

*The City of Howard Lake strives to build upon its good neighbor traditions –
A welcoming community for all, supported by vibrant and engaged businesses and community organizations, involved
citizens, and diverse amenities that provide a well-rounded quality of life.*

TENTATIVE AGENDA
April 20, 2021 – 7:00 pm

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
Any additions, deletions, modifications to the agenda will be done at this time.
- D. COUNCIL MEETING MINUTES
 - a. Consider Approving Council Meeting Minutes from the March 16, 2021 Council Meeting.
- E. CITIZEN INPUT
- F. COUNCIL/COMMITTEE REPORT
- G. DEPARTMENT REPORTS
 - a. Howard Lake Municipal Liquor Financials
 - b. 2021 Quarterly Financials – General & Enterprise Funds
- H. CONSENT AGENDA
 - a. Consider Accepting all Reports & Payment of Claims.
 - b. Consider Various Personnel Appointments.
 - c. Consider Approving Resolution 21-05 State of Minnesota Joint Powers Agreement
- I. PRESENTATIONS, PUBLIC HEARINGS & RELATED APPROVALS
- J. NEW BUSINESS
 - a. Consider Forestry Management Projects in Memorial Park.
 - b. Consider Setting Dates for Goal Setting Session 2021.
- K. OLD BUSINESS
- L. ADMINISTRATOR'S REPORT
- M. ADJOURN



CITY OF HOWARD LAKE

625 8TH Avenue - PO Box 736 - Howard Lake, MN 55349
Phone: 320-543-3670 | cityadmin@howard-lake.mn.us | www.howard-lake.mn.us

HOWARD LAKE CITY COUNCIL HOWARD LAKE CITY HALL- 625 8th AVENUE

March 16, 2021

MEETING MINUTES

COUNCIL PRESENT

Mayor Zimmerman
Tom Kutz
Allan Munson
Gene Gilbert
Jason Deiter

COUNCIL ABSENT

STAFF PRESENT

Nick Haggemiller, City Administrator
Meagan Theisen, Assistant City Administrator
Myra Laway, Howard Lake Wine and Spirits Manager
Jason Swanson, Howard Lake Wine and Spirits Consultant

ALSO PRESENT

Herald Journal

CALL TO ORDER

Mayor Zimmerman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Haggemiller noted the addition of New Business Items, Consider Pay Increase for PT Liquor Store Employees & Management Consultant, as well as, Consider Approving Liquor Enterprise Budget.

Council Member Deiter moved to approve the agenda with the additions noted above. The motion was seconded by Council Member Kutz and passed unanimously.

APPROVAL OF MINUTES

Council Member Kutz moved to approve the Council Meeting Minutes from the February 16th Regular Council Meeting and the work session on February 16th. The motion was seconded by Council Member Munson and passed unanimously.

CITIZEN INPUT

No residents addressed the Council.

COUNCIL/COMMITTEE REPORT

None.

DEPARTMENT REPORTS

None.

CONSENT AGENDA

a. CONSIDER ACCEPTING ALL REPORTS AND PAYMENT OF CLAIMS

GENERAL FUND	57544-57674	\$406,145.28
PAYROLL	26800-26820, 501300-501348	\$52,988.21
ELECTRONIC	900-917	\$42,106.58
TOTAL		\$501,240.07
AMBULANCE CLAIMS	5724-5737	\$11,674.82
ELECTRONIC		\$
TOTAL		\$11,674.82

b. Consider Approving Community Clean Up Terms & Rates

c. Consider Amendment #1 to State of Minnesota JPA for Human Trafficking Task Force.

d. Consider Various Personnel Appointments.

Council Member Gilbert moved to approve the Consent Agenda. The motioned was seconded by Council Member Deiter and passed unanimously.

PUBLIC HEARING/PRESENTATION

No Public Hearings/Presentations

NEW BUSINESS

a. APPROVE SCOPE & FEE FOR SERVICES FOR FIRE HALL MAINTENANCE STUDY

Haggenmiller reviewed the staff report, highlighting various maintenance items that need to be prioritized and the current needs of the fire department.

Member Deiter asked about having assistance from the State Fire Marshall or The League of Minnesota Cities to also come and determine maintenance items or potential Fire Department needs. Haggenmiller stated that one or both will likely be involved.

Council Member Kutz moved to approve the scope and fee for services for the fire hall maintenance study with BKV. The motion was seconded by Council Member Munson and passed unanimously.

b. CONSIDER APPROVING REQUEST FOR PROPOSALS & DIRECT STAFF TO ADVERTISE FOR AUTO READ – WATER METER CONVERSION

Theisen reviewed the staff report and presented the Request for Proposal, highlight the timeline for the project.

Council Member Munson moved to approve the RFP for the water meter conversion project. The motion was seconded by Council Member Kutz and passed unanimously.

c. CONSIDER PAY INCREASE FOR PT LIQUOR STORE EMPLOYEES & MANAGEMENT CONSULTANT

Laway presented the need for an hourly staff increase and for a shift lead, noting that this may help with employee retention and recruiting for new staff members.

Haggenmiller reviewed the information of increasing liquor store consultant, Jason Swanson's, contract.

Council Member Deiter moved to approve the pay increase for part time liquor store employees and the management consultant contract. The motion was seconded by Council Member Gilbert and passed unanimously.

d. CONSIDER APPROVING LIQUOR ENTERPRISE BUDGET

Swanson presented the 2021 Liquor store budget numbers.

Council Member Kutz moved to approve the Liquor Enterprise Budget for 2021. The motion was seconded by Council Member Gilbert and passed unanimously.

e. CONSIDER APPROVING QUOTES FOR INSTALLATION OF CARPET AT CITY HALL

Haggenmiller the staff report for installation of new carpet at City Hall, noting that staff is recommending Floor Value of Howard Lake as the contractor.

Council Member Munson moved to approve quotes for installation of carpet at City Hall. The motion was seconded by Council Member Deiter and passed unanimously.

OLD BUSINESS

None.

ADMINISTRATORS REPORT

No Report.

ADJOURN

Council Member Kutz motioned to adjourn the meeting at 7:42 PM. The motion was seconded by Council Member Gilbert and passed unanimously.

Attest – City Administrator/Clerk

Mayor

Howard Lake Wine & Spirits

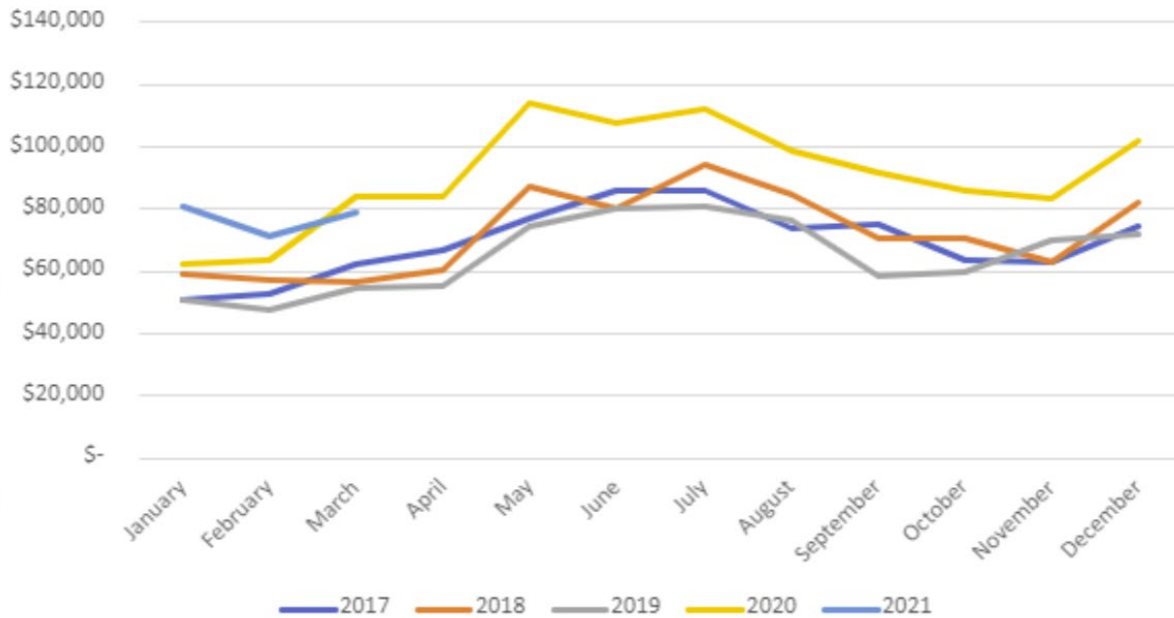
Profit & Loss Statement

for the period 3/1/2021 to 3/31/2021

SALES	Mnthly Amnt	YTD Amount	Budget	% of Budget	2020 Mnthly Amt	2020 YTD Amt	+/- Pr Yr
Liquor	\$ 28,016	\$ 81,992	\$ 397,000	21%	\$ 28,837	\$ 71,153	\$ 10,839
Beer	\$ 43,012	\$ 123,592	\$ 675,000	18%	\$ 43,979	\$ 113,117	\$ 10,475
Wine	\$ 7,233	\$ 25,560	\$ 102,000	25%	\$ 8,634	\$ 23,304	\$ 2,256
Discounts	\$ (1,110)	\$ (4,920)	\$ (18,000)	27%	\$ (1,214)	\$ (4,082)	\$ (839)
Misc(Pop/Mixes/Tobaco)	\$ 1,194	\$ 3,480	\$ 33,600	10%	\$ 1,963	\$ 4,960	\$ (1,480)
Non Tax	\$ 381	\$ 1,318	\$ 14,400	9%	\$ 880	\$ 2,519	\$ (1,201)
Loyalty Program	\$ (27)	\$ (91)	\$ (3,000)	3%	\$ (520)	\$ (3,140)	\$ 3,049
On Sale Revenue - SSEC	\$ -	\$ -			\$ 1,136	\$ 1,136	
Other Revenue	\$ -	\$ 47			\$ 21	\$ 50	
TOTAL SALES	\$ 78,698	\$ 230,978	\$ 1,201,000	19%	\$ 83,716	\$ 209,016	\$ 23,100
COST OF SALES							
Liquor	\$ 19,083	\$ 55,698	\$ 228,000	24%	\$ 24,311	\$ 49,762	\$ 5,936
Beer	\$ 32,570	\$ 93,910	\$ 532,000	18%	\$ 31,227	\$ 86,157	\$ 7,752
Wine	\$ 4,878	\$ 16,459	\$ 66,000	25%	\$ 5,672	\$ 14,824	\$ 1,635
Misc Tax	\$ 305	\$ 2,216	\$ 17,500	13%	\$ 534	\$ 1,974	\$ 242
Misc Non Tax	\$ -	\$ 179	\$ 8,500	2%	\$ 1,101	\$ 2,421	\$ (2,242)
Freight	\$ 583	\$ 2,012	\$ 8,000	25%	\$ 1,057	\$ 2,451	\$ (439)
TOTAL COST OF SALES	\$ 57,419	\$ 170,473	\$ 860,000	20%	\$ 63,902	\$ 157,589	\$ 12,884
GROSS PROFIT	\$ 21,280	\$ 60,504					
EXPENSES							
Wages/Benefits	\$ 11,204	\$ 39,390	\$ 160,000	25%	\$ 11,863	\$ 37,335	\$ 2,055
Consulting	\$ 700	\$ 2,100	\$ 12,000	18%	\$ -	\$ -	\$ 2,100
Training & Seminars	\$ 60	\$ 60	\$ 1,000	6%	\$ -	\$ -	\$ 60
Travel	\$ 155	\$ 194	\$ 1,000	19%	\$ 78	\$ 241	\$ (47)
Dues & Subscriptions	\$ -	\$ 20	\$ 1,000	2%	\$ -	\$ -	\$ 20
Cash Short/Over	\$ (22)	\$ 72	\$ -		\$ 0	\$ 16	\$ 55
Credit Card Expense	\$ 1,212	\$ 4,648	\$ 18,000	26%	\$ 962	\$ 3,010	\$ 1,639
Insurance	\$ 1,920	\$ 9,152	\$ 9,300	98%	\$ -	\$ 3,965	\$ 5,187
Repair & Maintenance	\$ 375	\$ 1,771	\$ 8,000	22%	\$ -	\$ 952	\$ 819
Computer Supplies/Technology	\$ 1,182	\$ 3,445	\$ 4,500	77%	\$ 410	\$ 3,381	\$ 64
Utilities	\$ 1,852	\$ 3,228	\$ 12,000	27%	\$ 748	\$ 2,216	\$ 1,012
Advertising	\$ -	\$ 1,976	\$ 2,500	79%	\$ 1,773	\$ 1,906	\$ 70
Misc	\$ -	\$ 599	\$ 5,000	12%	\$ 790	\$ 2,406	\$ (1,807)
Depreciation	\$ 625	\$ 1,875	\$ 7,500	25%	\$ 625	\$ 1,875	\$ -
TOTAL EXPENSES	\$ 19,263	\$ 68,529	\$ 241,800	28%	\$ 17,250	\$ 57,303	\$ 11,226
PROFIT/(LOSS)	\$ 2,017	\$ (8,025)			\$ 2,564	\$ (5,876)	

Revenue

Monthly Sales 2017 to Present



March 2021 Sales

Item category Description	Rank	Period	Sales	Profit \$	Profit %	# of tickets	Average ticket
N/A	1	A	0.00	0.00	0.0	5	0.00
N/A							
BEER	2	A	42,701.23	9,687.99	22.7	2,166	19.71
BEER							
LIQUOR	3	A	27,153.65	7,674.08	28.3	1,328	20.45
LIQUOR							
LOYALTY	4	A	-27.38	-27.38	100.0	6	-4.56
Loyalty							
MISC ITEM	5	A	1,202.27	410.53	34.1	174	6.91
MISC ITEM							
NONTAX	6	A	380.95	191.21	50.2	108	3.53
NONTAX							
SSEC	7	A	1,275.00	1,275.00	100.0	6	212.50
SSEC EVENT CENTER							
WINE	8	A	7,287.66	2,479.34	34.0	380	19.18
WINE							
Report totals							
8 groups	A		79,973.38	21,690.77	27.1		

Vs. Mar 2020 Sales

-\$5,395

Vs. Mar 2020 GP

-\$873

Vs. Feb 2020 GP %

+0.3%

NOTE:
Sales on this sheet add
SSEC revenue incurred
that is not represented on
other reports

What you need to know about Mar 2021

Lockdowns began last March, and thus panic buying of liquor. Public fears of liquor stores being closed, in addition to bars & restaurants, spurred sales.



It could've been worse

- Customer count up 6% vs. last year
 - 3256 vs. 3063 in 2020
- Avg 2021 customers/month 3169 YTD



Strong sales

- Sales as of mid April are still +9.5% YTD despite being down 6% vs March '20
- Avg sales/month \$77K v. \$70K in '20



Utterly abnormal

- Little value in going too deep with data analysis--events were so extraordinary
- Best we can do is stick to budget
- Likely 3/21 is only "down" month of '21



Set for spring

- Reservations rolling in for SSEC
- Campers returning--will the sun?
- Lead Clerk is a welcomed addition!

CITY OF HOWARD LAKE
Expenditure Budget Worksheet
Current Period: APRIL 2021

04/15/21 2:23 PM

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Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
FUND 100 GENERAL FUND					
DEPT 411 MAYOR AND COUNCIL					
E 100-4100-411-101 WAGES - DEPARTMENT HEAD	\$22,925.00	\$25,850.00	\$27,000.00	\$6,750.00	75.00%
E 100-4100-411-122 EMPLOYER FICA	\$1,421.29	\$1,602.65	\$1,674.00	\$418.50	75.00%
E 100-4100-411-123 EMPLOYER MEDICARE	\$332.38	\$374.81	\$391.50	\$97.90	74.99%
E 100-4100-411-141 UNEMPLOYMENT COMPENSATION	\$0.00	\$38.10	\$0.00	\$0.00	0.00%
E 100-4100-411-305 CONFERENCES AND TRAINING	\$0.00	\$0.00	\$1,000.00	\$0.00	100.00%
E 100-4100-411-331 TRAVEL	\$57.42	\$0.00	\$500.00	\$0.00	100.00%
E 100-4100-411-433 DUES AND SUBSCRIPTIONS	\$400.00	\$30.00	\$250.00	\$0.00	100.00%
E 100-4100-411-437 MISCELLANEOUS	\$81.05	\$2,259.25	\$0.00	\$0.00	0.00%
E 100-4100-411-439 REIMBURSED EXPENSES	\$0.00	\$0.00	\$250.00	\$0.00	100.00%
DEPT 411 MAYOR AND COUNCIL	\$25,217.14	\$30,154.81	\$31,065.50	\$7,266.40	
DEPT 412 ACCOUNTANT					
E 100-4100-412-103 WAGES - OTHER	\$27,971.32	\$27,983.91	\$32,606.00	\$7,458.67	77.12%
E 100-4100-412-121 EMPLOYER PERA	\$2,089.27	\$2,099.06	\$1,629.00	\$559.47	65.66%
E 100-4100-412-122 EMPLOYER FICA	\$1,734.29	\$1,735.09	\$1,346.00	\$462.46	65.64%
E 100-4100-412-123 EMPLOYER MEDICARE	\$405.69	\$405.90	\$314.00	\$108.19	65.54%
E 100-4100-412-131 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-412-132 LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-412-141 UNEMPLOYMENT COMPENSATION	\$0.00	\$27.07	\$0.00	\$0.00	0.00%
E 100-4100-412-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$250.00	\$0.00	100.00%
E 100-4100-412-305 CONFERENCES AND TRAINING	\$0.00	\$0.00	\$2,000.00	\$37.28	98.14%
E 100-4100-412-331 TRAVEL	\$0.00	\$0.00	\$500.00	\$0.00	100.00%
E 100-4100-412-433 DUES AND SUBSCRIPTIONS	\$120.00	\$0.00	\$250.00	\$0.00	100.00%
E 100-4100-412-512 EQUIPMENT PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 412 ACCOUNTANT	\$32,320.57	\$32,251.03	\$38,895.00	\$8,626.07	
DEPT 413 GENERAL GOVT. BUILDINGS					
E 100-4100-413-103 WAGES - OTHER	\$0.00	\$0.00	\$20,000.00	\$0.00	100.00%
E 100-4100-413-121 EMPLOYER PERA	\$0.00	\$0.00	\$1,275.00	\$0.00	100.00%
E 100-4100-413-122 EMPLOYER FICA	\$0.00	\$0.00	\$1,054.00	\$0.00	100.00%
E 100-4100-413-123 EMPLOYER MEDICARE	\$0.00	\$0.00	\$246.00	\$0.00	100.00%
E 100-4100-413-201 GENERAL SUPPLIES	\$831.12	\$1,181.85	\$5,000.00	\$401.48	91.97%
E 100-4100-413-211 CLEANING	\$4,548.60	\$4,841.95	\$0.00	\$1,221.15	0.00%
E 100-4100-413-321 TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4100-413-381 UTILITY-ELECTRIC	\$6,708.69	\$7,610.07	\$8,500.00	\$645.59	92.40%
E 100-4100-413-382 UTILITY - GAS	\$1,245.85	\$1,260.23	\$3,000.00	\$951.57	68.28%
E 100-4100-413-384 REFUSE DISPOSAL	\$157.96	\$0.00	\$250.00	\$471.93	-88.77%
E 100-4100-413-401 R&M BUILDINGS	\$6,982.87	\$10,788.29	\$10,000.00	\$19,844.78	-98.45%
E 100-4100-413-437 MISCELLANEOUS	\$77.53	\$67.35	\$0.00	\$0.00	0.00%
E 100-4100-413-438 LICENSE & FEES TO OTHER GOVT	\$185.10	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-413-512 EQUIPMENT PURCHASE	\$1,079.96	\$0.00	\$0.00	\$0.00	0.00%
DEPT 413 GENERAL GOVT. BUILDINGS	\$21,817.68	\$25,749.74	\$49,325.00	\$23,536.50	
DEPT 414 ASSIST. CITY ADMINISTRATOR					
E 100-4100-414-101 WAGES - DEPARTMENT HEAD	\$72,761.89	\$59,974.01	\$66,194.00	\$21,076.56	68.16%
E 100-4100-414-121 EMPLOYER PERA	\$5,457.14	\$4,462.01	\$1,964.00	\$1,580.79	19.51%
E 100-4100-414-122 EMPLOYER FICA	\$4,511.31	\$3,515.01	\$4,103.00	\$1,206.33	70.60%
E 100-4100-414-123 EMPLOYER MEDICARE	\$1,055.13	\$822.18	\$959.00	\$282.11	70.58%
E 100-4100-414-131 HEALTH INSURANCE	\$6,595.00	\$10,528.98	\$15,500.00	\$3,595.51	76.80%
E 100-4100-414-132 LIFE INSURANCE	\$16.83	\$25.92	\$30.00	\$4.86	83.80%
E 100-4100-414-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$250.00	\$0.00	100.00%
E 100-4100-414-305 CONFERENCES AND TRAINING	\$1,116.60	\$0.00	\$1,500.00	\$37.28	97.51%
E 100-4100-414-321 TELEPHONE	\$715.00	\$780.00	\$780.00	\$260.00	66.67%
E 100-4100-414-331 TRAVEL	\$3,438.04	\$1,800.00	\$1,000.00	\$600.00	40.00%
E 100-4100-414-433 DUES AND SUBSCRIPTIONS	\$727.07	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-414-437 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 414 ASSIST. CITY ADMINISTRATOR	\$96,394.01	\$81,908.11	\$92,280.00	\$28,643.44	
DEPT 415 CITY ADMINISTRATOR					
E 100-4100-415-101 WAGES - DEPARTMENT HEAD	\$94,745.13	\$103,449.32	\$98,055.00	\$33,655.20	65.68%
E 100-4100-415-104 WAGES - TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-415-121 EMPLOYER PERA	\$7,105.90	\$7,758.67	\$7,354.00	\$2,524.14	65.68%
E 100-4100-415-122 EMPLOYER FICA	\$5,530.55	\$6,056.33	\$6,275.00	\$1,973.83	68.54%
E 100-4100-415-123 EMPLOYER MEDICARE	\$1,293.39	\$1,416.42	\$1,421.00	\$461.65	67.51%
E 100-4100-415-131 HEALTH INSURANCE	\$16,648.92	\$17,302.92	\$18,167.00	\$4,735.86	73.93%
E 100-4100-415-132 LIFE INSURANCE	\$20.40	\$28.80	\$30.00	\$5.40	82.00%
E 100-4100-415-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$250.00	\$0.00	100.00%
E 100-4100-415-305 CONFERENCES AND TRAINING	\$760.46	\$0.00	\$2,500.00	\$37.28	98.51%
E 100-4100-415-321 TELEPHONE	\$780.00	\$780.00	\$780.00	\$260.00	66.67%
E 100-4100-415-331 TRAVEL	\$3,600.00	\$3,600.00	\$3,600.00	\$1,200.00	66.67%
E 100-4100-415-342 MARKETING AND PROMOTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-415-433 DUES AND SUBSCRIPTIONS	\$758.62	\$1,118.14	\$1,500.00	\$0.00	100.00%
E 100-4100-415-437 MISCELLANEOUS	\$788.95	\$263.20	\$1,000.00	\$98.70	90.13%
DEPT 415 CITY ADMINISTRATOR	\$132,032.32	\$141,773.80	\$140,932.00	\$44,952.06	

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
DEPT 416 PROFESSIONAL SERVICES					
E 100-4100-416-301 ACCOUNTING FEES	\$26,250.00	\$20,221.58	\$16,000.00	\$13,350.00	16.56%
E 100-4100-416-302 ARCHITECTS FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-416-303 ENGINEERING FEES	\$41,936.62	\$69,161.68	\$20,000.00	\$6,373.00	68.14%
E 100-4100-416-304 LEGAL FEES	\$4,729.00	\$11,774.12	\$15,000.00	\$2,488.75	83.41%
E 100-4100-416-307 ASSESSING	\$14,016.00	\$14,575.00	\$16,000.00	\$0.00	100.00%
E 100-4100-416-308 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-416-309 CONSULTING FEES	\$14,220.90	\$11,034.13	\$10,000.00	\$2,823.20	71.77%
E 100-4100-416-437 MISCELLANEOUS	\$0.00	\$0.00	\$12,000.00	\$0.00	100.00%
DEPT 416 PROFESSIONAL SERVICES	\$101,152.52	\$126,766.51	\$89,000.00	\$25,034.95	
DEPT 417 PLANNING AND BLDG INSPECTION					
E 100-4100-417-106 MEETINGS	\$875.00	\$375.00	\$2,400.00	\$0.00	100.00%
E 100-4100-417-122 EMPLOYER FICA	\$49.60	\$23.25	\$150.00	\$0.00	100.00%
E 100-4100-417-123 EMPLOYER MEDICARE	\$11.61	\$5.44	\$35.00	\$0.00	100.00%
E 100-4100-417-309 CONSULTING FEES	\$0.00	\$0.00	\$1,000.00	\$0.00	100.00%
E 100-4100-417-310 INSPECTIONS	\$31,653.82	\$28,873.95	\$30,000.00	\$14,311.83	52.29%
E 100-4100-417-496 PLANNING AND ZONING SURCHA	\$0.00	\$0.00	\$2,500.00	\$0.00	100.00%
DEPT 417 PLANNING AND BLDG INSPECTION	\$32,590.03	\$29,277.64	\$36,085.00	\$14,311.83	
DEPT 419 OTHER UNALLOCATED					
E 100-4100-419-124 FIRE RELIEF CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-419-151 WORKERS COMPENSATION INSUR	\$31,984.20	\$31,016.04	\$25,000.00	\$46,678.24	-86.71%
E 100-4100-419-201 GENERAL SUPPLIES	\$5,463.18	\$3,286.04	\$4,500.00	\$595.89	86.76%
E 100-4100-419-202 DUPLICATING SUPPLIES	\$2,810.78	\$3,261.58	\$0.00	\$1,187.10	0.00%
E 100-4100-419-203 COMPUTER SUPPLIES/TECHNOLO	\$7,503.86	\$18,909.34	\$0.00	\$6,911.11	0.00%
E 100-4100-419-321 TELEPHONE	\$5,643.94	\$6,989.16	\$0.00	\$2,294.78	0.00%
E 100-4100-419-322 POSTAGE	\$2,084.38	\$2,814.85	\$2,500.00	\$1,290.75	48.37%
E 100-4100-419-342 MARKETING AND PROMOTIONS	\$5,093.51	\$1,227.85	\$0.00	\$0.00	0.00%
E 100-4100-419-351 PUBLISHING LEGAL NOTICES	\$1,342.72	\$880.33	\$2,000.00	\$161.92	91.90%
E 100-4100-419-354 ELECTION EXPENDITURES	-\$350.27	\$2,724.55	\$0.00	\$0.00	0.00%
E 100-4100-419-361 INSURANCE	\$57,117.55	\$60,552.00	\$62,250.00	\$63,847.60	-2.57%
E 100-4100-419-409 R&M PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4100-419-433 DUES AND SUBSCRIPTIONS	\$3,397.88	\$4,113.30	\$4,000.00	\$146.44	96.34%
E 100-4100-419-437 MISCELLANEOUS	\$10,023.50	\$5,283.83	\$11,000.00	\$1,234.72	88.78%
E 100-4100-419-438 LICENSE & FEES TO OTHER GOVT	\$120.00	\$370.57	\$1,000.00	\$0.00	100.00%
E 100-4100-419-514 LAND PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 419 OTHER UNALLOCATED	\$132,235.23	\$141,429.44	\$112,250.00	\$124,348.55	
DEPT 421 POLICE					
E 100-4200-421-101 WAGES - DEPARTMENT HEAD	\$77,388.59	\$82,854.24	\$89,170.00	\$26,450.40	70.34%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4200-421-103 WAGES - OTHER	\$129,288.66	\$137,522.82	\$144,922.00	\$63,232.45	56.37%
E 100-4200-421-104 WAGES - TEMPORARY	\$48,956.02	\$40,577.75	\$46,389.00	\$15,125.03	67.40%
E 100-4200-421-121 EMPLOYER PERA	\$40,557.53	\$41,252.87	\$50,283.00	\$13,187.58	73.77%
E 100-4200-421-122 EMPLOYER FICA	\$894.92	\$1,352.18	\$1,500.00	\$786.59	47.56%
E 100-4200-421-123 EMPLOYER MEDICARE	\$3,665.81	\$3,662.09	\$3,500.00	\$1,481.67	57.67%
E 100-4200-421-131 HEALTH INSURANCE	\$26,963.62	\$33,006.42	\$35,490.00	\$9,121.17	74.30%
E 100-4200-421-132 LIFE INSURANCE	\$61.20	\$86.40	\$100.00	\$16.20	83.80%
E 100-4200-421-141 UNEMPLOYMENT COMPENSATION	\$0.00	\$9.26	\$0.00	\$0.00	0.00%
E 100-4200-421-201 GENERAL SUPPLIES	\$2,502.16	\$921.91	\$2,000.00	\$115.99	94.20%
E 100-4200-421-203 COMPUTER SUPPLIES/TECHNOLO	\$7,991.62	\$6,268.93	\$7,500.00	\$2,500.63	66.66%
E 100-4200-421-212 VEHICLES - OIL/GAS	\$8,342.47	\$8,534.91	\$9,000.00	\$2,555.22	71.61%
E 100-4200-421-213 UNIFORMS	\$1,785.97	\$1,986.04	\$3,000.00	\$376.56	87.45%
E 100-4200-421-304 LEGAL FEES	\$5,706.00	\$12,822.00	\$15,000.00	\$0.00	100.00%
E 100-4200-421-305 CONFERENCES AND TRAINING	-\$5,728.29	\$2,410.58	\$2,500.00	\$1,882.79	24.69%
E 100-4200-421-321 TELEPHONE	\$1,445.17	\$1,196.67	\$1,500.00	\$465.21	68.99%
E 100-4200-421-322 POSTAGE	\$21.98	\$72.69	\$0.00	\$1.20	0.00%
E 100-4200-421-323 RADIO/PAGER UNITS	\$2,165.50	\$0.00	\$1,500.00	\$58.00	96.13%
E 100-4200-421-405 R&M- EQUIP,VEH	\$4,559.26	\$4,249.51	\$5,500.00	\$524.56	90.46%
E 100-4200-421-433 DUES AND SUBSCRIPTIONS	\$2,664.00	\$1,587.00	\$1,000.00	\$688.00	31.20%
E 100-4200-421-437 MISCELLANEOUS	\$1,210.64	\$418.55	\$2,000.00	\$1,489.84	25.51%
E 100-4200-421-438 LICENSE & FEES TO OTHER GOVT	\$180.00	\$130.74	\$500.00	\$0.00	100.00%
E 100-4200-421-440 DRUG ENFORCEMENT	\$20.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-421-512 EQUIPMENT PURCHASE	\$2,071.74	\$3,396.41	\$3,000.00	\$3,699.81	-23.33%
E 100-4200-421-521 SPECIAL VEHICLE PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 421 POLICE	\$362,714.57	\$384,319.97	\$425,354.00	\$143,758.90	
DEPT 422 FIRE					
E 100-4200-422-101 WAGES - DEPARTMENT HEAD	\$5,048.00	\$7,125.00	\$12,000.00	\$0.00	100.00%
E 100-4200-422-103 WAGES - OTHER	\$8,352.00	\$9,717.00	\$20,000.00	\$0.00	100.00%
E 100-4200-422-122 EMPLOYER FICA	\$851.49	\$1,044.21	\$1,000.00	\$0.00	100.00%
E 100-4200-422-123 EMPLOYER MEDICARE	\$199.14	\$244.22	\$250.00	\$0.00	100.00%
E 100-4200-422-124 FIRE RELIEF CONTRIBUTION	\$25,000.00	\$51,690.82	\$48,500.00	\$0.00	100.00%
E 100-4200-422-135 MEDICAL EXAMS/DRUG TESTING	\$1,928.00	\$2,832.00	\$2,000.00	\$206.00	89.70%
E 100-4200-422-141 UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-201 GENERAL SUPPLIES	\$3,569.33	\$3,116.64	\$4,000.00	\$1,005.00	74.88%
E 100-4200-422-202 DUPLICATING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-203 COMPUTER SUPPLIES/TECHNOLO	\$391.13	\$122.40	\$400.00	\$260.37	34.91%
E 100-4200-422-212 VEHICLES - OIL/GAS	\$1,400.51	\$1,448.92	\$2,000.00	\$212.45	89.38%
E 100-4200-422-213 UNIFORMS	\$7,332.41	-\$3,870.45	\$2,500.00	\$159.96	93.60%
E 100-4200-422-305 CONFERENCES AND TRAINING	-\$1,638.21	-\$517.42	\$7,500.00	\$7.16	99.90%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4200-422-308 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-309 CONSULTING FEES	\$0.00	\$2,787.00	\$0.00	\$0.00	0.00%
E 100-4200-422-321 TELEPHONE	\$2,579.62	\$2,698.15	\$2,500.00	\$1,750.88	29.96%
E 100-4200-422-322 POSTAGE	\$117.50	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-323 RADIO/PAGER UNITS	\$6,728.62	\$2,580.73	\$5,500.00	\$437.96	92.04%
E 100-4200-422-331 TRAVEL	\$0.00	\$0.00	\$1,000.00	\$0.00	100.00%
E 100-4200-422-361 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-381 UTILITY-ELECTRIC	\$2,467.66	\$3,065.00	\$3,000.00	\$855.38	71.49%
E 100-4200-422-382 UTILITY - GAS	\$1,776.91	\$1,640.38	\$2,000.00	\$968.76	51.56%
E 100-4200-422-401 R&M BUILDINGS	\$0.00	\$2,470.98	\$5,000.00	\$246.94	95.06%
E 100-4200-422-405 R&M- EQUIP,VEH	\$3,468.80	\$7,661.14	\$7,500.00	\$5,890.03	21.47%
E 100-4200-422-431 FIRE DEPARTMENT CONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-433 DUES AND SUBSCRIPTIONS	\$633.00	\$400.00	\$500.00	\$200.00	60.00%
E 100-4200-422-437 MISCELLANEOUS	\$798.18	\$487.36	\$1,000.00	\$0.00	100.00%
E 100-4200-422-439 REIMBURSED EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-422-510 CAPITAL EXPENDITURES	\$45,000.00	\$55,000.00	\$55,000.00	\$0.00	100.00%
E 100-4200-422-512 EQUIPMENT PURCHASE	\$409.93	\$613.20	\$10,000.00	\$6,531.85	34.68%
E 100-4200-422-720 OPERATING TRNSFR OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 422 FIRE	\$116,414.02	\$152,357.28	\$193,150.00	\$18,732.74	
DEPT 423 TZD					
E 100-4200-423-101 WAGES - DEPARTMENT HEAD	\$1,090.74	\$723.56	\$0.00	\$0.00	0.00%
E 100-4200-423-121 EMPLOYER PERA	\$184.89	\$128.07	\$0.00	\$0.00	0.00%
E 100-4200-423-123 EMPLOYER MEDICARE	\$15.15	\$10.22	\$0.00	\$0.00	0.00%
E 100-4200-423-131 HEALTH INSURANCE	\$123.54	\$109.50	\$0.00	\$0.00	0.00%
DEPT 423 TZD	\$1,414.32	\$971.35	\$0.00	\$0.00	
DEPT 425 CIVIL DEFENSE					
E 100-4200-425-101 WAGES - DEPARTMENT HEAD	\$250.00	\$250.00	\$250.00	\$250.00	0.00%
E 100-4200-425-405 R&M- EQUIP,VEH	\$0.00	\$0.00	\$1,500.00	\$0.00	100.00%
E 100-4200-425-437 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 425 CIVIL DEFENSE	\$250.00	\$250.00	\$1,750.00	\$250.00	
DEPT 426 AMBULANCE					
E 100-4200-426-103 WAGES - OTHER	\$73,892.65	\$79,532.41	\$50,000.00	\$17,525.00	64.95%
E 100-4200-426-121 EMPLOYER PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-122 EMPLOYER FICA	\$4,581.34	\$4,931.01	\$4,000.00	\$1,086.55	72.84%
E 100-4200-426-123 EMPLOYER MEDICARE	\$1,071.61	\$1,153.43	\$1,000.00	\$254.22	74.58%
E 100-4200-426-141 UNEMPLOYMENT COMPENSATION	\$53.82	\$1,379.78	\$0.00	\$0.00	0.00%
E 100-4200-426-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-212 VEHICLES - OIL/GAS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4200-426-305 CONFERENCES AND TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-405 R&M- EQUIP,VEH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-433 DUES AND SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-436 MINN. SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-437 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-439 REIMBURSED EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4200-426-510 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 426 AMBULANCE	\$79,599.42	\$86,996.63	\$55,000.00	\$18,865.77	
DEPT 428 OTHER					
E 100-4200-428-493 ANIMAL CONTROL	\$0.00	\$254.76	\$0.00	\$78.69	0.00%
DEPT 428 OTHER	\$0.00	\$254.76	\$0.00	\$78.69	
DEPT 431 STREETS AND HIGHWAYS					
E 100-4300-431-101 WAGES - DEPARTMENT HEAD	\$49,691.44	\$46,218.25	\$45,231.00	\$12,887.02	71.51%
E 100-4300-431-103 WAGES - OTHER	\$30,433.42	\$31,936.99	\$32,894.00	\$10,048.58	69.45%
E 100-4300-431-121 EMPLOYER PERA	\$6,009.43	\$5,552.02	\$5,859.00	\$1,720.29	70.64%
E 100-4300-431-122 EMPLOYER FICA	\$4,488.87	\$4,424.17	\$4,843.00	\$1,269.68	73.78%
E 100-4300-431-123 EMPLOYER MEDICARE	\$1,049.92	\$1,034.77	\$1,132.00	\$296.95	73.77%
E 100-4300-431-131 HEALTH INSURANCE	\$22,104.29	\$21,448.58	\$19,687.00	\$6,091.87	69.06%
E 100-4300-431-132 LIFE INSURANCE	\$27.45	\$36.99	\$30.00	\$7.29	75.70%
E 100-4300-431-151 WORKERS COMPENSATION INSUR	\$0.00	\$551.22	\$0.00	-\$2,753.95	0.00%
E 100-4300-431-201 GENERAL SUPPLIES	\$3,442.15	\$4,153.73	\$3,500.00	\$352.66	89.92%
E 100-4300-431-203 COMPUTER SUPPLIES/TECHNOLO	\$0.00	\$456.86	\$0.00	\$60.03	0.00%
E 100-4300-431-212 VEHICLES - OIL/GAS	\$10,138.67	\$4,954.88	\$5,000.00	\$2,789.78	44.20%
E 100-4300-431-213 UNIFORMS	\$368.57	\$315.55	\$1,000.00	\$3.20	99.68%
E 100-4300-431-224 STREET MATERIALS	\$73,032.37	\$263,780.73	\$7,500.00	\$0.00	100.00%
E 100-4300-431-226 SIGNS	\$2,048.21	\$1,611.30	\$3,000.00	\$0.00	100.00%
E 100-4300-431-303 ENGINEERING FEES	\$3,478.17	\$0.00	\$0.00	\$0.00	0.00%
E 100-4300-431-305 CONFERENCES AND TRAINING	\$105.00	\$0.00	\$300.00	\$37.89	87.37%
E 100-4300-431-321 TELEPHONE	\$609.69	\$692.86	\$1,300.00	\$169.00	87.00%
E 100-4300-431-323 RADIO/PAGER UNITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4300-431-331 TRAVEL	\$0.00	\$0.00	\$500.00	\$0.00	100.00%
E 100-4300-431-381 UTILITY-ELECTRIC	\$28,735.04	\$31,739.23	\$30,000.00	\$10,848.46	63.84%
E 100-4300-431-382 UTILITY - GAS	\$2,044.54	\$2,002.71	\$2,500.00	\$1,182.83	52.69%
E 100-4300-431-384 REFUSE DISPOSAL	\$575.50	\$713.38	\$1,000.00	\$0.00	100.00%
E 100-4300-431-387 WEED CONTROL/PROPERTY MAIN	\$2,571.22	\$303.47	\$0.00	\$0.00	0.00%
E 100-4300-431-389 SNOW REMOVAL	\$29,947.11	\$14,020.37	\$15,000.00	\$75.00	99.50%
E 100-4300-431-401 R&M BUILDINGS	\$2,195.56	\$277.30	\$4,000.00	\$0.00	100.00%
E 100-4300-431-402 R&M STRUCTURES	\$6,030.35	\$0.00	\$6,000.00	\$0.00	100.00%
E 100-4300-431-405 R&M- EQUIP,VEH	\$29,850.61	\$30,792.00	\$15,000.00	\$5,787.96	61.41%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4300-431-406 R&M STREETS	\$1,627.07	-\$1,346.34	\$5,000.00	\$13,911.88	-178.24%
E 100-4300-431-408 R&M SIDEWALKS	\$0.00	\$1,698.00	\$4,000.00	\$0.00	100.00%
E 100-4300-431-437 MISCELLANEOUS	\$2,394.69	\$19,273.12	\$2,000.00	\$2,215.13	-10.76%
E 100-4300-431-438 LICENSE & FEES TO OTHER GOVT	\$0.00	\$226.90	\$0.00	\$458.00	0.00%
E 100-4300-431-512 EQUIPMENT PURCHASE	\$0.00	\$599.99	\$0.00	\$0.00	0.00%
E 100-4300-431-516 LEASE PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4300-431-800 INTER-GOVERNMENTAL EXPENSE	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
DEPT 431 STREETS AND HIGHWAYS	\$314,499.34	\$488,969.03	\$217,776.00	\$68,959.55	
DEPT 434 SANITATION & WASTE REMOVAL					
E 100-4300-434-322 POSTAGE	\$825.96	\$925.80	\$1,000.00	\$185.29	81.47%
E 100-4300-434-384 REFUSE DISPOSAL	\$100,759.70	\$105,554.54	\$90,000.00	\$27,156.40	69.83%
E 100-4300-434-386 RECYCLING	\$32,207.37	\$31,829.37	\$27,500.00	\$4,860.75	82.32%
E 100-4300-434-390 COMPOST SITE	\$6,535.95	\$15,823.40	\$9,000.00	\$1,790.00	80.11%
E 100-4300-434-436 MINN. SALES TAX	\$10,569.74	\$12,570.84	\$10,000.00	\$3,819.00	61.81%
DEPT 434 SANITATION & WASTE REMOVAL	\$150,898.72	\$166,703.95	\$137,500.00	\$37,811.44	
DEPT 451 PARKS					
E 100-4500-451-104 WAGES - TEMPORARY	\$9,752.09	\$3,677.60	\$15,000.00	\$0.00	100.00%
E 100-4500-451-121 EMPLOYER PERA	\$0.00	\$0.00	\$860.00	\$0.00	100.00%
E 100-4500-451-122 EMPLOYER FICA	\$266.88	\$0.00	\$825.00	\$0.00	100.00%
E 100-4500-451-123 EMPLOYER MEDICARE	\$62.41	\$0.00	\$200.00	\$0.00	100.00%
E 100-4500-451-201 GENERAL SUPPLIES	\$2,546.50	\$847.66	\$2,500.00	\$0.00	100.00%
E 100-4500-451-203 COMPUTER SUPPLIES/TECHNOLO	\$0.00	\$64.08	\$0.00	\$0.00	0.00%
E 100-4500-451-212 VEHICLES - OIL/GAS	\$195.85	\$755.15	\$500.00	\$0.00	100.00%
E 100-4500-451-381 UTILITY-ELECTRIC	\$2,333.40	\$2,642.30	\$2,500.00	\$590.74	76.37%
E 100-4500-451-384 REFUSE DISPOSAL	\$762.84	\$0.00	\$1,500.00	\$0.00	100.00%
E 100-4500-451-387 WEED CONTROL/PROPERTY MAIN	\$0.00	\$581.71	\$0.00	\$0.00	0.00%
E 100-4500-451-401 R&M BUILDINGS	\$7,106.87	\$132.30	\$6,000.00	\$15.98	99.73%
E 100-4500-451-402 R&M STRUCTURES	\$10,558.29	\$1,750.00	\$10,000.00	\$0.00	100.00%
E 100-4500-451-405 R&M- EQUIP,VEH	\$1,854.33	\$2,896.23	\$2,500.00	\$727.53	70.90%
E 100-4500-451-437 MISCELLANEOUS	\$5,324.38	\$5,942.59	\$7,500.00	\$438.33	94.16%
E 100-4500-451-512 EQUIPMENT PURCHASE	\$316.25	\$0.00	\$500.00	\$0.00	100.00%
DEPT 451 PARKS	\$41,080.09	\$19,289.62	\$50,385.00	\$1,772.58	
DEPT 452 COMMUNITY CENTER					
E 100-4500-452-201 GENERAL SUPPLIES	\$2,206.13	\$1,362.42	\$2,000.00	\$413.35	79.33%
E 100-4500-452-211 CLEANING	\$7,139.13	\$1,888.05	\$0.00	\$523.35	0.00%
E 100-4500-452-381 UTILITY-ELECTRIC	\$6,965.60	\$7,784.28	\$6,000.00	\$2,317.83	61.37%
E 100-4500-452-382 UTILITY - GAS	\$3,178.45	\$3,147.58	\$3,500.00	\$2,085.03	40.43%
E 100-4500-452-401 R&M BUILDINGS	\$2,582.75	\$1,200.11	\$1,000.00	\$0.00	100.00%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4500-452-437 MISCELLANEOUS	\$358.04	\$14.55	\$0.00	\$0.00	0.00%
DEPT 452 COMMUNITY CENTER	\$22,430.10	\$15,396.99	\$12,500.00	\$5,339.56	
DEPT 453 SUMMER RECREATION					
E 100-4500-453-104 WAGES - TEMPORARY	\$6,976.00	\$0.00	\$8,800.00	\$0.00	100.00%
E 100-4500-453-122 EMPLOYER FICA	\$432.51	\$0.00	\$600.00	\$0.00	100.00%
E 100-4500-453-123 EMPLOYER MEDICARE	\$101.16	\$0.00	\$130.00	\$0.00	100.00%
E 100-4500-453-213 UNIFORMS	\$267.50	\$0.00	\$500.00	\$0.00	100.00%
E 100-4500-453-331 TRAVEL	\$500.00	\$0.00	\$900.00	\$0.00	100.00%
E 100-4500-453-410 R & M OF BALL FIELDS	\$0.00	\$0.00	\$1,500.00	\$0.00	100.00%
E 100-4500-453-411 RENTAL EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-453-437 MISCELLANEOUS	\$564.34	\$96.00	\$500.00	\$0.00	100.00%
E 100-4500-453-512 EQUIPMENT PURCHASE	\$0.00	\$0.00	\$500.00	\$0.00	100.00%
DEPT 453 SUMMER RECREATION	\$8,841.51	\$96.00	\$13,430.00	\$0.00	
DEPT 454 SKATING RINK					
E 100-4500-454-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-454-240 TOOLS/MINOR EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-454-381 UTILITY-ELECTRIC	\$222.80	\$256.12	\$0.00	\$79.68	0.00%
E 100-4500-454-382 UTILITY - GAS	\$275.99	\$199.66	\$0.00	\$51.18	0.00%
E 100-4500-454-401 R&M BUILDINGS	\$1,279.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 454 SKATING RINK	\$1,777.79	\$455.78	\$0.00	\$130.86	
DEPT 456 TENNIS COURT					
E 100-4500-456-402 R&M STRUCTURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 456 TENNIS COURT	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 460 SOUTH SHORE EVENT CENTER					
E 100-4500-460-101 WAGES - DEPARTMENT HEAD	\$0.00	\$703.56	\$0.00	\$541.96	0.00%
E 100-4500-460-104 WAGES - TEMPORARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-460-121 EMPLOYER PERA	\$0.00	\$52.79	\$0.00	\$40.65	0.00%
E 100-4500-460-122 EMPLOYER FICA	\$0.00	\$40.34	\$0.00	\$30.29	0.00%
E 100-4500-460-123 EMPLOYER MEDICARE	\$0.00	\$9.44	\$0.00	\$7.07	0.00%
E 100-4500-460-201 GENERAL SUPPLIES	\$0.00	\$3,740.77	\$0.00	\$930.35	0.00%
E 100-4500-460-203 COMPUTER SUPPLIES/TECHNOLO	\$0.00	\$1,475.77	\$0.00	\$0.00	0.00%
E 100-4500-460-211 CLEANING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-460-321 TELEPHONE	\$214.54	\$789.00	\$0.00	\$297.88	0.00%
E 100-4500-460-341 ADVERTISING	\$0.00	\$3,246.27	\$0.00	\$1,773.27	0.00%
E 100-4500-460-361 INSURANCE	\$625.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4500-460-409 R&M PROPERTY	\$159.00	\$0.00	\$0.00	\$986.35	0.00%
E 100-4500-460-433 DUES AND SUBSCRIPTIONS	\$0.00	\$297.00	\$0.00	\$0.00	0.00%
E 100-4500-460-437 MISCELLANEOUS	\$206.16	\$8,721.59	\$0.00	\$256.59	0.00%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4500-460-438 LICENSE & FEES TO OTHER GOVT	\$0.00	\$100.00	\$0.00	\$0.00	0.00%
E 100-4500-460-512 EQUIPMENT PURCHASE	\$13,514.20	\$3,838.50	\$0.00	\$0.00	0.00%
DEPT 460 SOUTH SHORE EVENT CENTER	\$14,718.90	\$23,015.03	\$0.00	\$4,864.41	
DEPT 461 CONSTRUCTION					
E 100-4600-461-308 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 461 CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 462 ROYALTY					
E 100-4500-462-437 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
DEPT 462 ROYALTY	\$0.00	\$0.00	\$0.00	\$50.00	
DEPT 463 COMMUNITY EVENTS					
E 100-4500-463-392 GOOD NEIGHBOR DAYS	\$0.00	\$0.00	\$3,000.00	\$2,500.00	16.67%
E 100-4500-463-393 NATIONAL NIGHT OUT	\$0.00	-\$300.00	\$500.00	\$0.00	100.00%
E 100-4500-463-394 FARMERS MARKET	\$0.00	-\$440.02	\$1,000.00	-\$190.00	119.00%
E 100-4500-463-395 HL ROYALTY	\$1,220.71	\$3,000.00	\$2,000.00	\$0.00	100.00%
DEPT 463 COMMUNITY EVENTS	\$1,220.71	\$2,259.98	\$6,500.00	\$2,310.00	
DEPT 481 CABLE					
E 100-4800-481-101 WAGES - DEPARTMENT HEAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4800-481-103 WAGES - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4800-481-201 GENERAL SUPPLIES	\$0.00	\$0.00	\$2,500.00	\$660.00	73.60%
E 100-4800-481-405 R&M- EQUIP,VEH	\$0.00	\$0.00	\$2,500.00	\$0.00	100.00%
E 100-4800-481-437 MISCELLANEOUS	\$7,953.26	\$4,911.54	\$500.00	\$779.78	-55.96%
E 100-4800-481-512 EQUIPMENT PURCHASE	\$0.00	\$1,849.50	\$0.00	\$0.00	0.00%
DEPT 481 CABLE	\$7,953.26	\$6,761.04	\$5,500.00	\$1,439.78	
DEPT 483 CEMETERY					
E 100-4800-483-387 WEED CONTROL/PROPERTY MAIN	\$5,500.00	\$10,000.00	\$10,000.00	\$10,000.00	0.00%
DEPT 483 CEMETERY	\$5,500.00	\$10,000.00	\$10,000.00	\$10,000.00	
DEPT 484 INFORMATION TECHNOLOGY					
E 100-4800-484-201 GENERAL SUPPLIES	\$550.00	\$773.00	\$600.00	\$0.00	100.00%
E 100-4800-484-202 DUPLICATING SUPPLIES	\$0.00	\$0.00	\$2,500.00	\$0.00	100.00%
E 100-4800-484-203 COMPUTER SUPPLIES/TECHNOLO	\$0.00	\$0.00	\$8,000.00	\$0.00	100.00%
E 100-4800-484-309 CONSULTING FEES	\$0.00	\$0.00	\$4,800.00	\$0.00	100.00%
E 100-4800-484-321 TELEPHONE	\$0.00	\$0.00	\$7,000.00	\$0.00	100.00%
E 100-4800-484-433 DUES AND SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 484 INFORMATION TECHNOLOGY	\$550.00	\$773.00	\$22,900.00	\$0.00	
DEPT 491 OTHER FINANCING USES					
E 100-4900-491-720 OPERATING TRNSFR OUT	\$377,734.99	\$0.00	\$545,000.00	\$0.00	100.00%

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 100-4900-491-726 PRIOR PERIOD ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 491 OTHER FINANCING USES	\$377,734.99	\$0.00	\$545,000.00	\$0.00	
DEPT 493 GENERAL PUBLIC WORKS					
E 100-4300-493-103 WAGES - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4300-493-385 MOSQUITO CONTROL	\$0.00	\$5,626.00	\$6,500.00	\$0.00	100.00%
E 100-4300-493-387 WEED CONTROL/PROPERTY MAIN	\$0.00	\$2,000.00	\$3,500.00	\$0.00	100.00%
E 100-4300-493-493 ANIMAL CONTROL	\$0.00	\$63.69	\$0.00	\$0.00	0.00%
DEPT 493 GENERAL PUBLIC WORKS	\$0.00	\$7,689.69	\$10,000.00	\$0.00	
DEPT 610 WELLNESS PROGRAM					
E 100-4800-610-101 WAGES - DEPARTMENT HEAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4800-610-122 EMPLOYER FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 100-4800-610-123 EMPLOYER MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 610 WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 612 DESIGN PROGRAM					
E 100-4800-612-305 CONFERENCES AND TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 612 DESIGN PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 616 STORE FRONT GRANTS					
E 100-4100-616-437 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 616 STORE FRONT GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 100 GENERAL FUND	\$2,081,357.24	\$1,975,871.18	\$2,296,577.50	\$591,084.08	

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
FUND 602 WATER ENTERPRISE FUND					
DEPT 432 WATER					
E 602-4300-432-101 WAGES - DEPARTMENT HEAD	\$49,608.07	\$54,043.32	\$0.00	\$16,621.46	0.00%
E 602-4300-432-103 WAGES - OTHER	\$47,553.01	\$46,762.11	\$0.00	\$13,417.52	0.00%
E 602-4300-432-121 EMPLOYER PERA	\$36,496.93	\$7,290.48	\$0.00	\$2,232.45	0.00%
E 602-4300-432-122 EMPLOYER FICA	\$5,470.74	\$5,689.11	\$0.00	\$1,681.46	0.00%
E 602-4300-432-123 EMPLOYER MEDICARE	\$1,279.50	\$1,330.58	\$0.00	\$393.26	0.00%
E 602-4300-432-131 HEALTH INSURANCE	\$17,933.70	\$19,680.36	\$0.00	\$5,441.86	0.00%
E 602-4300-432-132 LIFE INSURANCE	\$26.58	\$37.08	\$0.00	\$7.03	0.00%
E 602-4300-432-151 WORKERS COMPENSATION INSUR	\$1,331.65	\$4,795.15	\$0.00	\$3,989.21	0.00%
E 602-4300-432-201 GENERAL SUPPLIES	\$2,541.47	\$11,686.54	\$0.00	\$992.94	0.00%
E 602-4300-432-203 COMPUTER SUPPLIES/TECHNOLO	\$770.90	\$1,227.72	\$0.00	\$830.90	0.00%
E 602-4300-432-212 VEHICLES - OIL/GAS	\$2,051.10	\$1,885.26	\$0.00	\$533.15	0.00%
E 602-4300-432-213 UNIFORMS	\$294.03	\$395.52	\$0.00	\$3.20	0.00%
E 602-4300-432-216 CHEMICALS	\$7,595.89	\$6,613.08	\$0.00	\$2,546.59	0.00%
E 602-4300-432-303 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-4300-432-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-4300-432-305 CONFERENCES AND TRAINING	\$999.00	\$823.00	\$0.00	\$987.29	0.00%
E 602-4300-432-306 TESTING SERVICES	\$1,784.64	\$1,899.86	\$0.00	\$346.00	0.00%
E 602-4300-432-321 TELEPHONE	\$2,759.06	\$2,915.57	\$0.00	\$987.42	0.00%
E 602-4300-432-322 POSTAGE	\$860.57	\$1,082.72	\$0.00	\$190.08	0.00%
E 602-4300-432-351 PUBLISHING LEGAL NOTICES	\$0.00	\$823.76	\$0.00	\$0.00	0.00%
E 602-4300-432-381 UTILITY-ELECTRIC	\$15,316.63	\$16,296.50	\$0.00	\$5,002.38	0.00%
E 602-4300-432-382 UTILITY - GAS	\$1,478.49	\$1,720.21	\$0.00	\$996.20	0.00%
E 602-4300-432-401 R&M BUILDINGS	\$551.79	\$132.30	\$0.00	\$694.00	0.00%
E 602-4300-432-402 R&M STRUCTURES	\$15,273.13	\$604.27	\$0.00	\$0.00	0.00%
E 602-4300-432-403 R&M WT LINES/WELL	\$12,316.75	\$7,305.18	\$0.00	\$1,430.00	0.00%
E 602-4300-432-405 R&M- EQUIP,VEH	\$4,958.35	\$5,199.26	\$0.00	\$1,027.49	0.00%
E 602-4300-432-433 DUES AND SUBSCRIPTIONS	\$204.00	\$767.70	\$0.00	\$0.00	0.00%
E 602-4300-432-436 MINN. SALES TAX	\$5,408.00	\$6,400.00	\$0.00	\$1,834.00	0.00%
E 602-4300-432-437 MISCELLANEOUS	\$7,588.30	\$10,255.74	\$0.00	\$1,392.98	0.00%
E 602-4300-432-438 LICENSE & FEES TO OTHER GOVT	\$4,977.46	\$7,781.74	\$0.00	\$2,338.10	0.00%
E 602-4300-432-512 EQUIPMENT PURCHASE	\$1,195.31	\$0.00	\$0.00	\$0.00	0.00%
DEPT 432 WATER	\$248,625.05	\$225,444.12	\$0.00	\$65,916.97	
DEPT 433 SEWER					
E 602-4300-433-203 COMPUTER SUPPLIES/TECHNOLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 433 SEWER	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 471 DEBT SERVICE					

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
E 602-4700-471-601 DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-4700-471-611 DEBT INTEREST	\$58,635.89	\$56,936.89	\$0.00	\$25,569.50	0.00%
E 602-4700-471-613 BOND ISSUANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-4700-471-620 FISCAL AGENT FEE	\$990.00	\$660.00	\$0.00	\$165.00	0.00%
DEPT 471 DEBT SERVICE	\$59,625.89	\$57,596.89	\$0.00	\$25,734.50	
DEPT 482 MISCELLANEOUS					
E 602-4800-482-420 DEPRECIATION	\$137,342.26	\$0.00	\$0.00	\$0.00	0.00%
DEPT 482 MISCELLANEOUS	\$137,342.26	\$0.00	\$0.00	\$0.00	
DEPT 491 OTHER FINANCING USES					
E 602-4900-491-720 OPERATING TRNSFR OUT	\$15,000.00	\$0.00	\$0.00	\$0.00	0.00%
E 602-4900-491-726 PRIOR PERIOD ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 491 OTHER FINANCING USES	\$15,000.00	\$0.00	\$0.00	\$0.00	
FUND 602 WATER ENTERPRISE FUND	\$460,593.20	\$283,041.01	\$0.00	\$91,651.47	

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
FUND 603 SEWER ENTERPRISE FUND					
DEPT 433 SEWER					
E 603-4300-433-101 WAGES - DEPARTMENT HEAD	\$14,173.72	\$22,144.50	\$0.00	\$5,491.41	0.00%
E 603-4300-433-103 WAGES - OTHER	\$28,968.74	\$27,557.39	\$0.00	\$7,901.79	0.00%
E 603-4300-433-121 EMPLOYER PERA	-\$20,479.25	\$3,149.17	\$0.00	\$942.68	0.00%
E 603-4300-433-122 EMPLOYER FICA	\$2,496.68	\$2,898.51	\$0.00	\$770.36	0.00%
E 603-4300-433-123 EMPLOYER MEDICARE	\$583.52	\$677.53	\$0.00	\$180.12	0.00%
E 603-4300-433-131 HEALTH INSURANCE	\$6,035.78	\$6,710.71	\$0.00	\$1,877.61	0.00%
E 603-4300-433-132 LIFE INSURANCE	\$9.04	\$12.81	\$0.00	\$2.42	0.00%
E 603-4300-433-151 WORKERS COMPENSATION INSUR	\$1,297.27	\$4,184.92	\$0.00	\$5,090.76	0.00%
E 603-4300-433-201 GENERAL SUPPLIES	\$1,530.15	\$1,879.03	\$0.00	\$214.04	0.00%
E 603-4300-433-203 COMPUTER SUPPLIES/TECHNOLO	\$770.90	\$1,212.94	\$0.00	\$830.90	0.00%
E 603-4300-433-212 VEHICLES - OIL/GAS	\$1,025.58	\$841.35	\$0.00	\$266.58	0.00%
E 603-4300-433-213 UNIFORMS	\$136.74	\$127.77	\$0.00	\$1.59	0.00%
E 603-4300-433-303 ENGINEERING FEES	\$475.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4300-433-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4300-433-305 CONFERENCES AND TRAINING	\$781.00	\$0.00	\$0.00	\$37.29	0.00%
E 603-4300-433-321 TELEPHONE	\$1,531.83	\$1,217.94	\$0.00	\$445.66	0.00%
E 603-4300-433-322 POSTAGE	\$825.99	\$925.78	\$0.00	\$185.27	0.00%
E 603-4300-433-381 UTILITY-ELECTRIC	\$7,402.22	\$10,509.17	\$0.00	\$2,671.97	0.00%
E 603-4300-433-382 UTILITY - GAS	\$2,290.74	\$2,480.65	\$0.00	\$1,407.25	0.00%
E 603-4300-433-384 REFUSE DISPOSAL	\$1,123.20	\$0.00	\$0.00	\$0.00	0.00%
E 603-4300-433-401 R&M BUILDINGS	\$57.46	\$132.29	\$0.00	\$349.00	0.00%
E 603-4300-433-402 R&M STRUCTURES	\$7,053.29	\$37,977.50	\$0.00	\$0.00	0.00%
E 603-4300-433-404 R&M- SEWER LINES	\$2,263.00	\$17,916.25	\$0.00	\$2,302.50	0.00%
E 603-4300-433-405 R&M- EQUIP,VEH	\$4,629.44	\$6,897.02	\$0.00	\$3,072.74	0.00%
E 603-4300-433-433 DUES AND SUBSCRIPTIONS	\$125.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4300-433-437 MISCELLANEOUS	\$4,325.35	\$5,111.41	\$0.00	\$1,173.15	0.00%
E 603-4300-433-438 LICENSE & FEES TO OTHER GOVT	\$92.55	\$81.70	\$0.00	\$0.00	0.00%
E 603-4300-433-512 EQUIPMENT PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4300-433-519 WWTP VOLUME FEE	\$909,017.51	\$707,299.51	\$0.00	\$213,005.26	0.00%
DEPT 433 SEWER	\$978,542.45	\$861,945.85	\$0.00	\$248,220.35	
DEPT 471 DEBT SERVICE					
E 603-4700-471-601 DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4700-471-611 DEBT INTEREST	\$79,823.89	\$76,578.67	\$0.00	\$34,333.60	0.00%
E 603-4700-471-613 BOND ISSUANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4700-471-620 FISCAL AGENT FEE	\$0.00	\$660.00	\$0.00	\$165.00	0.00%
DEPT 471 DEBT SERVICE	\$79,823.89	\$77,238.67	\$0.00	\$34,498.60	

Account Descr	2019 Actual	2020 Actual	2021 Budget	YTD Actual	2021 % YTD Balance
DEPT 482 MISCELLANEOUS					
E 603-4800-482-420 DEPRECIATION	\$112,314.55	\$0.00	\$0.00	\$0.00	0.00%
DEPT 482 MISCELLANEOUS	\$112,314.55	\$0.00	\$0.00	\$0.00	
DEPT 491 OTHER FINANCING USES					
E 603-4900-491-720 OPERATING TRNSFR OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4900-491-725 CHANGE IN EQUITY INTEREST	\$75,844.00	\$0.00	\$0.00	\$0.00	0.00%
E 603-4900-491-726 PRIOR PERIOD ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 491 OTHER FINANCING USES	\$75,844.00	\$0.00	\$0.00	\$0.00	
FUND 603 SEWER ENTERPRISE FUND	\$1,246,524.89	\$939,184.52	\$0.00	\$282,718.95	

CITY OF HOWARD LAKE
CLAIMS & DONATIONS APPROVED
DATE - APRIL 20, 2021

GENERAL FUND	CHECKS:	57675 – 57810	\$310,128.85
PAYROLL		26821-26839, 501349 – 501398	64,340.33
ELECTRONIC		918-939	<u>42,142.01</u>
TOTAL			416,611.19
AMBULANCE CLMS CHECKS:			5738-5744
			\$6,302.45
ELECTRONIC			
TOTAL			\$6,302.45

CITY OF HOWARD LAKE

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***Check Summary Register©**

	Name	Check Date	Check Amt	
1010	CITIZEN ALLIANCE			
918e	CUSTOMERS	3/17/2021	\$82.11	UB Postage Feb Billing
919e	PSN	3/23/2021	\$711.88	
920e	HOWARD LAKE AMBULANCE	3/23/2021	\$105.91	Credit Card Reimbursement
921e	CITIZENS ALLIANCE BANK	3/23/2021	\$141.73	Deposit Slip Order
922e	INTERNAL REVENUE SERVICE	3/24/2021	\$6,073.08	
923e	MN DEPT OF REVENUE	3/24/2021	\$1,227.90	
924e	PERA	3/24/2021	\$5,563.43	
925e	FURTHER	3/24/2021	\$725.04	
926e	AUTHNET GATEWAY BILLING	3/31/2021	\$20.00	
927e	HEARTLAND PYMT SERVICES	3/31/2021	\$1,059.10	
928e	RADIANT SYSTEMS	3/31/2021	\$132.90	
929e	EPS	3/31/2021	\$30.00	Stop Payment for monthly charge
930e	LS WEEKEND CASH	3/31/2021	\$2,000.00	
931e	MN DEPT OF REVENUE	4/1/2021	\$1,401.00	UB SALES TAX Mar 2021
932e	MN DEPT OF REVENUE	4/1/2021	\$7,697.00	Liquor Store SALES TAX Mar 2021
933e	PSN	4/5/2021	\$689.06	
934e	CUSTOMERS	4/5/2021	\$12.50	Wire Transfer fee - 2021A BOND
935e	CITIZENS ALLIANCE BANK	4/5/2021	\$45.00	ACH Origination fees - March
936e	INTERNAL REVENUE SERVICE	4/7/2021	\$6,866.14	
937e	MN DEPT OF REVENUE	4/7/2021	\$1,289.08	
938e	PERA	4/7/2021	\$5,544.11	
939e	FURTHER	4/7/2021	\$725.04	
26821	ROLLINS, KENNETH	3/26/2021	\$148.03	
26822	VEADERKO, JAMES	3/26/2021	\$84.06	
26823	BONNICK, STEVEN	3/26/2021	\$198.88	
26824	HAGLIN, SERENA P	3/26/2021	\$192.55	
26825	ZEBRO, ALISON	3/26/2021	\$139.51	
26826	BOBROWSKE, KURT	4/9/2021	\$277.05	
26827	DIERS, CHRISTOPHER	4/9/2021	\$23.09	
26828	ROLLINS, KENNETH	4/9/2021	\$168.26	
26829	VEADERKO, JAMES	4/9/2021	\$83.16	
26830	BONNICK, STEVEN	4/9/2021	\$548.12	
26831	GOEPFERT, THOMAS	4/9/2021	\$261.43	
26832	DRUSCH, JACOB D	4/9/2021	\$368.70	
26833	DRUSCH, JOEY	4/9/2021	\$46.17	
26834	MAGES, ALEX	4/9/2021	\$291.70	
26835	SHEROD, JOSEPH L.	4/9/2021	\$69.26	
26836	STOLL, ERIC	4/9/2021	\$179.33	
26837	WIECH, KYLE	4/9/2021	\$445.00	
26838	MILLER, EDWARD M	4/9/2021	\$30.10	
26839	ZEBRO, ALISON	4/9/2021	\$215.91	
57675	BELLBOY CORPORATION	3/17/2021	\$504.00	
57676	BOOM ISLAND BREWING CO LL	3/17/2021	\$46.00	
57677	CAPITOL BEVERAGE SALES	3/17/2021	\$1,243.80	
57678	JOHNSON BROTHERS LIQUOR C	3/17/2021	\$1,810.95	
57679	LOCHER BROS, INC	3/17/2021	\$1,576.85	
57680	MILLNER HERITAGE	3/17/2021	\$230.40	
57681	PAUSTIS WINE COMPANY	3/17/2021	\$212.50	
57682	PHILLIPS WINE & SPIRITS	3/17/2021	\$1,835.16	
57683	VINOCOPIA, INC	3/17/2021	\$481.00	
57684	HOWARD LAKE POSTMASTER	3/23/2021	\$286.56	UB Billing - March 2021
57685	CENTERPOINT ENERGY	3/24/2021	\$3,045.87	
57686	CORE & MAIN	3/24/2021	\$243.48	
57687	COURI, & RUPPE, P.L.L.P.	3/24/2021	\$1,480.00	

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	Name	Check Date	Check Amt	
57688	DAILEY DATA & ASSOCIATES, IN	3/24/2021	\$690.00	Counterpoint Subscription Serv - Annual fee
57689	EARTHLINK INC	3/24/2021	\$12.95	
57690	GALLS INC	3/24/2021	\$275.00	
57691	GALLUS, CHRIS	3/24/2021	\$105.33	REIMBURSEMENT - UTILITIES - 520 13TH S
57692	HL GOOD NEIGHBOR DAYS	3/24/2021	\$2,500.00	FIREWORKS SPONSORSHIP
57693	JOE'S SPORT SHOP	3/24/2021	\$426.39	
57694	KFD TRAINING AND CONSULTAT	3/24/2021	\$596.00	
57695	MARCO	3/24/2021	\$261.61	
57696	MEDIACOM LLC	3/24/2021	\$256.17	
57697	MN VALLEY TESTING LAB	3/24/2021	\$43.00	
57698	MUMFORD SANITATION	3/24/2021	\$10,697.80	COMPOST LEASE - March 2021
57699	MUNSON LAKES NUTRITION	3/24/2021	\$131.81	
57700	536600-NCBERS GROUP LIFE IN	3/24/2021	\$48.00	
57701	NELSON ELECTRIC MOTOR REP	3/24/2021	\$202.50	
57702	PAUMEN COMPUTER SERVICES	3/24/2021	\$2,267.00	
57703	SERVIN PLUMBING & HEATING	3/24/2021	\$698.00	
57704	SPRINT	3/24/2021	\$311.46	
57705	TRILOGY PROPERTIES OF MN L	3/24/2021	\$21.80	REIMBURSEMENT - 1332 4TH AVE, HOWAR
57706	VERIZON	3/24/2021	\$80.02	
57707	VERIZON CONNECT NWF, INC	3/24/2021	\$97.14	
57708	VISA	3/24/2021	\$738.14	
57709	WAVERLY LOCK CO	3/24/2021	\$115.00	
57710	WRIGHT COUNTY AUDITOR TRE	3/24/2021	\$458.00	PID: 109-010-023060
57711	WRIGHT HENNEPIN ELECTRIC	3/24/2021	\$741.00	
57712	LAURIN ANDERSON	3/31/2021	\$3.36	REIMBURSEMENT - DELIVERY
57713	ARCTIC GLACIER ICE, INC	3/31/2021	\$115.17	
57714	BRITTANY BENNIS	3/31/2021	\$5.60	REIMBURSEMENT - DELIVERY
57715	BREAKTHRU BEVERAGE	3/31/2021	\$4,314.17	
57716	C & L DISTRIBUTING	3/31/2021	\$329.10	Beer
57717	CAPITOL BEVERAGE SALES	3/31/2021	\$11,831.64	
57718	CARLSONSV CPAS & ADVISORS	3/31/2021	\$13,200.00	
57719	CENTURYLINK	3/31/2021	\$630.14	
57720	DAHLHEIMER BEVERAGE, LLC	3/31/2021	\$6,782.70	
57721	JUSTINA FERRELL	3/31/2021	\$11.76	REIMBURSEMENT - DELIVERY
57722	FLOOR VALUE	3/31/2021	\$15,081.83	Carpet City Hall
57723	HAWKINS, INC	3/31/2021	\$440.89	
57724	JOHNSON BROTHERS LIQUOR C	3/31/2021	\$6,069.18	
57725	MYRA LAWAY	3/31/2021	\$101.36	REIMBURSEMENT - DELIVERY
57726	EMILY LINDER	3/31/2021	\$12.88	REIMBURSEMENT - DELIVERY
57727	LOCHER BROS, INC	3/31/2021	\$4,529.85	
57728	DEBRA MCALPINE	3/31/2021	\$19.60	REIMBURSEMENT - DELIVERY
57729	MEDIACOM LLC	3/31/2021	\$176.90	
57730	MENARDS-BUFFALO	3/31/2021	\$254.24	
57731	METRO WEST INSPECTION SER	3/31/2021	\$3,372.07	
57732	MIDWEST MACHINERY CO	3/31/2021	\$385.76	
57733	MUMFORD SANITATION	3/31/2021	\$471.93	
57734	NEOGOV	3/31/2021	\$261.60	
57735	PHILLIPS WINE & SPIRITS	3/31/2021	\$7,070.06	
57736	SOUTHERN GLAZER WINE & SPI	3/31/2021	\$1,593.58	
57737	T & T SERVICES	3/31/2021	\$581.50	
57738	VITAL SIGNS	3/31/2021	\$2,730.00	
57739	WASTEWATER COMMISSION	3/31/2021	\$71,395.94	January Forsman Discharge Portion
57740	WINE MERCHANTS	3/31/2021	\$582.36	
57742	BELLBOY CORPORATION	4/7/2021	\$1,580.70	
57743	KEITH BOBROWSKE	4/7/2021	\$65.00	Cell Allowance - April

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	Name	Check Date	Check Amt	
57744	CENTERPOINT ENERGY	4/7/2021	\$120.34	
57745	CHALLENGE COINS PLUS	4/7/2021	\$1,249.50	
57746	CINTAS	4/7/2021	\$755.38	
57747	CUB FOODS	4/7/2021	\$563.87	
57748	EZ DOCK & LIFT LLC	4/7/2021	\$438.33	
57749	FIRST SYSTEMS TECHNOLOGY,	4/7/2021	\$900.00	
57750	FURTHER	4/7/2021	\$3.20	
57751	GOPHER STATE ONE-CALL, INC	4/7/2021	\$43.20	
57752	NICK HAGGENMILLER	4/7/2021	\$365.00	CELL PHONE - April
57753	HAWKINS, INC	4/7/2021	\$35.00	
57754	HERALD JOURNAL PUBLISHING	4/7/2021	\$161.92	
57755	HL PIT STOP	4/7/2021	\$452.48	
57756	HOWARD LAKE FOODS	4/7/2021	\$10.79	
57757	JOE'S SPORT SHOP	4/7/2021	\$607.40	
57758	MYRA LAWAY	4/7/2021	\$65.00	CELL PHONE - April
57759	LOCHER BROS, INC	4/7/2021	\$2,896.75	
57760	MARCO TECHNOLOGIES LLC	4/7/2021	\$461.73	
57761	MIDWEST MACHINERY CO	4/7/2021	\$754.93	
57762	PHILLIPS WINE & SPIRITS	4/7/2021	\$799.67	
57763	PRECISION WELDING LLC	4/7/2021	\$200.00	
57764	CLAYTON PRESTIDGE	4/7/2021	\$65.00	CELL PHONE - April
57765	JASON SWANSON	4/7/2021	\$1,000.00	Consulting April
57766	THEISEN, MEAGAN	4/7/2021	\$215.00	CELL - April
57767	WEIDNER PLUMBING & HEATIN	4/7/2021	\$506.35	
57768	XCEL ENERGY	4/7/2021	\$5,745.55	
57769	ZWILLING, TROY	4/7/2021	\$65.00	CELL ALLOWANCE - April
57770	ADVANCED POWER SERVICES,	4/15/2021	\$2,883.00	
57771	ARCTIC GLACIER ICE, INC	4/15/2021	\$73.40	
57772	BELLBOY CORPORATION	4/15/2021	\$259.11	
57773	BOLTON & MENK, INC	4/15/2021	\$6,364.00	
57774	BREAKTHRU BEVERAGE	4/15/2021	\$2,107.82	
57775	C & C EMBROIDERY	4/15/2021	\$389.00	Howard Lake Wine & Spirits
57776	CAPITOL BEVERAGE SALES	4/15/2021	\$718.53	
57777	CENTRAL SQUARE TECHNOLOG	4/15/2021	\$2,050.66	
57778	DAHLHEIMER BEVERAGE, LLC	4/15/2021	\$2,044.15	
57779	FINKEN WATER CENTERS	4/15/2021	\$5.00	
57780	FLATOUT TIRE SERVICE LLC	4/15/2021	\$4,258.96	
57781	GRANITE ELECTRONICS	4/15/2021	\$99.96	
57782	GREATER MN COMMUNICATION	4/15/2021	\$65.00	COMPOST SIGN
57783	HEIMAN FIRE EQUIPMENT, INC	4/15/2021	\$5,837.85	
57784	HOLIDAY STATIONSTORES, LLC	4/15/2021	\$216.89	
57785	HOWARD LAKE CEMETERY ASS	4/15/2021	\$5,450.01	
57786	JOE'S SPORT SHOP	4/15/2021	\$4,549.99	NEW MOWER
57787	JOHNSON BROTHERS LIQUOR C	4/15/2021	\$1,039.86	
57788	MYRA LAWAY	4/15/2021	\$22.36	REIMBURSEMENT
57789	LOCHER BROS, INC	4/15/2021	\$4,803.60	
57790	DAVE LUKACH	4/15/2021	\$212.75	REIMBURSEMENT
57791	MARCO	4/15/2021	\$287.77	
57792	MARCO TECHNOLOGIES LLC	4/15/2021	\$1,034.22	CISCO MERAK ADVANCED SECURITY REN
57793	MEDIACOM LLC	4/15/2021	\$11.27	
57794	MENARDS-BUFFALO	4/15/2021	\$15.98	
57795	MIDWEST FIRE	4/15/2021	\$319.00	
57796	MIDWEST MACHINERY CO	4/15/2021	\$120.53	
57797	MN PEIP	4/15/2021	\$14,484.14	
57798	MN VALLEY TESTING LAB	4/15/2021	\$73.00	

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Name	Check Date	Check Amt	
57799	NORTHLAND TRUST SERVICES,	4/15/2021	\$35,272.50 SERIES 2012A - HOWA12A
57800	NORTHWEST ASSOC CONSULT	4/15/2021	\$287.10
57801	PAUSTIS WINE COMPANY	4/15/2021	\$480.75
57802	PHILLIPS WINE & SPIRITS	4/15/2021	\$1,380.22
57803	PLUNKETT'S PEST CONTROL	4/15/2021	\$201.27
57804	SOUTHERN GLAZER WINE & SPI	4/15/2021	\$1,472.59
57805	STREICHER'S	4/15/2021	\$159.96
57806	VERIZON CONNECT NWF, INC	4/15/2021	\$97.14
57807	WASTEWATER COMMISSION	4/15/2021	\$3,500.00 421 14TH STREET
57808	WAVERLY LOCK CO	4/15/2021	\$34.00 Fix UB Lock Box - Behind City Hall
57809	WRIGHT COUNTY FINANCE &	4/15/2021	\$150.00 AUDIT VERIFICATION - 2020 AUDIT
57810	XCEL ENERGY	4/15/2021	\$42.56
501349e	BOVERHUIS, ANTHONY	3/26/2021	\$204.20
501350e	HAGGENMILLER, NICHOLAS A	3/26/2021	\$3,039.01
501351e	KUTZ, KENNETH	3/26/2021	\$182.26
501352e	LAWAY, MYRA	3/26/2021	\$1,884.71
501353e	SZCZEPANIK, DARIUSZ J	3/26/2021	\$1,837.16
501354e	THOMPSON, DAVID G	3/26/2021	\$1,973.84
501355e	THOMPSON, KYLE	3/26/2021	\$45.57
501356e	ZANDER, SHARI	3/26/2021	\$1,260.38
501357e	ANDERSON, ERIC J.	3/26/2021	\$1,910.22
501358e	CASSIDY, JOSHUA J	3/26/2021	\$547.49
501359e	THEISEN, MEAGAN	3/26/2021	\$1,734.74
501360e	YUNKER, JEAN	3/26/2021	\$431.80
501361e	PRESTIDGE, CLAYTON P	3/26/2021	\$1,433.97
501362e	STANLEY, BRIDGET	3/26/2021	\$1,084.68
501363e	ZWILLING, TROY	3/26/2021	\$1,863.51
501364e	BENNIS, BRITTANY A	3/26/2021	\$50.44
501365e	FERRELL, JUSTINA LYNN	3/26/2021	\$105.18
501366e	LINDER, EMILY	3/26/2021	\$290.30
501367e	MCALPINE, DEBRA-ANN	3/26/2021	\$439.50
501368e	WILSON, WESLEY O	3/26/2021	\$117.68
501369e	BOBROWSKE, KEITH	4/9/2021	\$253.96
501370e	HAGGENMILLER, NICHOLAS A	4/9/2021	\$3,039.01
501371e	KUTZ, KENNETH	4/9/2021	\$186.82
501372e	LAWAY, MYRA	4/9/2021	\$1,771.73
501373e	SZCZEPANIK, DARIUSZ J	4/9/2021	\$1,745.75
501374e	THOMPSON, DAVID G	4/9/2021	\$1,973.84
501375e	THOMPSON, KYLE	4/9/2021	\$136.71
501376e	ZANDER, SHARI	4/9/2021	\$1,066.47
501377e	ANDERSON, ERIC J.	4/9/2021	\$1,910.22
501378e	CASSIDY, JOSHUA J	4/9/2021	\$551.52
501379e	THEISEN, MEAGAN	4/9/2021	\$1,734.74
501380e	YUNKER, JEAN	4/9/2021	\$559.30
501381e	PRESTIDGE, CLAYTON P	4/9/2021	\$1,433.97
501382e	STANLEY, BRIDGET	4/9/2021	\$1,084.68
501383e	ZWILLING, TROY	4/9/2021	\$1,943.83
501384e	BRAVINDER, SETH Z	4/9/2021	\$115.44
501385e	DALBEC, JOSHUA S	4/9/2021	\$92.35
501386e	KITTOCK, BRIAN	4/9/2021	\$195.46
501387e	KITTOCK, NICOLE D	4/9/2021	\$359.40
501388e	LOEBERTMANN, AMANDA G	4/9/2021	\$277.05
501389e	LOEBERTMANN, CRAIG	4/9/2021	\$297.01
501390e	STUEVEN, MARK J	4/9/2021	\$92.35
501391e	YOKIEL, ANDREW J	4/9/2021	\$272.46

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	Name	Check Date	Check Amt
501392e	BENNIS, BRITTANY A	4/9/2021	\$239.52
501393e	FERRELL, JUSTINA LYNN	4/9/2021	\$16.32
501394e	LINDER, EMILY	4/9/2021	\$199.31
501395e	MCALPINE, DEBRA-ANN	4/9/2021	\$453.05
501396e	WILSON, WESLEY O	4/9/2021	\$166.31
501397e	ANDERSON, ERIC J.	4/15/2021	\$604.46
501398e	ANDERSON, ERIC J.	4/16/2021	\$17,360.34
	Total Checks		\$416,611.19

CITY OF HOWARD LAKE

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Name		Check Date	Check Amt	
1012	CAB - AMBULANCE			
5738	VISA	3/23/2021	\$292.13	
5739	CENTRAL MCGOWAN, INC	4/14/2021	\$26.63	
5740	CITY OF HOWARD LAKE	4/14/2021	\$4,175.00	WAGES
5741	JOE'S SPORT SHOP	4/14/2021	\$375.40	
5742	KEAVENY PHARMACY	4/14/2021	\$917.05	
5743	AMANDA LOEBERTMANN	4/14/2021	\$116.24	REIMBURSEMENT
5744	RIDGEVIEW MEDICAL CENTER	4/14/2021	\$400.00	
		Total Checks	\$6,302.45	



HOWARD LAKE CITY COUNCIL MEETING

April 20, 2021

AGENDA ITEM: Consider Accepting Various Personnel Appointments

SECTION: Consent Agenda

FROM: Meagan Theisen, Assistant City Administrator

BACKGROUND: Per statute, the City Administrator appoints and the City Council confirms employment classification as part of the official record. The following individuals are submitted for approval:

Katie Gunderson	Part-Time Liquor Store Clerk
Deb McAlpine	Shift Lead

DECISION MAKING METRICS:

FINANCIAL: This position is budgeted as part of the 2021 General Fund Budget.

LEGAL: All personnel appointments are contingent upon successful background check.

STRATEGIC PLAN: Deliver High Quality, Reliable Infrastructure and Public Services

COUNCIL ACTION REQUESTED: Approve appointments as presented.

ATTACHMENTS: N/A



HOWARD LAKE CITY COUNCIL MEETING

APRIL 20, 2021

AGENDA ITEM: CONSIDER APPROVING RESOLUTION 21-05 RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF HOWARD LAKE ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

SECTION: Consent

FROM: Meagan Theisen, Assistant City Administrator

BACKGROUND: By approving this Joint Powers Agreement with the State of Minnesota allows for the use of systems and tools available over the State's criminal justices data communications network. The agreement is for five years and allows for the City of add, modify and delete connectivity, systems and tools.

FINANCIAL: N/A

COUNCIL ACTION REQUESTED:

Approve Resolution 21-05 - RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF HOWARD LAKE ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

ATTACHMENTS:

1. Resolution 21-05

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF
Howard Lake ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT**

WHEREAS, the City of Howard Lake on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Howard Lake, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Howard Lake on behalf of its Prosecuting Attorney and Police Department, are hereby approved.
2. That the Chief Of Police -, David Thompson, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That the City Prosecutor -, MaryCathleen G Fenske, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
4. That Pete Zimmerman -, the Mayor for the City of Howard Lake, and Nick Haggemiller , the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 20th day of April, 2021.

CITY OF Howard Lake

By: Pete Zimmerman
Its Mayor

ATTEST:_____
By: Nick Haggemiller
Its City Clerk



HOWARD LAKE CITY COUNCIL MEETING

April 20, 2021

AGENDA ITEM: Consider Various Forestry Management Activities in Memorial Park

SECTION: New Business

FROM: Megan Theisen, Assistant City Administrator

BACKGROUND:

Remove 5 Honeysuckle Trees

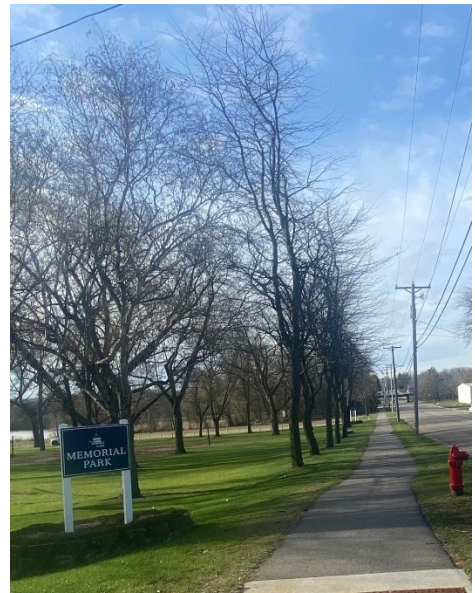
- Trees are believed to be donated 30+/- years ago by resident.
- 1 or 2 are believed to be diseased trees.
- Banana shaped pods are a nuisance. Spring and fall public works haul out truckloads of pods.
- Public works crew is capable of cutting trees down; stump removal by others (estimate \$1,000)

Plant

- Plant up to 10 boulevard approved trees. (estimate \$5,000 - \$10,000)
- Proposed to plant quality, well established trees to mitigate concerns over cutting down established trees.

Treat

- Memorial Park has Ash trees. Treating each tree is about \$500 each. Proposed to treat 6 trees. (\$3,000)



DECISION MAKING METRICS:

FINANCIAL: Up to \$14,000, parks budget/misc.

LEGAL: These actions do not require council approval. That said, Nicholas has learned his lesson on cutting down trees rogue from the council.

STRATEGIC PLAN: Deliver High Quality, Reliable Infrastructure and Public Services

COUNCIL ACTION REQUESTED: Approve as presented.

ATTACHMENTS: N/A



HOWARD LAKE CITY COUNCIL MEETING

April 20, 2021

AGENDA ITEM: Consider Approving Facilitator, Scope and Dates for Council Goal Setting Sessions

SECTION: New Business

FROM: Nick Haggenmiller, City Administrator

BACKGROUND: Strategic planning will enable the city council to discuss broad mission, vision, values and establish broad goals and initiatives as an organization. The council is asked to consider the following:

Facilitator

Phil Kern, City Administrator for the City of Delano, serving as an independent facilitator is proposed to lead the city council and staff through this exercise. Kern comes highly recommended from other cities and counties including the City of Buffalo, City of Lake Elmo and Wright County.

Approve Scope of Services

The proposed facilitation includes meeting with and gathering information from staff in advance of a meeting with council. There would be two touch points with the city council, key staff and if desired – representatives from boards & commissions. The first is to review previous goal setting information including core strategies and strategic objectives. The second will be a more intensive review and consideration of a two year work plan.

Dates

Council will be asked to provide a series of date/time/location for the proposed engagement. Kern is amicable to weekday, daytime meetings with advanced notification.

DECISION MAKING METRICS:

FINANCIAL: Kern charges \$1,600 for the services. In review of other consultants, Kern is by far the most reasonably priced.

LEGAL: Open

STRATEGIC PLAN: Deliver High Quality, Reliable Infrastructure and Public Services

COUNCIL ACTION REQUESTED: Discuss & approve dates and scope of services

ATTACHMENTS: N/A