LEVY	$	156,684.00
2021 TOTAL	**$**	**1,167,257.00**
2022 GF LEVY	$	1,082,292.00
2022 DEBT SERVICE LEVY	$	137,708.00
2022 TOTAL	**$**	**1,220,000.00**
PERENTAGE CHANGE		*4.40%*

Property Tax Impacts

Property tax impacts have previously been showed in a simple table. This is very difficult for FY2022 due to a wide range of large variation in property values. A separate handout that goes into greater and more specific detail is provided. **Overall, in the event of a property with the same tax valuation year-to-year will see a net decrease in their tax bill.**

LEGAL ISSUES: The City is required to approve a final levy and budget by December 30, 2021 and submit to Wright Count/State of Minnesota.

The proposed Truth in Taxation hearing is scheduled for December 7, 2021 at Howard Lake City Hall.

STRATEGIC PLAN: Maintain fiscally-responsible City management & operations

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COUNCIL ACTION REQUESTED:

1. Review/Approve Preliminary 2022 Budget
2. Review/Approve Preliminary 2022 Levy
3. Review/Approve Preliminary 2022 Debt Service Levy

ATTACHMENTS:

1. 2022 General Fund Budget.
2. Resolution Setting Property Tax for 2022.
3. Resolution Setting Debt Service Levy for 2022.

RESOLUTION 21-24
ADOPTING PROPOSED PROPERTY TAX LEVY, COLLECTIBLE IN 2021

WHEREAS, the City of Howard Lake adopts a levy each year to pay for costs of city services; and

WHEREAS, the city council is required by law to submit a final tax levy by December 31, 2021.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Howard Lake, County of Wright, Minnesota, that the following sums of money be levied for the current year, collectible in 2022, upon taxable property in the City of Howard Lake, for purposes as outlined in the annual budget.

Total Levy: $1,082,292

The city administrator/clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Wright County, Minnesota. Adopted by the Council this 7th day of December, 2021.

ATTEST:

____
Peter Zimmerman, Mayor

____

Nick Haggenmiller/City Administrator/Clerk

RESOLUTION 21-25
ADOPTING PROPOSED DEBT SERVICE LEVY, COLLECTIBLE IN 2022

WHEREAS, the City of Howard Lake adopts a levy each year to pay for costs of city services; and

WHEREAS, the city council is required by law to submit preliminary tax levy and debt service levy to Wright County by December 30, 2021.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Howard Lake, County of Wright, Minnesota, that the following sums of money be levied for the current year, collectible in 2022, upon taxable property in the City of Howard Lake, for purposes as outlined in the annual budget.

Total Debt Service Levy: $137,708

GO Refunding of 2006 - currently referred to as 2014A SERIES2010 A Bonds
2018 Series A Bonds – Historic City Hall Preservation & Accessibility

The city administrator/clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Wright County, Minnesota. Adopted by the Council this 7th day of December, 2021.

ATTEST:

________________________ ______________________
Pete Zimmerman, Mayor

________________________ ______________________
Nick Haggenmiller, City Administrator/Clerk

CITY OF HOWARD LAKE 2022 PRELIMINARY LEVY CERTIFICATION		
General Fund Expenditures		
General Operational Budget	$	2,387,380
Total	**$**	**2,387,380**
General Fund Debt Service		
2014A - Industrial Park	$	7,862
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Total	**$**	**137,708**
General Fund Revenues		
LGA	$	620,000
Other Revenues	$	547,886
Taxes	$	1,220,000
Total	**$**	**2,387,886**
TOTAL EXPENDITURES & REVENUES		
Total Expenditures	$	2,387,380.00
Total Revenues	$	2,387,886.00
CERTIFIED LEVY		
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2021 DEBT SERVICE LEVY	$	156,684.00
2021 TOTAL	**$**	**1,167,257.00**
2022 GF LEVY	$	1,082,292.00
2022 DEBT SERVICE LEVY	$	137,708.00
2022 TOTAL	**$**	**1,220,000.00**
PERENTAGE CHANGE		*4.40%*

CITY OF HOWARD LAKE Expenditures	2019 ACTUAL	2020 YTD	2021 YTD 8/1/2021	2021 BUDGET	2022 PROPOSED BUDGET	+/- PREVIOUS YR
DEPT 411 MAYOR AND COUNCIL						
E 100-4100-411-101 WAGES - DEPARTMENT HEAD	$ 22,925.00	$ 15,525.00	$ 13,500.00	$27,000	$27,000	$ -
E 100-4100-411-122 EMPLOYER FICA	$ 1,421.29	$ 962.50	$ 837.00	$ 1,674.00	$ 1,674.00	$ -
E 100-4100-411-123 EMPLOYER MEDICARE	$ 332.38	$ 225.09	$ 195.80	$ 391.50	$ 391.50	$ -
E 100-4100-411-305 CONFERENCES AND TRAINING	$ -	$ -	$ -	$1,000	$1,000	$ -
E 100-4100-411-331 TRAVEL	$ 57.42	$ -	$ -	$500	$500	$ -
E 100-4100-411-433 DUES AND SUBSCRIPTIONS	$ 400.00	$ 30.00	$ -	$250.00	$250.00	$ -
E 100-4100-411-437 MISCELLANEOUS	$ 81.05	$ 2,259.25	$ -	$ -	$ -	$ -
E 100-4100-411-439 REIMBURSED EXPENSES	$ -	$ -	$ -	$250	$250	$ -
DEPT 411 MAYOR AND COUNCIL	**$ 25,217.14**	**$ 19,001.84**	**$ 14,532.80**	**$ 31,065.50**	**$31,066**	**$ -**
DEPT 412 ACCOUNTANT						
E 100-4100-412-103 WAGES - OTHER	$ 27,971.32	$ 26,294.47	$ 14,401.08	$ 32,606.00	$ 34,311.00	$ 1,705.00
E 100-4100-412-121 EMPLOYER PERA	$ 2,089.27	$ 1,972.34	$ 1,080.19	$1,629	$ 2,574.00	$ 945.00
E 100-4100-412-122 EMPLOYER FICA	$ 1,734.29	$ 1,630.34	$ 892.91	$ 1,346.00	$ 2,128.00	$ 782.00
E 100-4100-412-123 EMPLOYER MEDICARE	$ 405.69	$ 381.40	$ 208.87	$ 314.00	$ 498.00	$ 184.00
E 100-4100-412-131 HEALTH INSURANCE	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-412-132 LIFE INSURANCE	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-412-201 GENERAL SUPPLIES	$ -	$ -	$ -	$ 250.00	$ 250.00	$ -
E 100-4100-412-305 CONFERENCES AND TRAINING	$ -	$ -	$ 37.28	$ 2,000.00	$ 2,000.00	$ -
E 100-4100-412-331 TRAVEL	$ -	$ -	$ -	$ 500.00	$ 500.00	$ -
E 100-4100-412-433 DUES AND SUBSCRIPTIONS	$ 120.00	$ -	$ 45.00	$ 250.00	$ 250.00	$ -
E 100-4100-412-512 EQUIPMENT PURCHASE	$ -	$ -		$ -		$ -
DEPT 412 ACCOUNTANT	**$ 32,320.57**	**$ 30,278.55**	**$ 16,665.33**	**$ 38,895.00**	**$ 42,511.00**	**$ 3,616.00**
DEPT 413 GENERAL GOVT. BUILDINGS						
E 100-4100-413-103 WAGES & OTHER	$ -	$ -	$ 2,918.13	$ 20,000.00	$ 20,000.00	$ -
E 100-4100-413-121 EMPLOYER PERA	$ -	$ -	$ 218.89	$ 1,275.00	$ 1,275.00	$ -
E 100-4100-413-122 EMPLOYER FICA	$ -	$ -	$ 180.93	$ 1,054.00	$ 1,054.00	$ -
E 100-4100-413-123 EMPLOYER MEDICARE	$ -	$ -	$ 42.32	$ 246.00	$ 246.00	$ -
E 100-4100-413-201 GENERAL SUPPLIES	$ 831.12	$ 1,049.91	$ 2,084.15	$ 5,000.00	$ 5,000.00	$ -
E 100-4100-413-211 CLEANING	$ 4,548.60	$ 4,027.85	$ 1,628.20	$ -	$ -	$ -
E 100-4100-413-321 TELEPHONE	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-413-331 TRAVEL			$ 20.72	$ -	$ -	$ -
E 100-4100-413-381 UTILITY-ELECTRIC	$ 6,708.69	$ 7,106.25	$ 2,317.09	$ 8,500.00	$ 8,500.00	$ -
E 100-4100-413-382 UTILITY - GAS	$ 1,245.85	$ 1,130.32	$ 1,011.50	$ 3,000.00	$ 3,000.00	$ -
E 100-4100-413-384 REFUSE DISPOSAL	$ 157.96	$ -	$ 471.93	$ 250.00	$ 250.00	$ -
E 100-4100-413-401 R&M BUILDINGS	$ 6,982.87	$ 10,788.29	$ 23,584.81	$ 10,000.00	$ 15,000.00	$ 5,000.00
E 100-4100-413-437 MISCELLANEOUS	$ 77.53	$ -	$ -	$ -		$ -
E 100-4100-413-438 LICENSE & FEES TO OTHER GOVTS	$ 185.10	$ -	$ -	$ -		$ -
E 100-4100-413-512 EQUIPMENT PURCHASE	$ -	$ -	$ 2,418.52	$ -		$ -
DEPT 413 GENERAL GOVT. BUILDINGS	**$ 21,817.68**	**$ 24,102.62**	**$ 36,897.19**	**$ 49,325.00**	**$ 54,325.00**	**$ 5,000.00**
DEPT 414 ASSISTANT CITY ADMINISTRATOR						
E 100-4100-414-101 WAGES - DEPARTMENT HEAD	$ 72,761.89	$ 54,794.33	$ 42,204.24	$ 66,194.00	$ 73,289.00	$ 7,095.00
E 100-4100-414-121 EMPLOYER PERA	$ 5,457.14	$ 4,073.53	$ 3,165.43	$ 1,964.00	$ 5,497.00	$ 3,533.00

CITY OF HOWARD LAKE	2019	2020	2021	2021	2022	
Expenditures	**ACTUAL**	**YTD**	**YTD**	**BUDGET**	**PROPOSED**	**+/-**
E 100-4100-414-122 EMPLOYER FICA	$ 4,511.31	$ 3,217.51	$ 2,398.18	$ 4,103.00	$ 4,544.00	$ 441.00
E 100-4100-414-123 EMPLOYER MEDICARE	$ 1,055.13	$ 752.60	$ 560.81	$ 959.00	$ 1,063.00	$ 104.00
E 100-4100-414-131 HEALTH INSURANCE	$ 6,595.00	$ 9,443.54	$ 8,205.75	$ 15,500.00	$ 13,500.00	($2,000.00)
E 100-4100-414-132 LIFE INSURANCE	$ 16.83	$ 23.76	$ 11.34	$ 30.00	$ 30.00	$ -
E 100-4100-414-201 GENERAL SUPPLIES	$ -	$ -	$ -	$ 250.00	$ 250.00	$ -
E 100-4100-414-305 CONFERENCES AND TRAINING	$ 1,116.60	$ -	$ 37.28	$ 1,500.00	$ 1,500.00	$ -
E 100-4100-414-321 TELEPHONE	$ 715.00	$ 715.00	$ 455.00	$ 780.00	$ 780.00	$ -
E 100-4100-414-331 TRAVEL	$ 727.07	$ 1,650.00	$ 1,050.00	$ 1,000.00	$ 1,000.00	$ -
E 100-4100-414-433 DUES AND SUBSCRIPTIONS	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-414-437 MISCELLANEOUS	$ -	$ -	$ -	$ -	$ -	$ -
DEPT 414 ASSISTANT CITY ADMINISTRATOR	**$ 96,394.01**	**$ 74,670.27**	**$ 58,088.03**	**$ 92,280.00**	**$ 101,453.00**	**$ 9,173.00**
DEPT 415 CITY ADMINISTRATOR						
E 100-4100-415-101 WAGES - DEPARTMENT HEAD	$ 94,745.13	$ 95,491.68	$ 67,178.40	$ 98,055.00	$ 104,195.00	$ 6,140.00
E 100-4100-415-104 WAGES - TEMPORARY	$ -	$ -	$ -	$ -		$ -
E 100-4100-415-121 EMPLOYER PERA	$ 7,105.90	$ 7,161.85	$ 5,038.38	$ 7,354.00	$ 7,815.00	$ 461.00
E 100-4100-415-122 EMPLOYER FICA	$ 5,530.55	$ 5,592.75	$ 3,938.06	$ 6,275.00	$ 6,461.00	$ 186.00
E 100-4100-415-123 EMPLOYER MEDICARE	$ 1,293.39	$ 1,308.00	$ 921.06	$ 1,421.00	$ 1,511.00	$ 90.00
E 100-4100-415-131 HEALTH INSURANCE	$ 16,648.92	$ 15,861.01	$ 11,050.34	$ 18,167.00	$ 18,750.00	$ 583.00
E-100-4100-415-132 LIFE INSURANCE	$ 20.40	$ 26.40	$ 12.60	$ 30.00	$ 30.00	$ -
E 100-4100-415-201 GENERAL SUPPLIES	$ -	$ -	$ -	$ 250.00	$ 250.00	$ -
E 100-4100-415-305 CONFERENCES AND TRAINING	$ 760.46	$ -	$ 37.28	$ 2,500.00	$ 2,500.00	$ -
E 100-4100-415-321 TELEPHONE	$ 780.00	$ 715.00	$ 455.00	$ 780.00	$ 780.00	$ -
E 100-4100-415-331 TRAVEL	$ 3,600.00	$ 3,300.00	$ 2,100.00	$ 3,600.00	$ 3,600.00	$ -
E 100-4100-415-342 MARKETING AND PROMOTIONS	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-415-433 DUES AND SUBSCRIPTIONS	$ 758.62	$ 1,118.14	$ -	$ 1,500.00	$ 1,500.00	$ -
E 100-4100-415-437 MISCELLANEOUS	$ 788.95	$ 230.30	$ 230.30	$ 1,000.00	$ 1,000.00	$ -
DEPT 415 CITY ADMINISTRATOR	**$ 132,032.32**	**$ 130,805.13**	**$ 90,961.42**	**$ 140,932.00**	**$ 148,392.00**	**$ 7,460.00**
DEPT 416 PROFESSIONAL SERVICES						
E 100-4100-416-301 ACCOUNTING FEES	$ 26,250.00	$ 20,221.58	$ 13,350.00	$16,000	$17,000	$ 1,000.00
E 100-4100-416-302 ARCHITECTS FEES	$ -	$ -	$ -		$ -	$ -
E 100-4100-416-303 ENGINEERING FEES	$ 41,936.62	$ 69,161.68	$ 7,753.00	$ 20,000.00	$ 20,000.00	$ -
E 100-4100-416-304 LEGAL FEES	$ 4,729.00	$ 5,710.00	$ 9,931.25	$ 15,000.00	$ 15,000.00	$ -
E 100-4100-416-307 ASSESSING	$ 14,016.00	$ 14,575.00	$ 18,116.00	$16,000	$20,000	$ 4,000.00
E 100-4100-416-308 CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4100-416-309 CONSULTING FEES	$ 14,220.90	$ 10,727.23	$ 7,595.03	$ 10,000.00	$ 10,000.00	$ -
E 100-4100-416-437 MISCELLANEOUS	$ -	$ -	$ -	$ 12,000.00	$ 12,000.00	$ -
DEPT 416 PROFESSIONAL SERVICES	**$ 101,152.52**	**$ 120,395.49**	**$ 56,745.28**	**$ 89,000.00**	**$94,000**	**$ 5,000.00**
DEPT 417 PLANNING AND BLDG INSPECTION						
E 100-4100-417-106 MEETINGS	$ 875.00	$ -	$ -	$ 2,400.00	$ 2,400.00	$ -
E 100-4100-417-122 EMPLOYER FICA	$ 49.60	$ -	$ -	$ 150.00	$ 150.00	$ -
E 100-4100-417-123 EMPLOYER MEDICARE	$ 11.61	$ -	$ -	$ 35.00	$ 35.00	$ -
E 100-4100-417-309 CONSULTING FEES	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ -
E 100-4100-417-310 INSPECTIONS	$ 31,653.82	$ 27,084.48	$ 23,403.28	$ 30,000.00	$ 30,000.00	$ -
E 100-4100-417-496 PLANNING AND ZONING SURCHARGE	$ -	$ -	$ -	$ 2,500.00	$ 2,500.00	$ -

CITY OF HOWARD LAKE Expenditures	2019 ACTUAL	2020 YTD	2021 YTD	2021 BUDGET	2022 PROPOSED	+/-
DEPT 417 PLANNING AND BLDG INSPECTION	**$ 32,590.03**	**$ 27,084.48**	**$ 23,403.28**	**$ 36,085.00**	**$ 36,085.00**	**$ -**
DEPT 419 OTHER UNALLOCATED						
E 100-4100-419-124 FIRE RELIEF CONTRIBUTION	$ -	$ -	$ -	$ -		$ -
E 100-4100-419-151 WORKERS COMPENSATION	$ 31,984.20	$ 31,016.04	$ 49,800.82	$ 25,000.00	$ 25,000.00	$ -
E 100-4100-419-201 GENERAL SUPPLIES	$ 5,463.18	$ 2,923.78	$ 1,567.77	$ 4,500.00	$ 4,500.00	$ -
E 100-4100-419-202 DUPLICATING SUPPLIES	$ 2,810.78	$ 1,716.74	$ 2,206.23	$ -	$ -	$ -
E 100-4100-419-203 COMPUTER SUPPLIES/TECHNOLOGY	$ 7,503.86	$ 18,499.00	$ 11,076.42	$ -	$ -	$ -
E 100-4100-419-321 TELEPHONE	$ 5,643.94	$ 6,296.72	$ 3,999.50	$ -	$ -	$ -
E 100-4100-419-322 POSTAGE	$ 2,084.38	$ 2,796.85	$ 2,553.50	$ 2,500.00	$ 2,500.00	$ -
E 100-4100-419-342 MARKETING AND PROMOTIONS	$ 5,093.51	$ 595.00	$ -	$ -	$ -	$ -
E 100-4100-419-351 PUBLISHING LEGAL NOTICES	$ 1,342.72	$ 880.33	$ 1,681.48	$ 2,000.00	$ 2,000.00	$ -
E 100-4100-419-354 ELECTION EXPENDITURES	($350.27)	$ 3,194.35	$ -	$ -	$ -	$ -
E 100-4100-419-361 INSURANCE	$ 57,117.55	$ 60,552.00	$ 65,247.60	$ 62,250.00	$ 66,500.00	$ 4,250.00
E 100-4100-419-409 R&M PROPERTY	$ -	$ -	$ 145.03	$ -	$ -	$ -
E 100-4100-419-433 DUES AND SUBSCRIPTIONS	$ 3,397.88	$ 4,096.32	$ 714.36	$ 4,000.00	$ 1,000.00	($3,000.00)
E 100-4100-419-437 MISCELLANEOUS	$ 10,023.50	$ 4,680.91	$ 3,745.45	$ 11,000.00	$ 11,000.00	$ -
E 100-4100-419-438 LICENSE & FEES TO OTHER GOVTS	$ 120.00	$ 202.00	$ -	$ 1,000.00	$ 1,000.00	$ -
E 100-4100-419-514 LAND PURCHASE	$ -	$ -	$ -			$ -
DEPT 419 OTHER UNALLOCATED	**$ 132,235.23**	**$ 137,450.04**	**$ 142,738.16**	**$ 112,250.00**	**$ 113,500.00**	**$ 1,250.00**
DEPT 421 POLICE						
E 100-4200-421-101 WAGES - DEPARTMENT HEAD	$ 77,388.59	$ 76,355.04	$ 52,965.60	$ 89,170.00	$ 94,932.00	$ 5,762.00
E 100-4200-421-103 WAGES - OTHER	$ 129,288.66	$ 125,811.06	$ 91,677.21	$ 144,922.00	$ 141,979.00	($2,943.00)
E 100-4200-421-104 WAGES - TEMPORARY	$ 48,956.02	$ 36,796.59	$ 35,547.27	$ 46,389.00	$ 47,253.00	$ 864.00
E 100-4200-421-121 EMPLOYER PERA	$ 40,557.53	$ 37,840.92	$ 23,984.68	$ 50,283.00	$ 50,298.00	$ 15.00
E 100-4200-421-122 EMPLOYER FICA	$ 894.92	$ 1,183.83	$ 1,678.26	$ 1,500.00	$ 1,500.00	$ -
E 100-4200-421-123 EMPLOYER MEDICARE	$ 3,665.81	$ 3,353.15	$ 2,560.45	$ 3,500.00	$ 3,500.00	$ -
E 100-4200-421-131 HEALTH INSURANCE	$ 26,963.62	$ 30,246.76	$ 15,166.39	$ 35,490.00	$ 20,000.00	($15,490.00)
E-100-4100-421-132 LIFE INSURANCE	$ 61.20	$ 79.20	$ 32.40	$ 100.00	$ 100.00	$ -
E 100-4200-421-141 UNEMPLOYMENT COMPENSATION	$ -	$ 9.26	$ -			$ -
E 100-4200-421-201 GENERAL SUPPLIES	$ 2,502.16	$ 921.91	$ 343.26	$ 2,000.00	$ 2,000.00	$ -
E 100-4200-421-203 COMPUTER	$ 7,991.62	$ 5,630.76	$ 3,345.57	$ 7,500.00	$ 9,000.00	$ 1,500.00
E 100-4200-421-212 VEHICLES - OIL/GAS	$ 8,342.47	$ 7,906.73	$ 5,484.72	$ 9,000.00	$ 9,000.00	$ -
E 100-4200-421-213 UNIFORMS	$ 1,785.97	$ 1,447.41	$ 2,351.07	$ 3,000.00	$ 3,000.00	$ -
E 100-4200-421-304 LEGAL FEES	$ 5,706.00	$ 11,034.00	$ 3,896.00	$ 15,000.00	$ 20,000.00	$ 5,000.00
E 100-4200-421-305 CONFERENCES AND TRAINING	($5,728.29)	$ 1,520.58	$ 1,880.90	$ 2,500.00	$ 5,000.00	$ 2,500.00
E 100-4200-421-321 TELEPHONE	$ 1,445.17	$ 1,096.83	$ 862.83	$ 1,500.00	$ 1,500.00	$ -
E 100-4200-421-322 POSTAGE	$ 21.98	$ 57.25	$ 37.20	$ -	$ -	$ -
E 100-4200-421-323 RADIO/PAGER UNITS	$ 2,165.50	$ 1,165.50	$ 58.00	$ 1,500.00	$ 1,500.00	$ -
E 100-4200-421-405 R&M- EQUIP,VEH	$ 4,559.26	$ 3,365.37	$ 1,274.92	$ 5,500.00	$ 5,500.00	$ -
E 100-4200-421-433 DUES AND SUBSCRIPTIONS	$ 2,664.00	($130.00)	$ 533.00	$ 1,000.00	$ 2,000.00	$ 1,000.00
E 100-4200-421-437 MISCELLANEOUS	$ 1,210.64	$ 418.55	$ 2,172.87	$ 2,000.00	$ 2,000.00	$ -
E 100-4200-421-438 LICENSE & FEES TO OTHER GOVTS	$ 180.00	$ 130.74	$ 452.24	$ 500.00	$ 500.00	$ -
E 100-4200-421-440 DRUG ENFORCEMENT	$ 20.00	$ -	$ -	$ -	$ -	$ -
E 100-4200-421-512 EQUIPMENT PURCHASE	$ 2,071.74	$ 34.92	$ 5,193.78	$ 3,000.00	$ 5,000.00	$ 2,000.00
E 100-4200-421-521 SPECIAL VEHICLE PERMIT	$ -	$ -	$ -	$ -		$ -

CITY OF HOWARD LAKE Expenditures	2019 ACTUAL	2020 YTD	2021 YTD	2021 BUDGET	2022 PROPOSED	+/-
DEPT 421 POLICE	**$ 362,714.57**	**$ 346,276.36**	**$ 251,498.62**	**$ 425,354.00**	**$ 425,562.00**	**$ 208.00**
DEPT 422 FIRE						
E 100-4200-422-101 WAGES - DEPARTMENT HEAD	$ 5,048.00	$ 7,125.00	$7,958.32	$ 12,000.00	$ 18,000.00	$ 6,000.00
E 100-4200-422-103 WAGES - OTHER	$ 8,352.00	$ 9,717.00	$10,341.00	$ 20,000.00	$ 25,000.00	$ 5,000.00
E 100-4200-422-122 EMPLOYER FICA	$ 851.49	$ 1,044.21	$1,134.56	$ 1,000.00	$ 1,200.00	$ 200.00
E 100-4200-422-123 EMPLOYER MEDICARE	$ 199.14	$ 244.22	$265.34	$ 250.00	$ 250.00	$ -
E 100-4200-422-124 FIRE RELIEF CONTRIBUTION	$ 25,000.00	$ 51,690.82	$0.00	$ 48,500.00	$ 48,500.00	$ -
E 100-4200-422-135 MEDICAL EXAMS/DRUG TESTING	$ 1,928.00	$ 2,832.00	$1,926.00	$ 2,000.00	$ 2,000.00	$ -
E 100-4200-422-141 UNEMPLOYMENT COMPENSATION	$ -	$ -	$0.00	$ -	$ -	$ -
E 100-4200-422-201 GENERAL SUPPLIES	$ 3,569.33	$ 2,953.38	$3,218.60	$ 4,000.00	$ 4,000.00	$ -
E 100-4200-422-202 DUPLICATING SUPPLIES	$ -	$ -	$0.00	$ -		$ -
E 100-4200-422-203 COMPUTER	$ 391.13	$ 122.40	$260.37	$ 400.00	$ 400.00	$ -
E 100-4200-422-212 VEHICLES - OIL/GAS	$ 1,400.51	$ 1,418.07	$1,245.24	$ 2,000.00	$ 2,000.00	$ -
E 100-4200-422-213 UNIFORMS	$ 7,332.41	$ 6,010.01	$4,964.41	$ 2,500.00	$ 2,500.00	$ -
E 100-4200-422-305 CONFERENCES AND TRAINING	($1,638.21)	($526.23)	$474.00	$ 7,500.00	$ 10,000.00	$ 2,500.00
E 100-4200-422-308 CONSTRUCTION	$ -	$ -	$0.00	$ -	$ -	$ -
E 100-4200-422-309 CONSULTING FEES	$ -	$ 1,487.00	$6,710.60	$ -	$ -	$ -
E 100-4200-422-321 TELEPHONE	$ 2,579.62	$ 2,443.43	$4,239.72	$ 2,500.00	$ 2,500.00	$ -
E 100-4200-422-322 POSTAGE	$ 117.50	$ -	$66.00	$ -	$ -	$ -
E 100-4200-422-323 RADIO/PAGER UNITS	$ 6,728.62	$ 7,944.37	$1,092.96	$ 5,500.00	$ 5,500.00	$ -
E 100-4200-422-331 TRAVEL	$ -	$ -	$3,383.08	$ 1,000.00	$ 4,000.00	$ 3,000.00
E 100-4200-422-361 INSURANCE	$ -	$ -	$0.00	$ -	$ 5,000.00	$ 5,000.00
E 100-4200-422-381 UTILITY-ELECTRIC	$ 2,467.66	$ 2,827.75	$2,842.63	$ 3,000.00	$ 3,000.00	$ -
E 100-4200-422-382 UTILITY - GAS	$ 1,776.91	$ 1,506.12	$1,503.02	$ 2,000.00	$ 2,000.00	$ -
E 100-4200-422-401 R&M BUILDINGS	$ -	$ 20.98	$1,463.29	$ 5,000.00	$ 7,500.00	$ 2,500.00
E 100-4200-422-405 R&M- EQUIP,VEH	$ 3,468.80	$ 7,059.62	$8,561.92	$ 7,500.00	$ 8,000.00	$ 500.00
E 100-4200-422-431 FIRE DEPARTMENT CONTRACTS	$ -	$ -	$0.00	$ -		$ -
E 100-4200-422-433 DUES AND SUBSCRIPTIONS	$ 633.00	$ 400.00	$3,670.00	$ 500.00	$ 500.00	$ -
E 100-4200-422-437 MISCELLANEOUS	$ 798.18	$ 317.28	$3,708.56	$ 1,000.00	$ 1,000.00	$ -
E 100-4200-422-439 REIMBURSED EXPENSES	$ -	$ -	$0.00	$ -		$ -
E 100-4200-422-510 CAPITAL EXPENDITURES	$ 45,000.00	$ 55,000.00	$55,000.00	$ 55,000.00	$ 45,000.00	($10,000.00)
E 100-4200-422-512 EQUIPMENT PURCHASE	$ 409.93	$ 19,276.70	$20,683.88	$ 10,000.00	$ 18,000.00	$ 8,000.00
E 100-4200-422-720 OPERATING TRNSFR OUT	$ -	$ -	$0.00			$ -
DEPT 422 FIRE	**$ 116,414.02**	**$ 180,914.13**	**$ 144,713.50**	**$ 193,150.00**	**$ 215,850.00**	**$ 22,700.00**
DEPT 423 TZD						$ -
E 100-4200-423-101 WAGES - DEPARTMENT HEAD	$ 1,090.74	$ 723.56	$ -	$ -		$ -
E 100-4200-423-121 EMPLOYER PERA	$ 184.89	$ 128.07	$ -	$ -		$ -
E 100-4200-423-123 EMPLOYER MEDICARE	$ 15.15	$ 10.22	$ -	$ -		$ -
E 100-4200-423-131 HEALTH INSURANCE	$ 123.54	$ 109.50	$ -	$ -		$ -

CITY OF HOWARD LAKE	2019	2020	2021	2021	2022	
Expenditures	**ACTUAL**	**YTD**	**YTD**	**BUDGET**	**PROPOSED**	**+/-**
DEPT 423 TZD	**$ 1,414.32**	**$ 971.35**	**$ -**	**$ -**	**$ -**	**$ -**
DEPT 425 CIVIL DEFENSE						$ -
E 100-4200-425-101 WAGES - DEPARTMENT HEAD	$ 250.00	$ 250.00	$ 250.00	$ 250.00	$ 250.00	$ -
E 100-4200-425-405 R&M- EQUIP,VEH	$ -	$ -	$ -	$ 1,500.00	$ 2,250.00	$ 750.00
E 100-4200-425-437 MISCELLANEOUS	$ -	$ -	$ -			$ -
DEPT 425 CIVIL DEFENSE	**$ 250.00**	**$ 250.00**	**$ 250.00**	**$ 1,750.00**	**$ 2,500.00**	**$ 750.00**
DEPT 426 AMBULANCE						
E 100-4200-426-103 WAGES - OTHER	$ 73,892.65	$ 73,878.41	$ 29,525.00	$ 50,000.00	$ 50,000.00	$ -
E 100-4200-426-121 EMPLOYER PERA	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4200-426-122 EMPLOYER FICA	$ 4,581.34	$ 4,580.46	$ 1,830.55	$ 4,000.00	$ 3,100.00	($900.00)
E 100-4200-426-123 EMPLOYER MEDICARE	$ 1,071.61	$ 1,071.42	$ 428.26	$ 1,000.00	$ 725.00	($275.00)
E 100-4200-426-141 UNEMPLOYMENT COMPENSATION	$ 53.82	$ 1,379.78	$ -			$ -
E 100-4200-426-201 GENERAL SUPPLIES	$ -	$ -	$ -			$ -
E 100-4200-426-212 VEHICLES - OIL/GAS	$ -	$ -	$ -			$ -
E 100-4200-426-305 CONFERENCES AND TRAINING	$ -	$ -	$ -			$ -
E 100-4200-426-405 R&M- EQUIP,VEH	$ -	$ -	$ -			$ -
E 100-4200-426-433 DUES AND SUBSCRIPTIONS	$ -	$ -	$ -			$ -
E 100-4200-426-436 MINN. SALES TAX	$ -	$ -	$ -			$ -
E 100-4200-426-437 MISCELLANEOUS	$ -	$ -	$ -			$ -
E 100-4200-426-439 REIMBURSED EXPENSES	$ -	$ -	$ -			$ -
E 100-4200-426-510 CAPITAL EXPENDITURES	$ -	$ -	$ -			$ -
DEPT 426 AMBULANCE	**$ 79,599.42**	**$ 80,910.07**	**$ 31,783.81**	**$ 55,000.00**	**$ 53,825.00**	**($1,175.00)**
DEPT 431 STREETS AND HIGHWAYS						
E 100-4300-431-101 WAGES - DEPARTMENT HEAD	$ 49,691.44	$ 43,058.65	$ 24,828.56	$ 45,231.00	$ 50,004.00	$ 4,773.00
E 100-4300-431-103 WAGES - OTHER	$ 30,433.42	$ 29,476.20	$ 19,900.44	$ 32,894.00	$ 32,949.00	$ 55.00
E 100-4300-431-121 EMPLOYER PERA	$ 6,009.43	$ 5,130.49	$ 3,354.94	$ 5,859.00	$ 6,222.00	$ 363.00
E 100-4300-431-122 EMPLOYER FICA	$ 4,488.87	$ 4,115.84	$ 2,466.73	$ 4,843.00	$ 5,144.00	$ 301.00
E 100-4300-431-123 EMPLOYER MEDICARE	$ 1,049.92	$ 962.64	$ 576.91	$ 1,132.00	$ 1,203.00	$ 71.00
E 100-4300-431-131 HEALTH INSURANCE	$ 22,104.29	$ 19,594.65	$ 14,193.97	$ 19,687.00	$ 21,600.00	$ 1,913.00
E-100-4300-431-132 LIFE INSURANCE	$ 27.45	$ 33.75	$ 17.01	$ 30.00	$ 30.00	$ -
E-100-4300-431-151 WORKERS COMPENSATION INS	$ -	$ 551.22	($3,195.71)	$ -	$ -	$ -
E 100-4300-431-201 GENERAL SUPPLIES	$ 3,442.15	$ 3,944.92	$ 1,516.85	$ 3,500.00	$ 3,500.00	$ -
E 100-4300-431-203 COMPUTER SUPPLIES/TECHNOLOGY	$ -	$ 436.85	$ 140.07	$ -	$ -	$ -
E 100-4300-431-212 VEHICLES - OIL/GAS	$ 10,138.67	$ 4,698.18	$ 4,278.18	$ 5,000.00	$ 7,500.00	$ 2,500.00
E 100-4300-431-213 UNIFORMS	$ 368.57	$ 315.55	$ 190.35	$ 1,000.00	$ 1,000.00	$ -
E 100-4300-431-224 STREET MATERIALS	$ 73,032.37	$ 263,492.11	$ 950.07	$ 7,500.00	$ 7,500.00	$ -
E 100-4300-431-226 SIGNS	$ 2,048.21	$ 1,611.30	$ 830.59	$ 3,000.00	$ 3,000.00	$ -
E 100-4300-431-303 ENGINEERING FEES	$ 3,478.17	$ -	$ -			$ -
E 100-4300-431-305 CONFERENCES AND TRAINING	$105.00	$0.00	$ 37.89	$ 300.00	$ 1,000.00	$ 700.00
E 100-4300-431-321 TELEPHONE	$ 609.69	$ 634.36	$ 279.50	$ 1,300.00	$ 500.00	($800.00)
E 100-4300-431-323 RADIO/PAGER UNITS	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4300-431-331 TRAVEL	$ -	$ -	$ -	$ 500.00	$ 1,000.00	$ 500.00
E 100-4300-431-381 UTILITY-ELECTRIC	$ 28,735.04	$ 29,293.60	$ 19,801.99	$ 30,000.00	$ 25,000.00	($5,000.00)
E 100-4300-431-382 UTILITY - GAS	$ 2,044.54	$ 1,829.38	$ 1,609.60	$ 2,500.00	$ 2,500.00	$ -
E 100-4300-431-384 REFUSE DISPOSAL	$ 575.50	$ 5 713.38	$ -	$ 1,000.00	$ -	($1,000.00)

CITY OF HOWARD LAKE Expenditures	2019 ACTUAL	2020 YTD	2021 YTD	2021 BUDGET	2022 PROPOSED	+/-
E 100-4300-431-387 WEED CONTROL/PROPERTY MAINT	$ 2,571.22	$ 303.47	$ 271.42	$ -	$ 500.00	$ 500.00
E 100-4300-431-389 SNOW REMOVAL	$ 29,947.11	$ 14,020.37	$ 75.00	$ 15,000.00	$ 15,000.00	$ -
E 100-4300-431-401 R&M BUILDINGS	$ 2,195.56	$ 277.30	$ -	$ 4,000.00	$ 4,000.00	$ -
E 100-4300-431-402 R&M STRUCTURES	$ 6,030.35	$ -	$ 62.99	$ 6,000.00	$ 6,000.00	$ -
E 100-4300-431-405 R&M- EQUIP,VEH	$ 29,850.61	$ 27,679.92	$ 7,792.73	$ 15,000.00	$ 15,000.00	$ -
E 100-4300-431-406 R&M STREETS	$ 1,627.07	$ 4,381.66	$ 53,302.64	$ 5,000.00	$ 5,000.00	$ -
E 100-4300-431-408 R&M SIDEWALKS	$ -	$ 1,698.00	$ -	$ 4,000.00	$ 5,000.00	$ 1,000.00
E 100-4300-431-437 MISCELLANEOUS	$ 2,394.69	$ 19,026.11	$ 2,844.13	$ 2,000.00	$ 2,000.00	$ -
E 100-4300-431-438 LICENSE & FEES TO OTHER GOVTS	$ -	$ 226.90	$ 596.50	$ -	$ -	$ -
E 100-4300-431-512 EQUIPMENT PURCHASE	$ -	$ 599.99	$ -	$ -	$ -	$ -
E 100-4300-431-516 LEASE PAYMENTS	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4300-431-800 INTER-GOVERNMENTAL EXPENSE	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ -
DEPT 431 STREETS AND HIGHWAYS	**$ 314,499.34**	**$ 479,606.79**	**$ 158,223.35**	**$ 217,776.00**	**$ 223,652.00**	**$ 5,876.00**
DEPT 434 SANITATION & WASTE REMOVAL						
E 100-4300-434-322 POSTAGE	$ 825.96	$ 833.05	$ 572.53	$ 1,000.00	$ 1,000.00	$ -
E 100-4300-434-384 REFUSE DISPOSAL	$ 100,759.70	$ 96,153.94	$ 64,170.90	$ 90,000.00	$ 90,000.00	$ -
E 100-4300-434-386 RECYCLING	$ 32,207.37	$ 25,768.87	$ 13,022.70	$ 27,500.00	$ 27,500.00	$ -
E 100-4300-434-390 COMPOST SITE	$ 6,535.95	$ 15,823.40	$ 1,790.00	$ 9,000.00	$ 9,000.00	$ -
E 100-4300-434-436 MINN. SALES TAX	$ 10,569.74	$ 11,618.84	$ 6,727.50	$ 10,000.00	$ 10,000.00	$ -
DEPT 434 SANITATION & WASTE REMOVAL	**$ 150,898.72**	**$ 150,198.10**	**$ 86,283.63**	**$ 137,500.00**	**$ 137,500.00**	**$ -**
DEPT 493 GENERAL PUBLIC WORKS						
E 100-4300-493-103 WAGES - OTHER	$ -	$0.00	$0.00	$ -	$ 5,000.00	$ 5,000.00
E 100-4300-493-385 MOSQUITO CONTROL	$ -	$0.00	$225.53	$ 6,500.00	$ 6,500.00	$ -
E 100-4300-493-387 WEED CONTROL/PROPERTY MAINT	$ -	$2,000.00	$0.00	$ 3,500.00	$ 3,500.00	$ -
E 100-4300-493-493 ANIMAL CONTROL	$ -	$63.69	$0.00	$ -	$ -	$ -
DEPT 493 GENERAL PUBLIC WORKS	**$ -**	**$ 2,063.69**	**$225.53**	**$ 10,000.00**	**$ 10,000.00**	**$ 5,000.00**
DEPT 451 PARKS						
E 100-4500-451-104 WAGES - TEMPORARY	$ 9,752.09	$ 3,677.60	$ -	$ 15,000.00	$ 15,000.00	$ -
E 100-4500-451-121 EMPLOYER PERA	$ -	$ -	$ -	$ 860.00	$ 860.00	$ -
E 100-4500-451-122 EMPLOYER FICA	$ 266.88	$ -	$ -	$ 825.00	$ 825.00	$ -
E 100-4500-451-123 EMPLOYER MEDICARE	$ 62.41	$ -	$ -	$ 200.00	$ 200.00	$ -
E 100-4500-451-201 GENERAL SUPPLIES	$ 2,546.50	$ 847.66	$ 324.15	$ 2,500.00	$ 2,500.00	$ -
E 100-4500-451-203 COMPUTER SUPPLIES/TECHNOLOGY	$ -	$ 64.08	$ -	$ -	$ -	$ -
E 100-4500-451-212 VEHICLES - OIL/GAS	$ 195.85	$ 755.15	$ 295.11	$ 500.00	$ 500.00	$ -
E 100-4500-451-381 UTILITY-ELECTRIC	$ 2,333.40	$ 2,529.71	$ 1,998.17	$ 2,500.00	$ 2,500.00	$ -
E 100-4500-451-384 REFUSE DISPOSAL	$ 762.84	$ -	$ -	$ 1,500.00	$ 1,500.00	$ -
E 100-4500-451-387 WEED CONTROL/PROPERTY MAINT	$ -	$ 581.71	$ 468.00	$ -	$ -	$ -
E 100-4500-451-401 R&M BUILDINGS	$ 7,106.87	$ 132.30	$ 131.98	$ 6,000.00	$ 6,000.00	$ -
E 100-4500-451-402 R&M STRUCTURES	$ 10,558.29	$ 1,750.00	$ 2,400.47	$ 10,000.00	$ 10,000.00	$ -
E 100-4500-451-405 R&M- EQUIP,VEH	$ 1,854.33	$ 2,502.91	$ 1,556.01	$ 2,500.00	$ 2,500.00	$ -
E 100-4500-451-437 MISCELLANEOUS	$ 5,324.38	$ 5,792.59	$ 438.33	$ 7,500.00	$ 7,500.00	$ -
E 100-4500-451-512 EQUIPMENT PURCHASE	$ 316.25	$ -	$ -	$ 500.00	$ 500.00	$ -
DEPT 451 PARKS	**$ 41,080.09**	**$ 18,633.71**	**$ 7,612.22**	**$ 50,385.00**	**$ 50,385.00**	**$ -**
DEPT 452 COMMUNITY CENTER						

CITY OF HOWARD LAKE Expenditures	2019 ACTUAL	2020 YTD	2021 YTD	2021 BUDGET	2022 PROPOSED	+/-
E 100-4500-452-201 GENERAL SUPPLIES	$ 2,206.13	$ 1,310.09	$ 663.65	$ 2,000.00	$ 2,000.00	$ -
E 100-4500-452-211 CLEANING	$ 7,139.13	$ 1,539.15	$ 697.80	$ -	$ -	$ -
E 100-4500-452-381 UTILITY-ELECTRIC	$ 6,965.60	$ 7,186.32	$ 4,899.92	$ 6,000.00	$ 6,000.00	$ -
E 100-4500-452-382 UTILITY - GAS	$ 3,178.45	$ 2,862.30	$ 2,906.91	$ 3,500.00	$ 3,500.00	$ -
E 100-4500-452-401 R&M BUILDINGS	$ 2,582.75	$ 1,200.11	$ 809.58	$ 1,000.00	$ 1,000.00	$ -
E 100-4500-452-437 MISCELLANEOUS	$ 358.04	$ -	$ -	$ -	$ -	$ -
DEPT 452 COMMUNITY CENTER	**$ 22,430.10**	**$ 14,097.97**	**$ 9,977.86**	**$ 12,500.00**	**$ 12,500.00**	**$ -**
DEPT 453 SUMMER RECREATION						
E 100-4500-453-104 WAGES - TEMPORARY	$ 6,976.00	$ -	$ -	$ 8,800.00	$ 8,800.00	$ -
E 100-4500-453-122 EMPLOYER FICA	$ 432.51	$ -	$ -	$ 600.00	$ 546.00	($54.00)
E 100-4500-453-123 EMPLOYER MEDICARE	$ 101.16	$ -	$ -	$ 130.00	$ 128.00	($2.00)
E 100-4500-453-213 UNIFORMS	$ 267.50	$ -	$ -	$ 500.00	$ 500.00	$ -
E 100-4500-453-331 TRAVEL	$ 500.00	$ -	$ -	$ 900.00	$ 900.00	$ -
E 100-4500-453-410 R & M OF BALL FIELDS	$ -	$ -	$ -	$ 1,500.00	$ 1,500.00	$ -
E 100-4500-453-411 RENTAL EXP	$ -	$ -	$ -	$ -	$ -	$ -
E 100-4500-453-437 MISCELLANEOUS	$ 564.34	$ 96.00	$ 105.00	$ 500.00	$ 500.00	$ -
E 100-4500-453-512 EQUIPMENT PURCHASE	$ -	$ -	$ -	$ 500.00	$ 500.00	$ -
DEPT 453 SUMMER RECREATION	**$ 8,841.51**	**$ 96.00**	**$ 105.00**	**$ 13,430.00**	**$ 13,374.00**	**($56.00)**
DEPT 454 SKATING RINK						
E 100-4500-454-201 GENERAL SUPPLIES	$ -	$ -	$ -			$ -
E 100-4500-454-240 TOOLS/MINOR EQUIP	$ -	$ -	$ -			$ -
E 100-4500-454-381 UTILITY-ELECTRIC	$ 222.80	$ 230.02	$ 145.77			$ -
E 100-4500-454-382 UTILITY - GAS	$ 275.99	$ 182.60	$ 108.88			$ -
E 100-4500-454-401 R&M BUILDINGS	$ 1,279.00	$ -	$ -			$ -
DEPT 454 SKATING RINK	**$ 1,777.79**	**$ 412.62**	**$ 254.65**	**$ -**	**$ -**	**$ -**
DEPT 463 COMMUNITY EVENTS						
100-4500 -463-392 GOOD NEIGHBOR DAYS	$ -	$ -	$ 2,500.00	$ 3,000.00	$ 3,000.00	$ -
100-4500-463-393 NATIONAL NIGHT OUT	$ -	($300.00)	$ -	$ 500.00	$ 500.00	$ -
100-4500-463-394 FARMERS MARKET	$ -	($260.02)	($449.01)	$ 1,000.00	$ 1,000.00	$ -
100-4500-463-395 ROYALTY	$ 1,220.71	$ 3,000.00	$ 1,200.00	$ 2,000.00	$ 2,000.00	$ -
DEPT 463 COMMUNITY EVENTS	**$ 1,220.71**	**$ 2,439.98**	**$ 3,250.99**	**$ 6,500.00**	**$ 6,500.00**	**$ -**
DEPT 460 SOUTH SHORE EVENT CENTER						
E 100-4500-460-101 WAGES - DEPARTMENT HEAD	$ -	$ 703.56	$ 2,327.24			$ -
E 100-4500-460-103 WAGES - OTHER	$ -	$ -	$ 147.13			$ -
E 100-4500-460-121 EMPLOYER PERA	$ -	$ 52.79	$ 185.57			$ -
E 100-4500-460-122 EMPLOYER FICA	$ -	$ 40.34	$ 139.50			$ -
E 100-4500-460-123 EMPLOYER MEDICARE	$ -	$ 9.44	$ 32.62			$ -
E 100-4500-460-201 GENERAL SUPPLIES	$ -	$ 3,476.87	$ 4,595.74			$ -
E 100-4500-460-203 COMPUTER SUPPLIES/TECHNOLOGY	$ -	$ 1,475.77	$ -			$ -
E 100-4500-460-211 CLEANING	$ -	$ -	$ -			$ -
E 100-4500-460-321 TELEPHONE	$ 214.54	$ 715.65	$ 523.25			$ -
E 100-4500-460-341 ADVERTISING	$ -	$ 3,246.27	$ 1,773.27			$ -
E 100-4500-460-361 INSURANCE	$ 625.00	$ -	$ -			$ -
E 100-4500-460-409 R&M PROPERTY	$ 159.00	$ -	$ 1,859.96			$ -

CITY OF HOWARD LAKE	2019	2020	2021	2021	2022	
Expenditures	**ACTUAL**	**YTD**	**YTD**	**BUDGET**	**PROPOSED**	**+/-**
E 100-4500-460-433 DUES AND SUBSCRIPTIONS	$ -	$ 297.00	$ -			$ -
E 100-4500-460-437 MISCVELLANEOUS	$ 206.16	$ 7,835.49	$ 757.05			$ -
E 100-4500-460-438 LICENSE & FEES TO OTHER GOVT			$ -			$ -
E 100-4500-460-512 EQUIPMENT PURCHASE	$ 13,514.20	$ 3,838.50	$ 1,861.85			$ -
DEPT 460 SOUTH SHORE EVENT CENTER	**$ 14,718.90**	**$ 21,691.68**	**$ 14,203.18**		**$ -**	**$ -**
DEPT 481 CABLE						
E 100-4800-481-101 WAGES - DEPARTMENT HEAD	$ -	$ -	$ -	$ -		$ -
E 100-4800-481-103 WAGES - OTHER	$ -	$ -	$ -			$ -
E 100-4800-481-201 GENERAL SUPPLIES	$ -	$ -	$ 660.00	$ 2,500.00	$ 2,500.00	$ -
E 100-4800-481-405 R&M- EQUIP,VEH	$ -	$ -	$ -	$ 2,500.00	$ 2,500.00	$ -
E 100-4800-481-437 MISCELLANEOUS	$ 7,953.26	$ 4,655.37	$ 1,854.53	$ 500.00	$ 500.00	$ -
E 100-4800-481-512 EQUIPMENT PURCHASE	$ -	$ 1,849.50	$ -	$ -	$ -	$ -
DEPT 481 CABLE	**$ 7,953.26**	**$ 6,504.87**	**$ 2,514.53**	**$ 5,500.00**	**$ 5,500.00**	**$ -**
DEPT 483 CEMETERY						$ -
E 100-4800-483-387 WEED CONTROL/PROPERTY MAINT	$ 5,500.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ -
DEPT 483 CEMETERY	**$ 5,500.00**	**$ 10,000.00**	**$ 10,000.00**	**$ 10,000.00**	**$ 10,000.00**	**$ -**
DEPT 484 INTERNET - Rename "INFORMATION TECHNOLOGY"						
E 100-4800-484-201 GENERAL SUPPLIES	$ 550.00	$ 773.00	$ -	$ 600.00	$ 600.00	$ -
E 100-4800-484-202 DUPLICATING SUPPLIES	$ -	$ -	$ -	$ 2,500.00	$ 2,500.00	$ -
E 100-4800-484-203 COMPUTER SUPPLIES/TECHNOLOGY	$ -	$ -	$ -	$ 8,000.00	$ 8,000.00	$ -
E 100-4800-484-309 CONSULTING FEES	$ -	$ -	$ -	$ 4,800.00	$ 4,800.00	$ -
E 100-4800-484-321 TELEPHONE	$ -	$ -	$ -	$ 7,000.00	$ 7,000.00	$ -
E 100-4800-484-433 DUES AND SUBSCRIPTIONS	$ -	$ -	$ -	$ -	$ -	$ -
DEPT 484 INTERNET	**$ 550.00**	**$ 773.00**	**$ -**	**$ 22,900.00**	**$ 22,900.00**	**$ -**
DEPT 491 OTHER FINANCING USES						
E 100-4900-491-720 OPERATING TRNSFR OUT	**$ 377,734.99**	**$ -**	**$ -**	**$ 545,000.00**	**$ 575,000.00**	**$ 30,000.00**
E 100-4900-491-726 PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -			$ -
	$ 2,079,942.92	**$ 1,878,657.39**	**$ 1,160,928.36**	**$ 2,296,577.50**	**$ 2,386,379.50**	**$ 94,802.00**

Account	DEPT Descr	2019 BUDGET	2019 ACTUAL	2020 YTD	2020 BUDGET	2021 BUDGET	YTD 8/1/2021	PROPOSED BUDGET	+/- PREVIOUS YR
R 100-311-3100	TAXES	$ 969,000.00	$ 892,804.55	$ 580,492.16	$ 1,065,459.00	$ 1,167,257.00	$ 663,477.23	$ 1,220,000.00	$ 101,798.00
R 100-313-3100	TAX INCREMENTS	$ 15,000.00	$ -	$ -	$ 15,000.00	$ 15,000.00	$ -	$ -	$ -
R 100-321-3200	3.2 BEER LICENSE	$ 400.00	$ -	$ -	$ 250.00	$ 250.00	$ -	$ 250.00	$ -
R 100-322-3200	ANIMAL LICENSES	$ 300.00	$ 380.00	$ 310.00	$ 250.00	$ 250.00	$ 145.00	$ 250.00	$ -
R 100-323-3200	LIQUOR LICENSES	$ 4,400.00	$ 6,850.00	$ 250.00	$ 6,000.00	$ 6,000.00	$ 50.00	$ 6,000.00	$ -
R 100-324-3200	BOWLING ALLEY LICENSES	$ 60.00	$ 2,673.25	$ 60.00	$ 60.00	$ 60.00	$ -	$ 60.00	$ -
R 100-325-3200	ELECTRONIC GAMES LICENSES	$ 20.00	$ 20.00	$ -	$ 20.00	$ 20.00	$ -	$ 20.00	$ -
R 100-326-3200	TOBACCO LICENSES	$ 200.00	$ 250.00	$ -	$ 250.00	$ 250.00	$ 100.00	$ 250.00	$ -
R 100-327-3200	BUILDING PERMITS/P & Z FEES	$ 56,000.00	$ 53,813.12	$ 49,339.43	$ 40,000.00	$ 50,000.00	$ 27,798.68	$ 50,000.00	$ -
R 100-328-3200	PEDDLER S LICENSE	$ 500.00	$ 200.00	$ -	$ 200.00	$ 200.00	$ 250.00	$ 200.00	$ -
R 100-330-3300	FIRE CONTRACTS	$ 60,000.00	$ 76,489.26	$ 40,033.31	$ 80,000.00	$ 80,000.00	$ 46,320.00	$ 95,400.00	$ 15,400.00
R 100-331-3300	LOCAL GOVERNMENT AID	$ 572,726.00	$ 572,726.00	$ 300,091.50	$ 599,186.00	$ 612,000.00	$ 305,932.50	$ 620,000.00	$ 8,000.00
R 100-334-3300	POLICE AID	$ 20,000.00	$ 27,478.61	$ -	$ 25,000.00	$ 25,000.00		$ 25,000.00	$ -
R 100-335-3300	FIRE RELIEF AID	$ 23,500.00	$ -	$ -	$ 23,500.00	$ 23,500.00		$ 23,500.00	$ -
R 100-336-3300	INTERGOVERNMENTAL REVENUE	$ 10,000.00	$ 5,989.06	$ 4,994.47	$ 15,000.00	$ 15,000.00	$ 2,865.00	$ 15,000.00	$ -
R 100-336-3600	INTERGOVERNMENTAL REVENUE - MISCELLANEOUS	$ 5,000.00	$ 2,921.29	$ 6,379.29	$ -	$ -	$ 1,410.48		$ -
R 100-339-3300	OTHER - INTERGOVERNMENTAL REVENUE	$ 75,000.00	$ 14,238.47	$ -	$ -	$ -	$ -	$ -	$ -
R 100-340-3300	STATE AID - STREETS	$ -	$ -	$ -	$ -	$ -	$ 20,871.50	$ 20,000.00	$ 20,000.00
R 100-342-3400	RECYCLING	$ 25,000.00	$ 29,706.70	$ 16,457.52	$ 25,000.00	$ 25,000.00	$ 18,408.22	$ 25,000.00	$ -
R 100-343-3400	REFUSE SERVICES	$ 105,000.00	$ 109,879.22	$ 74,592.69	$ 105,000.00	$ 105,000.00	$ 68,757.21	$ 105,000.00	$ -
R 100-344-3400	PARK FEES	$ 2,000.00	$ 2,700.50	$ 150.00	$ 3,200.00	$ 3,200.00	$ 450.00	$ 3,200.00	$ -
R 100-345-3400	COMMUNITY CENTER FEES	$ 1,000.00	$ 1,350.00	$ 250.00	$ 1,000.00	$ 1,000.00	$ 500.00	$ 1,000.00	$ -
R 100-346-3400	RECREATION FEES	$ 4,000.00	$ -	$ -	$ 2,000.00	$ 2,000.00	$ -	$ 2,000.00	$ -
R 100-347-3400	POLICE DEPT	$ 40,000.00	$ 8,946.03	$ 12,616.07	$ 40,000.00	$ 40,000.00	$ 13,281.72	$ 40,000.00	$ -
R 100-348-3400	ASSESSMENT SEARCH FEES	$ 1,000.00	$ 2,395.00	$ 1,875.00	$ 1,400.00	$ 2,000.00	$ 2,025.00	$ 2,000.00	$ -
R 100-349-3400	OTHER - CHARGES FOR SERVICES	$ -	$ 1,104.50	$ 292.50	$ 5,000.00	$ 5,000.00	$ 52.75	$ 5,000.00	$ -
R 100-352-3500	FINES - CITY	$ 50.00	$ 50.00	$ -	$ 100.00	$ 100.00	$ -	$ 100.00	$ -
R 100-353-3500	FORFEITURES	$ 1,000.00	$ -	$ -	$ 1,000.00	$ 1,000.00	$ -	$ 1,000.00	$ -
R 100-355-3500	PUBLIC NUISANCE	$ 500.00	$ -	$ -	$ 250.00	$ 250.00	$ -	$ 250.00	$ -
R 100-357-3400?	HISTORIC CITY HALL FEES		$ -	$ -	$ 2,500.00	$ -		$ -	$ -
R 100-361-3600	DONATIONS RECEIVED	$ 10,000.00	$ 27,194.11	$ 101,586.42	$ 24,000.00	$ 24,000.00	$ 1,000.00	$ -	($24,000.00)
R 100-362-3600	INTEREST - INVESTMENTS - MISCELLANEOUS	$ 24,000.00	$ 3,526.72	$ -	$ -	$ -	$ -	$ -	$ -
R 100-362-3625	INTEREST - INVESTMENTS - INTEREST INCOME	$ -	$ 7,349.08	$ 1,284.84	$ 5,000.00	$ 5,000.00	$ -	$ 5,000.00	$ -
R 100-363-3600	INTEREST - CHECKING	$ 5,100.00	$ -	$ 354.64	$ -	$ -	$ 525.34	$ -	$ -
R 100-364-3600	REIMBURSEMENTS - MISCELLANEOUS	$ 10,500.00	$ 11,518.42	$ 7,700.30	$ 10,000.00	$ 10,000.00	$ -	$ 10,000.00	$ -
R 100-365-3600	CABLE	$ 11,000.00	$ -	$ 2,500.00	$ 20,000.00	$ 10,000.00	$ 7,686.40	$ 10,000.00	$ -
R 100-366-3600	INSURANCE CLAIMS/REIMB	$ 10,000.00	$ 78,468.61	$ 34,199.81	$ 60,000.00	$ 60,000.00	$ -	$ 6.00	($59,994.00)
R 100-367-3600	AMBULANCE	$ 45,000.00	$ -	$ -	$ 35,000.00	$ 35,000.00	$ 35,924.43	$ 50,000.00	$ 15,000.00
R 100-370-3600	TIF FUND LOAN REIMB	$ 16,000.00	*$ 43,442.61*	*$ 2,870.97*	*$ 24,000.00*	$ 24,000.00	$ -		($24,000.00)
R 100-371-3700	SPECIAL ASSESSMENTS	$ 15,000.00	$ -	$ -	$ 75,000.00	$ 15,000.00	$ 11.20	$ 15,000.00	$ -
R 100-391-3900	SALE OF FIXED ASSESTS	$ 2,000.00	*$ 33,000.00*	*$ 26,260.00*	*$ 36,099.00*	$ 70,000.00	$ -	$ -	($70,000.00)
R 100-392-3900	OPERATING TRANSFERS IN	$ 36,118.00	$ -	$ -	$ -	$ -	$ 26,049.00	$ 30,000.00	$ 30,000.00
R 100-395-3900	SALE OF INVESTMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
R 100-396-9999	GAIN ON SALE OF FIXED ASSETS	$ -	$ -	$ 1,300.00	$ 19,500.00	$ 19,500.00	$ -	$ -	($19,500.00)
R 100-460-3400	CHARGES FOR SERVICE - SSEC						$ 6,425.00		
R 100-465-3400	CHARGES FOR SERVICE - SSEC DAMAGE						$ 100.00	$ -	
R 100-604-3300	TZD	$ 1,500.00	$ 1,343.72	$ 460.35	$ 1,500.00	$ 1,500.00	$ -	$ 1,500.00	$ -
R 100-613-3600	FIRE DEPT REIMBURSEMENTS	$ 8,000.00	$ 1,700.00	$ -	$ 8,000.00	$ 8,000.00	$ 2,000.00	$ 5,000.00	$ -
R 100-617-3200	SPECIAL VEHICLE PERMIT	$ 800.00	$ 740.00	$ 800.00	$ 700.00	$ 700.00	$ 880.00	$ 900.00	$ -
R 100-618-3400	CHARGES FOR SERVICE - SSEC SECURITY						$ 600.00	$ -	
R 100-999-9999	PRIOR PERIOD ADJUSTMENT	$ -	$ -	$ -	$ -	$ -			$ -
	REVENUES	$ 1,217,674.00	$ 1,128,444.28	$ 1,267,501.27	$ 2,375,424.00	$ 1,294,780.00	$ 590,419.43	$ 1,167,886.00	($109,094.00)
	LEVY	$ 1,065,585.00	$ 892,804.55			$ 1,167,257.00	$ 663,477.23	$ 1,220,000.00	$ 101,798.00
	TOTAL REVENUE	**$2,283,259.00**	**$2,021,248.83**			**$ 2,462,037.00**	**$ 1,253,896.66**	**$ 2,387,886.00**	**($7,296.00)**